

## Holbrook School Council Meeting Sept 26, 2012

In Attendance: Heather Wilson (chair), Michelle Galbraith, Cathie Lemmond (principal), Pat Baulcomb (teacher), Katherine Burch, Mike Palma, Sara Daniels, Beau Daniels, Colleen Ball, Ira Henderson, Marcia Yeo (treasurer), Erica Read (teacher), Lori Millar (administrator), Georgia Tomlinson, Jennifer Harwood (secretary), Wendy Workman

Welcome and Call to Order: 6:35pm

- Opening remarks and introductions

### 1. Nominations and elections

- Do we want chair and vice chair, co-chairs? Responsibilities include setting the agenda with the principal for meeting the week before, coordinating volunteers for council's fundraisers, ensuring communication is flowing well between members and school staff. Updating school council tab on [www.hwdsb.on.ca](http://www.hwdsb.on.ca) is also something Heather has done. Decided on Chair and Co-Chair structure.
- Council positions – 12 people have nominated themselves for council membership.
- Chair – Heather Wilson
- Co-Chair – Ira Henderson
- Secretary – Jennifer Harwood
- Treasurer – Marcia Yeo

### 2. Principal's Report (see separate file with some notes added by Jennifer)

3. Healthy Snack – Heather motions that we buy bins, cutting boards, knives. Ira seconds. Carried. Discussed that a creation of a “nutrition team” would be useful to manage this program, so details can be worked out outside of regular council meetings. More helpers could be used to help this program run smoothly.

### 4. Treasurer's Report

- Nevada - \$82.34 currently. We paid over \$1000 towards agendas from this
- School Council - \$1440.73
  - Science materials have not been purchased, Mrs Read is working on a list of what we have and then what we need.
  - Mrs Lemmond has not put a process in place yet to review school needs to see how things should be prioritized.

### 5. Fundraising

- Campbell's Labels continuing, Omnikin ball was our most recent purchase
- TerraCycle Brigade – see list in front of agenda. We can no longer collect cell phones or printer cartridges due to Health & Safety regulations
- Mabels Labels continuing

- Kernels and TCBY once a month – sign up sheet in multi-purpose room. Sept 27<sup>th</sup> TCBY, Oct 11<sup>th</sup> Kernels, Oct 25<sup>th</sup> TCBY
- 3 Fundraising campaigns this year. Magazines ended today. Entertainment Book beginning October 2<sup>nd</sup>, assembly that day, proceeds towards technology. MacMillan's campaign delivery end of November. 22<sup>nd</sup> or 29<sup>th</sup>

6. Other business:

- [www.hwdsb.on.ca](http://www.hwdsb.on.ca) – council has a tab on Holbrook's site accessible through here
- Indigo grant – Ira is working on this, if we won we would receive up to \$10,000 for reading materials
- Metro grant - \$1000 grant could be used for gardens out front
- 50<sup>th</sup> Anniversary
  - Separate committee needed
  - If you have photos of Holbrook, Heather has been working on scanning them. A large number of photos were found in the school, but without dates
- Meet the Teacher night – October 4<sup>th</sup> 5:30 – 7:00. No BBQ this year.

Date of next meeting: November 14<sup>th</sup>, 6:30pm