

Holbrook School Council Minutes: April 24th, 2013

In attendance: Ira Henderson, Heather Wilson, Jennifer Harwood, Marcia Yeo, Katherine Burch, Cathie Lemmond, Michelle Galbraith, Mike Palma

Regrets: Colleen Ball, Robin Meyer, Wendy Workman, Beau & Sara Daniels

1. Welcome and call to order: 6:08pm
2. Approve April 8th meeting minutes – Heather motions approval, Marica seconds, passed.
3. Principal's Report
  - a. Curriculum – see report
  - b. Environment
    - i. For Earth Day, Jr classes cleaned at Idlewhlyd, Primary cleaned up around school
    - ii. Positive school climate – our stickies will be reviewed next time
    - iii. Safe recess – no soccer on blacktop
    - iv. TRIBES – building a team and an inclusive environment, being presented to staff. Using philosophies from TRIBES in the schools.
    - v. Kit – “positive action” – for each grade level
    - vi. Jr. Empowerment Fair – 10 students attending, grades 3 – 6. Students who are showing strong leadership skills will be selected
    - vii. May 9 – Spring pictures
    - viii. May 16 – Ticats visiting – supporting nutrition and wellness
    - ix. May 17 – Jump Rope for Heart
    - x. May 22 – Grade 6 Pictures
    - xi. Year end trips are being planned
      1. Kindergartens going to Brantford Zoo
    - xii. Ms. Millar off for 4 weeks
  - c. 50<sup>th</sup> Anniversary
    - i. Clean-up crew this weekend
    - ii. Front of the school to start Monday 9:30
  - d. Secondary schools in Hamilton were reviewed in the ARC - “Accommodation Review Committee” process. A meeting about the high schools is May 23, 7pm at MacNab. Holbrook will be reviewed in this way in 2015.
4. Treasurer's Report
  - a. Nevada license is in order
  - b. Report coming next meeting
5. 50<sup>th</sup> Anniversary Committee
  - a. Fun facts needed for the brochure
  - b. Raffle tickets - \$2 each, 3 for \$5, license is secured
  - c. Friday May 3<sup>rd</sup> 11:05 – assembly to unveil the quilt, video and mini-cupcakes for the kids. Spirit day for they kids.
  - d. Trucks are confirmed.
  - e. 4 cakes are ordered – Cathie will make the first cut
  - f. Michelle has taken care of all the raffle items
  - g. Balloons are going to be ordered tomorrow – blue and gold
  - h. Several principals are coming to help
  - i. Trustee, Superintendent, Councillor, Past Principal(s) coming to speak

- j. Spirit wear, mugs, pens being sold in the gym
- k. Riser available? Jen – check St. Andrew's
- l. Mike, Michelle, Ira, Heather, Jamie, Katherine, Wendy, Jen will set up Friday right after school
- m. Everyone will be on deck for Saturday
- n. 30 nice chairs are coming from Mountview on Friday afternoon
- o. Cathie is getting potted plants for entry way
- p. Greeters needed – handing out programs
- q. Ira to complete program, Cathie to print and need to be folder
- r. Name tags for volunteers – Heather will purchase
- s. For display boards, list of principals for each decade – Ira
- t. Photo Boards – Jen and Heather – to be set up Friday
- u. Rm 8 – 60s, Rm 7 – 70s, Rm 5 – 80s, Rm 3 – 90s, Rms 1 and 2 – 00's
- v. Cathie is going to copy some older pictures to display in the main hallway, Heather is going to print the "ground turning" picture as well 8 x 10
- w. School song – not sure if anyone is learning it – Cathie to check. Emma may come and sing it – past student
- x. Cathie to send school crest to Ira

#### 6. Other Business

- a. Parent Engagement Fund (Family Game Night) – May 29<sup>th</sup> - Ira
- b. Parent Reaching Out Grant (Arts Appreciation Night) – May 21<sup>st</sup> - Ira

#### 7. Future Business

- a. Finalize fundraising ideas for next school year – May 22<sup>nd</sup> meeting
  - i. Cathie suggests a survey to go to home about fundraisers we did, and what we secured in profit, what we're spending the money on, and what they would like to see next year. Online survey possible? Cathie, Ira and Heather to prepare before next meeting.
- b. Administrative Assistant Day – April 24<sup>th</sup> \$50 – Heather will take care of when Lori returns
- c. Movie Night – license good until February 2014
- d. Parent Involvement Committee – Fall 2013
- e. Booster Juice – (Robin)
- f. Family Dance
- g. EQAO information night (Cathie)
- h. Develop a motto for Holbrook
- i. Set up an email database for parents for the newsletter and upcoming events – September 2013

8. Date of next council meeting: May 22<sup>nd</sup> 6:30

9. Adjournment : 7:30pm