

Holbrook School Council Meeting Minutes: November 27<sup>th</sup>, 2013

Meeting called to order at 6:40 p.m. in school library

In Attendance:

Council: Heather Wilson, Colleen Ball, Cathie Lemmond (principal), Katherine Burch, Marcia Yeo, Vicky Martin, Ira Henderson, Jennifer Harwood, Wendy Workman. Absent: Lori Millar, Mike Palma, Michelle Galbraith

Invited Guests: Susan Millman

Chair for the Meeting: Ira Henderson

1. Approve October 30<sup>th</sup> meeting minutes – Cathie requests title of meeting minutes changed from Holbrook School PTA minutes to Holbrook School Council minutes
  - a. Oops! No motion was made, will be done at the January 22<sup>nd</sup> meeting

2. Presentation: Parent Involvement Committee Presentation (Susan Millman) gave an overview of what PIC does and how they can help us and we can help them

3. Principal's Report

**Curriculum:**

- Boris Brott Concerts – Primary and Junior students said both concerts were amazing – praise indeed
- 21<sup>st</sup> century fluencies consultant work with staff – using iPads as an instructional tool – numeracy,
- “Prodigy” math software that can be used at home – the rep is coming from the company on December 6<sup>th</sup> for teachers – information will be sent home
- January – Instructional Coach will be working with teachers to enrich instructional practices
- Guest musician – “Music around the World” December 5 – charging students \$1 – SC agreed to cover half the cost thank you

**Environment:**

- Positive School Climate – “Peace Tree” starting December 1st
  - Sharing Assemblies starting parents welcome to attend
  - Linking themes of Tribes to Sharing Assemblies and to Principal's Book of the Month November: “Each Kindness” read to every class – all classes involved in Holbrook's Chain of Kindness started during Bullying Awareness Week – continuing the chain
  - Tribes 4 agreements – Mutual Respect, Attentive Listening, Right to participate/right to pass, Appreciations – no put downs
4. Treasurer's Report: the treasurer's report was not ready, Ira asked if the report could be sent over email when complete, Marcia agreed. Marcia said she has sent emails to magazine organizers and will have totals when she hears back from them.
  5. Fundraising
    - a. Boston Pizza: set aside for next meeting when Mike is able to attend
    - b. Samko & Miko: November 28<sup>th</sup> – December 1<sup>st</sup>: Heather reminded about the fundraising opportunity.
    - c. Chocolate: Heather gave an update, 113 boxes taken by students so far, soft finish on Monday December 2<sup>nd</sup>, but will accept boxes until following Monday
    - d. Magazines: see treasurer's report

6. Volunteering

- e. Peace breakfast: December 13<sup>th</sup>: Heather says the event is on track, took list of volunteers

7. Parent Connection Events

- f. Movie night: Katherine said event was a success, had a profit of \$127.53, but most importantly, those in attendance had fun and are looking forward to the next one. The diversity of the participants was noted as an additional success
- g. Ira suggested that the funds be set aside for the arts night planned for May 2014, Cathie suggested the funds be set aside under the heading of Parent Connection Events

Motion to set aside funds from the movie night for future Parent Connection Events

Made by: Katherine    Seconded by: Colleen                      CARRIED

- h. It was agreed that another event will be held, Catherine accepted to organize it

8. Other Business

- i. Olive & Kiwi: 10% donation on purchases of Christmas trees, wreaths and greenery
- j. Tutoring – New Horizons Education Centre [www.newhorizonseducation.ca](http://www.newhorizonseducation.ca): Cathie mentioned that advertisements such as these need to be approved before they are presented at council
- k. Constitution and by-laws review: Ira mentioned the by-laws were out of date. Terms of office were discussed and questions were raised as to whether or not terms were necessary. Due to time Cathie suggested a motion be made to review the by-laws.

Motion to review the by-laws

Made by: Jen    Seconded by: made but name not noted                      CARRIED

9. Future Business

- l. Determine how to spend fundraising dollars was unmentioned, but is scheduled for next meeting

10. Dates of next council meeting: January 22<sup>nd</sup> at 6:30 p.m.

11. Adjournment 7:55 p.m.

Minutes prepared by Vicky Martin and Ira Henderson