

Holbrook School Council Minutes: April 30<sup>th</sup>, 2014

In Attendance: Heather Wilson, Colleen Ball, Cathie Lemmond (principal), Katherine Burch, Marcia Yeo (treasurer), Ira Henderson (chair), Jennifer Harwood, Mike Palma, Lori Millar (guest), Wes Hicks (guest)

Regrets: Vicky Martin (vice-chair), Michelle Galbraith (secretary)

Absent: Wendy Workman

Chair for the meeting: Ira Henderson

Minutes taken by: Jennifer Harwood

- Welcome and call to order: 6:33pm
- Approve the agenda: Mike motions, Colleen seconds. Passed
- Approve March 26<sup>th</sup> meeting minutes: Ira needs to be added to those in attendance. Katherine motions. Colleen seconds. Passed
- Wes Hicks
  - Thanks us for work done. Councils important to our system. Budget process this year being done differently this year. Staff changes due to declining enrolment happens every year, but there will be staffing changes due to school closures as well. Hopefully 95% by attrition. Our area is the last area to go through the ARC process. Originally to start in 2014, but been pushed to 2015/2016. Representation for each school on the Committee. Wes will be in touch with more details as time draws closer. If you would like more information now, we can email Wes and he will send us a package. The process comes from the Ministry, so it doesn't matter what area being reviewed, it's all done the same. The most difficult part is going through the material, can be intense and complicated. Wes wanted to give us a heads up before notices in the paper begin to appear. Cathie notes that enrollment is based on "projected enrollment" as well.
- Education Act Conflicts (easy to fix, no worries!) – Until we get further clarification from Michael Pendergrast the superintendent through Cathie, we are going to table this.
- Principal's Report
  - EQAO Preparation – May 28 – June 2 (grade 3)
  - Numeracy Focus – specialist here for 3 weeks working with kids and teachers
  - Inquiry Based Learning – FDK is based on this (see handout from Cathie). Soft release of the document this year, fully released next year, social studies and history. Grade 5s had to do aboriginal studies this year, as it is being moved from grade 6 to grade 5 next year. Teacher is more of a facilitator to the learning. You start with a big idea and see what the kids are interested in. The teacher has to guide it so you still are covering the curriculum. This will be expanded across other subjects.
  - Family Games Night – 85 people in attendance, and very multicultural evening as well. The event went very well. For future games night we could look for games from other countries as well. Potluck?
  - Anti Bullying – entire week of activities – TRIBES, thankfulness, kindness, inclusion. Tuesday, assembly by Go Girls group, ended with flash mob dance. Pink day. Thursday, more activities in gym, across grades.
  - Skipping Club – Had a fantastic in a presentation, amazing skills. Mrs. M and Mrs. Kenahan put a lot of time into this with the kids. This is in support of Jump Rope for Heart Fundraiser.

- Grade 6 Farewell – Thursday June 26. Kids going to Chedoke on 25<sup>th</sup> for Adventure Works.
  - Year End Trips – Cathie is going to put estimated costs in the May newsletter so parents know what to expect in June
  - Parking – Cathie discovered that the entire lot belongs to the city, so bylaw cannot enforce people parking there that aren't related to the school. Wes said he would reach out to Terry Whitehead to see, there is some memory that an arrangement was worked out in the past, but nothing seems to be currently on record. People are now parking in Holbrook and heading over to Idlewyld. Flashing lights are only put up when a school is on the street. Ira will call Terry Whitehead to discuss options.
  - Cathie has heard from teachers and they would like iPads, and 2 or 3 Light Scribe pens for the LRT room.
- Treasurer's Report – up to March 31
    - Family Dance - \$327.00 - \$134.75 expenses
    - Popcorn - \$85.00
    - TCBY – paid \$130
    - Funds - \$5994.14
    - Nevada - \$554.13 – all the tickets are the sold, so the account is now finished. Lori believes two people have to go to the bank to officially close the account. She will confirm. This money can be used for the agendas next year, is we use it as a deposit we can close the account sooner rather than later. The price of agendas has not changed.
  - Old Business
    - Fundraising: ideas for next year
      - i. Chocolate Bars (Mike and Ira) We had great support from Lori last year with taking money from the kids and handing out prizes. Mike is willing to take the lead next year. Katherine motions we do this fundraiser in Fall 2014. Heather seconds. Passed.
      - ii. MacMillans is being considered, along with a gift card fundraiser. To be decided next meeting.
  - New Business
    1. Parent Connection Events
      - i. Game night was a success!
      - ii. Arts night – no volunteers needed, just attend and enjoy! May 8<sup>th</sup>
    2. Technology purchase: \$3600 from chocolate sales to spend
      - i. iPads and Livescribe pens
        - \$3400 for iPads – 10 pack (Lori will confirm amount)
        - \$350 for cases
        - Katherine makes a motion to spend up to \$4000 on iPads and case. Mike seconds. Passed.
    3. Stove in multipurpose room – Katherine makes a motion to donate stove for family that has been brought to Lori's attention. Marcia second. Passed. If this family does not need it, Cathie will look at putting it up through the Board for other schools to see if another school can use it.
    4. By-laws review
      - i. Conflict resolution: will be adopting the HWDSB guidelines that Cathie mentioned last meeting

- ii. Disciplinary Action: if you had any comments please add them to the by-laws for discussion in May
  - iii. Read the by-laws, sign and deliver with or without comments to the council mailbox by May 21<sup>st</sup>
  - iv. I will organize your comments and we will discuss them during the May meeting
  - v. I will notify the school community of our intention to amend the by-laws at our June meeting
5. June meeting date/location? – Proposed date Tuesday June 10<sup>th</sup> at Kelsey's. Cathie will check.
6. PRO Grant registration deadline is May 16<sup>th</sup>
- i. Anyone interested in submitting a grant proposal? Katherine is willing to tackle it, Cathie said she is willing to sit down with her and write it together. Proposed for October, Steve Chappelle.
  - ii. Steve Chappelle has lectured about internet safety since 2006
  - iii. Offering two presentations: Social Media Safety (for grade 6) and Social Media, Children and You (for parents)
7. Samko – will sign up for next year. Katherine motions, Marcia seconds. Passed.
8. Principal review
- Date of next council meeting: May 28<sup>th</sup> at 6:30 p.m.
  - Adjournment: 8:11pm