

HIGHVIEW SCHOOL COUNCIL

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MINUTES

School Council Meeting

January 21, 2026 – 6:15 pm in the library and MS Teams

Council Executives: Chair: Heather Harms, Co-Chair: Sandra Montgomery, Secretary: Serene Hunt (Jenny Bognar stand in as Secretary for January meeting), Treasurer: Jenny Bognar

Principal: Ms. Jackie Welsh Vice Principal: Ms. Vanessa Swan

1. Call to order/Welcome/Regrets J. Welsh and H. Harms

- The January 21st, 2026, meeting was called to order by H. Harms at 6:23 pm.

ATTENDEES: Heather Harms, Suzanne Douglas, Sandra Montgomery, Shannon Hully, Jenny Bognar, David Speicher, Stacy Winger, Mike Merifield

ONLINE: Courtney Biberhofer, Dianne McIntyre

REGRETS: Serene Hunt, Venu Kurelle

HIGHVIEW REPRESENTATION: J. Welsh

2. Approval of minutes from November meeting H. Harms

- H. Harms motioned to accept meeting minutes from October. S. Montgomery seconded this motion. All in favour. Motion passed.

3. Principal Report & Staff Report J. Welsh

- Artist from Dundas Valley School of Art was hired to teach the students watercolor painting for Ms. Polgar and Ms. Nantais' classes. Kids loved it and work turned out great. More classes are looking to hire her as well.
- Ms. Polgar shared pictures of pipe cleaner and bead snowflakes that her class made for Joy Day
- Pictures were shared of kids making mini gingerbread houses - 5 classes participated. Kids loved it and ate them up really fast

- Mr. Du is hoping to hold another Spring Concert, hopefully outdoors when the weather gets nicer. Having it outdoors will help manage the crowds. Staff is curious to know what parents think about possible ideas to help manage attendance at future concerts:
 1. Would parents pay \$5 admission fee if Sherwood was rented to hold the concert?
 2. Is it important to parents that the concert takes place after school hours or is during school hours ok?
 3. Are parents concerned about seeing all grades or just their kids?
 Mr. Du thanks Parent Council for running a well organized bake sale - would like to do it again.
- 2026 Olympics at Highview. Classes are working on bulletin boards to profile various Canadian athletes. Classes will be given different journal topics each day to do with the Olympics. Opening Ceremony Play Day will take place on February 12th. Would school council host/fund a hot chocolate stand for the play day?
Plans for theme days, school wide art projects, school wide STEM project/contest, school wide math game
- Mme. B is looking for \$100.00 for the February craft club. November funds the school council gave was used for gnome craft that was done during December joy week. 64 kids participated in that activity.
- Science Fair to take place on February 10th. Gym will be closed for the day. Sherwood and Westmount students will help to judge the projects. Many classes are taking part.
- Staff are looking for more plastic boards from Mr. Dossing to be used for Olympics activities. J. Bognar reached out to Mr. Dossing to ask.
- School considering using different photographer for next years school pictures. They have received information from a few other companies such as LifeTouch.
- Basketball still ongoing. Yesterday's game was cancelled because of bomb threat.
- School was granted (10) Code 77 Days. These are staff training days.
 - (3) Code 77 days were used to train Grade 1-3 teachers to use assessment tools and how to implement and monitor for literacy improvement
 - (1) Code 77 day was used for kindergarten teachers for a day of training in You Fly – supports reading & literacy – recognizing sounds, reading, printing. Great program with great outcomes. In compliance with new JK curriculum that will be in place starting in September 2026.
 - (1) Code 77 day was used for a Human Rights Consultant that came and partnered with Ms. Bell. They visited with 12 teachers and modeled/taught Human Rights lessons. Another set of Code 77 days is set to be used for Grades 6,7,8, Math & Literacy teaching – looking at data and who needs more support and doing that in small groups. Introducing them to Thinking Math Classrooms. New way of looking at math, that does not use paper & pencil.
- Yesterday's Bomb threat – email came through to Highview mailbox with Bomb Threat. Superintendent and Board were contacted right away and signal sent to staff. Police were called - response from Police was huge - 10 officers came. A specific time was listed for the bomb and that time was approaching so full evacuation was decided as the best path forward as a full sweep of the school would not have been able to take place by listed time. Students walked over to Sherwood. Grade 8 kids helped with JK/SK kids.

Teachers were well organized and calm. Sherwood was great and had everything set up for staff and had a movie ready to go in the auditorium. Police investigation is ongoing. Have one possible suspect but no one arrested. Ms. Welsh and Ms. Swan talked to all classes today to see if anyone had any issues. A lot of absences today. Great communication from all staff and board staff. Well organized pickup at Sherwood.

- Graduation ceremony set for June 24th at Carmens/C-Hotel.

4. Online Business Recap

H. Harms

- November 23rd - S. Hunt motioned to purchase extra Amazon stock for Holiday Market (\$1 Husky buck table) for \$210.00. D. McIntyre seconded. All in favour. Motion passed.
- November 30th - H. Harms motioned to purchase movie passes for Cinnabon Fundraiser prizes for \$50.00 and \$30.00 towards pizza parties. J. Bognar seconded. All in favour. Motion passed.
- December 2nd - J. Bognar motioned to spend \$1650.00 to subsidize \$10/student for grades 6-8 to go see Avatar movie. H. Harms seconded. All in favour. Motion passed.
- December 3rd - J. Bognar motioned to move funds from SC Enhancement Donations Account to SC Spirit Wear Account to bring account to zero. H. Harms seconded. All in favour. Motion passed.
- December 8th - J. Bognar motioned to purchase popcorn and craft supplies for the junior hallway (grades 3-5 - 150 kids) for joy day celebrations. N. Murphy seconded. All in favour. Motion passed.
- December 9th - J. Bognar motioned to give Mme. B \$102.48 for holiday rotation craft activities. S. Hunt seconded. All in favour. Motion passed.
- December 9th - J. Bognar motioned to give Ms. Sakins \$100.00 to purchase craft supplies, popcorn and cups for joy day rotation activities. H. Harms seconded. All in favour. Motion passed.
- December 9th - J. Bognar motioned to fund Ms. Polgar and Ms. Nantais' classes \$120.00 to hire an artist from Dundas Valley School of art for painting class and \$50.00 for gingerbread house supplies for joy day activities. S. Hully seconded. All in favour. Motion passed.
- December 16th - J. Bognar motioned to purchase 10 laptops for \$5500.00. H. Harms seconded. All in favour. Motion passed.
- December 16th - J. Bognar motioned to fund \$50.00 for Ms. Harvies and Ms. Mcleans classes to purchase gingerbread house supplied for joy day activities. S. Hully seconded. All in favour. Motion passed.
- January 14th - H. Harms asked everyone's thoughts on doing another movie night? Suggested Jan. 22nd before PA day but everyone agreed might be too late notice and we'd try for a later date. But everyone agreed that we should do another one as families love the event.

5. Treasurer's Report

J. Bognar

- \$4105.85 available to be spent
- See report below

| NOVEMBER SPENDING Description | | Amount Spent |
|--------------------------------------|--|---------------------|
| Nov 2025 | Spirit Wear Costs - to be paid - ESTIMATED | \$2,280.00 |
| Nov. 19 (meeting) | Craft club | \$100.00 |
| Nov. 19 (meeting) | D&D 3D printing supplies | \$50.00 |
| Nov. 19 (meeting) | Ride Safe Program | \$1,000.00 |
| Nov. 19 (meeting) | JK/SK shovels/sleds | \$200.00 |
| Nov. 19 (meeting) | iPad chargers | \$400.00 |
| Nov. 23 (Online) | Holiday Gift Shop Extra Stock | \$210.00 |
| Nov. 30 (Online) | Cinnabon Prizes | \$80.00 |
| | | \$4,320.00 |
| TOTAL NOVEMBER END | | \$5,826.94 |

| DECEMBER SPENDING Description | | Amount Spent |
|--------------------------------------|--|---------------------|
| Dec. 2 (Online) | Avatar Trip Subsidy | \$1,333.99 |
| Dec. 3 (Online) | Clear out spirit wear deficit (\$106.46) | -\$106.46 |
| Dec. 8 (Online) | Junior Hallway Rotation (crafts and popcorn) | \$200.00 |
| Dec. 9 (Online) | Senior Hallway Rotation and craft club | \$102.48 |
| Dec. 9 (Online) | Primary Rotation (crafts and popcorn) | \$100.00 |
| Dec. 9 (Online) | Polgar/Nantais artist fees and supplies for gingerbread houses | \$170.00 |
| Dec. 16 (Online) | 10 Laptop Purchase | \$5,500.00 |
| Dec. 16 (Online) | McClean/Harvie gingerbread house supplies | \$50.00 |

JANUARY OPENING

| | |
|-----------------------------|--------------------|
| SC Cinnabon | \$722.00 |
| SC Dominos Hot Lunch | \$563.00 |
| SC Eco Initiatives | \$953.87 |
| SC Enhancement Donations | \$1,768.49 |
| SC Holiday Market | \$1,137.83 |
| SC Pizza General | \$4,417.24 |
| SC School Council Purchases | \$188.61 |
| 24-25 SC Pizza Fundraising | \$146.41 |
| SC Spirit Wear | \$0.00 |
| SC Trip Subsidy | \$8.84 |
| SC Value Village Fundraiser | \$123.53 |
| | \$10,029.82 |

STILL TO BE PAID

| | |
|---------------------------|-------------------|
| LAPTOPS | \$5,500.00 |
| SOME JOY DAY ITEMS | \$423.99 |
| AVAILABLE TO SPEND | \$4,105.83 |

SEVERAL VOTES FOLLOWING THE DISCUSSIONS ABOVE

1. Vote to spend \$200.00 on supplies for Hot Chocolate for Olympics Play Day. J. Bognar motioned. D. Speicher seconded. All in favour. Motion passed.
 2. Vote to spend \$100.00 for Mme. B's craft club supplies. J. Bognar motioned. S. Hully seconded. All in favour. Motion passed.
- Council would like a wish list from staff for outdoor equipment to purchase so ready to go for spring.

- Screen update. **Piping** and **shafts** were removed in the gym walls that were no longer needed. Were there from very old jungle gym equipment. Wall is now flat so that a screen can be mounted properly if the school chooses to do so. Approximate cost for a screen is \$3500.00. We will revisit.

7. Fundraising Report

H. Harms

- **Little Caesars Fundraiser:** S. Hully shared that sales will start on February 27th and will close March 16th. Delivery will be March 30th. Flyers will be delivered to school next week. We can do SCO and/or LC website. Decided to keep ordering to SCO only.
- **Stacked Pancakes:** S. Winger shared that Stacked can provide regular pancakes for \$1.50/pancake and \$2.50/gluten free pancake (cost to us). Would add \$1.00 per order for profit. They need at least a week for order numbers.

Vote to go ahead with pancake day on February 17th (Pancake Tuesday) if H. Barlow can make the timing work with SCO. H. Harms motioned. D. Speicher seconded. All in favor. Motion passed.

- **Dominos Raise the Dough:** Families order pizza on their own with special code. \$5.00 for each order goes to Highview.

Vote to set this up for March 12th. H. Harms motioned. S. Douglas seconded. All in favor. Motion passed.

- **Value Village Fundraiser:** H. Harms shared that while it was not a huge profit, it didn't cost people anything to help. Teachers liked it for that reason. Profits were cut by truck rental. We did not make enough in good for VV to fund the truck rental. Perhaps we just have a convoy of cars/trucks next time? M. Merifield suggested renting a truck from Home Depot next time? H. Harms suggested getting the word out early and maybe do it again after March Break. Are people spring cleaning over March Break? H. Harms is going to check to see if we can drop off on the weekends. Suggestions were made to run it again at the end of March, beginning of April. Or do in May when it's nicer outside? Suggested to run before May long weekend. H. Harms will get more info and we will revisit.
- **Movie Night:** Everyone would like to do another movie night. H. Harms suggested as always we do a Thursday before a PA day. H. Harms motioned for March 5th. S. Montgomery seconded. All in favour. Motion passed. J. Welsh to look into the expiration on the movie license.

Vote to purchase food & drink to sell at the concession stand for \$200.00. H. Harms motioned. S. Montgomery seconded. All in favour. Motion passed.

- **April Fundraiser:** H. Harms to talk to Satellite about options for flower fundraiser. Discussion to sell in April and have pickup at the open house in May. H. Harms motioned to go ahead with this, S. Hully seconded. All in favour. Motion passed.

- This led to discussion about the open house. Always takes place during education week which is the first week in May. We usually have it on the Thursday of that week. Hoping PRO grant comes through so we can hire Mad Science for the event. J. Welsh to look into this. J. Bognar suggested maybe grade 8's can do face painting again and/or tattoos.

8. Next Meeting Date

H. Harms

- H. Harms motioned for the next meeting to be on February 18th, 2026, at 6:15 pm. S. Montgomery seconded. All in favour. Motion passed.

9. Adjournment

H. Harms

- Motion to adjourn by H. Harms at 7:50 pm. M. Merifield seconded this motion. All in favour. Motion passed. The meeting adjourned.

Reg. 612/00, s. 2 (1). The purpose of school councils is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.

Reg. 612/00, s. 2 (2). A school council's primary means of achieving its purpose is by making recommendations in accordance with this Regulation to the principal of the school and the board that established the council.