

HIGHVIEW SCHOOL COUNCIL

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MINUTES

School Council Meeting – November 19, 2025 – 6:15 pm in the library and MS Teams

Council Executives: Chair: Heather Harms, Co-Chair: Sandra Montgomery, Secretary: Serene Hunt, Treasurer: Jenny Bognar

Principal: Ms. Jackie Welsh Vice Principal: Ms. Vanessa Swan

1. Call to order/Welcome/Regrets J. Welsh and H. Harms

- The November 19, 2025, meeting was called to order by H. Harms at 6:20 pm.

ATTENDEES: Heather Harms, Serene Hunt, Suzanne Douglas, Sandra Montgomery, Shannon Hully, Jenny Bognar, Courtney Biberhofer, Heather Harrison, David Speicher, Dianne McIntyre, Mme B, Heino Doessing

REGRETS: Venu Kurelle, Nicole Murphy, Sekinat Bello, Rashead Yusuf

HIGHVIEW REPRESENTATION: J. Welsh

2. Approval of minutes from October meeting H. Harms

- H. Harms motioned to accept meeting minutes from October. S. Hunt seconded this motion. All in favour. Motion passed.

3. Principal Report J. Welsh

- CCPI is continuing. J. Welsh is sharing this with staff with an anticipated launch in January 2026
- J. Welsh reports that there are racial slurs and comments still being made which indicates the need for education and raising awareness on the impact of this and to increase inclusion
- AIM program regulates students emotions. Highview is on the list to receive a CYCP to facilitate this program. The instructor will take a small group of students daily to work with them.
- Request for parent council to paint the playground has been declined. Parent council are not approved vendors or contractors. This request must follow HWDSB policy and process.

- Holiday Market was approved by HWDSB board members. S. Hunt to communicate further on the parent council social media platform.
- Krispy Kreme fundraiser was booked by a teacher for the grade 8 fundraiser
- Cookie and popcorn sales are doing well for the grade 8 graduation fundraiser
- The Brott trip did not host as many students as anticipated. A \$1300 loss was incurred. Busses had to be prebooked. As a result of low attendance, Highview had to cancel several busses. Highview is asking parent council to assist with this loss. J. Welsh will provide more information.
- The projection screen for the gym now has a work order. The next step is for the wall in the gym to be assessed. J. Welsh is navigating this.
- Parking in teacher lots has become a dangerous situation to attend to. Some adults have been verbally assaulting the staff that have been supervising this. Bylaw is now registered to attend Highview and monitor this regularly. Signs are being printed to post on teacher parking lots which will facilitate bylaw enforcement and ticketing.
- The Blue Jays foundation (Jay's Care) donated 30 snow suits which will be distributed to students in need in the coming weeks.

Staff Report

J. Berrafati

- The clay and canvas workshop was a success last year. Maeghan is the owner of this company. Maeghan will return with several classes based on the positive feedback.
- J. Berrafati would like to begin a craft club for students in grades 5 to 8 in the 200s hallway. There is a request for \$100 from the parent council to fund the start up costs of this.
- Kinder team is requesting new shovels and sleds. They are asking for \$100-\$150 to purchase these goods. There are 60 children playing outside at a time and only 3 sleds and shovels. Alternatively; donations of these items are also accepted. In total they are looking to receive 3-4 additional sleds and shovels.
- Mr. Du is asking about the bake sale that will occur during his winter concert. We are not permitted to have a cake raffle. He is looking for donations of coloured paper plates, table cloths, and a large size cardboard for decorations for the backdrop for the concert. Candy land is the theme. The bake sale will be in the library on December 11, 2025 at 4:00 pm. Donations are required as soon as possible to J. Berrafati by December 2, 2025.
- The board game club is up and running. There is a request for donations of board games.
- Mr. Eathorne is running a dungeons and dragons club for grades 6-8. He has approximately 14 students participating. He is asking for \$50 to create 3D materials (dice and containers) for his club members.
- Mrs. Harvie would like to host a bike safety program which will cost \$1000.
- Mrs. Bell is hosting a McMaster program where 3 McMaster students will come in to speak about science fundamentals and engage children 4-5 times a year.
- We currently have 6 student teachers within Highview.
- Front hall bulletin boards have been created.

- Bullying awareness prevention week is this week. Discussion is happening surrounding the words teasing, aggression, bullying. There is an interactive bulletin board at the top of the intermediate hallway.
- Ask to increase trip subsidy from \$10 to \$15 each child. **COUNCIL HAS NOT VOTED ON SUBSIDY.** Highview's population is approximately 530 students.
- Mrs. McLean has students from Sherwood spending the morning in her class. They prepare an activity or lesson for students and pair up with their buddy to complete the activity. Request for ipad chargers (6 per class which is approximately 138). Amazon 10 pack is \$15.99. The final cost will be approximately \$260 with tax included.

4. Online Business Recap S. Hunt

- H. Harms motioned to purchase paper plates and boxes at a cost of \$36.16 for pizza distribution be paid from pizza profits. J. Bognar seconded. All in favour. Motion passed.

5. Treasure's Report J. Bognar

- \$6386.51 to spend
- Dominoes upcoming new pasta and chicken lunches have not yielded a high profit or interest. All meals are under \$10.
- Spirit wear profited approximately \$288 but we are still in a deficit from the previous water bottle purchase.

School Council Funds 2025-2026 School Year

YEAR OPENING

SC Eco Initiatives	\$953.87
SC Enhancement Donations	\$1,874.95
SC Pizza General	\$184.35
SC Spirit Wear	-\$708.16
SC Trip Subsidy	\$8.84
24-25 SC Pizza Fundraising	\$4,480.40
	<u>\$6,794.25</u>

SEPTEMBER SPENDING Description Amount Spent

September 24th	Bus for Junior Swim Team	\$226.00
		\$226.00

OCTOBER OPENING

SC Eco Initiatives	\$953.87
SC Enhancement Donations	\$1,874.95
SC Pizza General	\$184.35
SC Spirit Wear	-\$708.16
SC Trip Subsidy	\$0.00
24-25 SC Pizza Fundraising	\$4,263.24
	<u>\$6,568.25</u>

OCTOBER SPENDING	Description	Amount Spent
	Jungle Sport Final Payment	\$3,000.00
Nov. 4 (Online)	Plates for Pizza	\$36.13
		\$3,036.13

NOVEMBER OPENING

SC Cinnabon	\$0.00
SC Dominos Hot Lunch	\$132.50
SC Eco Initiatives	\$953.87
SC Enhancement Donations	\$1,874.95
SC Holiday Market	\$0.00
SC Pizza General	\$2,444.51
SC School Council Purchases	\$1,078.03
24-25 SC Pizza Fundraising	\$1,480.40
SC Spirit Wear	\$2,173.84
SC Trip Subsidy	\$8.84
	<u>\$10,146.94</u>

SEVERAL VOTES FOLLOWING THE DISCUSSIONS ABOVE

1. Vote to cover the deficit from Brott in the amount of \$500. H. Harms motioned. J. Bognar seconded. Majority in favour. Motion passed.
2. Vote to cover Mrs. Harvies Ride Safe Bike Program in the amount of \$1000. H. Harms motioned. S. Hully seconded. All in favour. Motion passed.
3. Vote to cover Mme. B Craft Club start up costs in the amount of \$100. S. Hully motioned. S. Douglas seconded. Majority in favour. Motion passed.
4. Vote to cover the costs of shovels and sleds for kinders in the amount of \$150. S. Montgomery motioned. S. Douglas seconded. All in favour. Motion passed.
5. Vote to cover the costs of Mr. Eathorne's Dungeons and Dragons 3D printed materials in the amount of \$50. H. Harms motioned. S. Hully seconded. All in favour. Motion passed.

6. Vote to cover the costs of new Ipad chargers for classrooms in the amount of \$400. H. Harms motioned. S. Hully seconded. All in favour. Motion passed.
7. Vote to sell S. Hunt the remaining paint and stencils that parent council purchased and are unable to use on Highview property due to HWDSB regulations in the amount of \$5.00. S. Hunt motioned. J. Bognar seconded. All in favour. J. Welsh will give access to S. Hunt for removal from the kinder storage locker. Motion passed.

School council will run a bake sale and hot chocolate sale at the Winter Concert and those funds raised will go towards the music program, for instrument repairs/supplies etc.

6. Open Discussion Forum All Council

All discussions were held during the previous points.

7. Fundraising Report H. Harms

- **Value Village/UHaul:** H. Harms will pick up the truck on Tuesday, November 25, 2025 at 9:30am. H. Harms will then park the truck in place for donations on Highview property from 1:30 pm to 5:15 pm. The scheduled arrival time to Value Village is 6:00 pm.
- **Yearbook:** H. Harms inquired if we are able to distribute student permission forms for image consent and for a parent council member to fabricate a yearbook for Highview students. Unfortunately, it is not permitted for a parent council member to fabricate a yearbook. A few teachers are going to fabricate a yearbook for grade 8 students but the remaining students will not have a yearbook unless a teacher decides to navigate this project.
- The meeting was running longer than anticipated. All other fundraising discussions and New Business discussions are to be held on our social media platform.

8. Next Meeting Date H. Harms

- H. Harms motioned for the next meeting to be on January 21, 2026, at 6:15 pm. S. Douglas seconded this motion. All in favour. Motion passed.

9. Adjournment H. Harms

- Motion to adjourn by H. Harms at 8:20 pm. J. Bognar seconded this motion. All in favour. Motion passed. Meeting adjourned.

Reg. 612/00, s. 2 (1). The purpose of school councils is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.

Reg. 612/00, s. 2 (2). A school council's primary means of achieving its purpose is by making recommendations in accordance with this Regulation to the principal of the school and the board that established the council.