

HIGHVIEW SCHOOL COUNCIL

1040 Queensdale Avenue East, Hamilton ON, L8T 1J4 (905) 385-2341

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MINUTES

School Council Meeting – October 15, 2025 – 6:15 pm in the library and MS Teams

Council Executives: Chair: Heather Harms, Co-Chair: Sandra Montgomery, Secretary: Serene Hunt, Treasurer: Jenny Bognar

Principal: Ms. Jackie Welsh Vice Principal: Ms. Vanessa Swan

1. **Call to order/Welcome/Regrets** **J. Welsh and H. Harms**

- The October 15, 2025, meeting was called to order by H. Harms at 6:25 pm.

ATTENDEES: Heather Harms, Serene Hunt, Suzanne Douglas, Stacey Winger, Sandra Montgomery, Shannon Hully, Jenny Bognar, Venu Kurelle, Melissa Noble, Courtney Biberhofer, Jen Bigelow, Heather Harrison, David Speicher

REGRETS: Nicole Murphy, Sekinat Bello, Rashead Yusuf, Dianne McIntyre

HIGHVIEW REPRESENTATION: J. Welsh

- J. Welsh shared a land acknowledgement written by a grade 7 attending Highview

2. **Approval of minutes from September meeting** **H. Harms**

- J. Bognar corrected the September minutes: Eight votes are not required to pass a motion. We require eight voting members in order to vote and the majority of that will motion the vote. This correction will be made to the September meeting minutes.
- H. Harms motioned to accept meeting minutes from September with the above mentioned amendment. S. Hunt seconded this motion. All in favour. Motion passed.

3. **Principal Staff Report** **J. Welsh**

- Grade 7/8 are visiting Sherwood for in person experiences. They are joining classes (arts, STEM, sports) to experience a day in high school and ideally ease the transition into High School. The goal is for student retention within our community.
- Staff meeting tomorrow, October 16, 2025 that H. Harms will attend
- PA day will include half day training with treaty and anti bullying/racism focus; Streamlining teacher vocabulary to ensure a consistent message is being shared.
- School trips upcoming/connect to curriculum
- Brott music festival is upcoming
- Cineplex Trip Zootopia 2 (grade 1-5) All students in the included grades will be included.
- November 21, 2025 will be the parent teacher interviews
- Mr. Du is creating a band and will host a Winter Concert for the week of December 8, 2025

4. Online Business Recap

S. Hunt

Nothing to report

5. Treasure's Report

J. Bognar

- \$3568.25 to spend
- J. Welsh is still working to price out media screen for the gymnasium
- J. Welsh priced laptops for \$500 each from an HWDSB approved retailer; She requests council to purchase laptops and Highview will assess their budget in the spring to determine the quantity of laptops that the school can purchase; Council did not make a decision regarding purchases of laptops
- Laptops will remain in the office and will be available for sign out, similar to the two sets of ten tablets that remain in the office for sign out.

School Council Funds 2025-2026 School Year

YEAR OPENING

SC Eco Initiatives	\$953.87
SC Enhancement Donations	\$1,874.95
SC Pizza General	\$184.35
SC Spirit Wear	-\$708.16
SC Trip Subsidy	\$8.84
24-25 SC Pizza Fundraising	\$4,480.40
	<u>\$6,794.25</u>

Date	Description	Amount Spent
September 24th	Bus for Junior Swim Team	\$226.00
		\$226.00

SEPTEMBER CLOSING

SC Eco Initiatives	\$953.87
SC Enhancement Donations	\$1,874.95
SC Pizza General	\$184.35
SC Spirit Wear	-\$708.16
SC Trip Subsidy	\$0.00
24-25 SC Pizza Fundraising	\$4,263.24
	<u>\$6,568.25</u>

OCTOBER OPENING

SC Eco Initiatives	\$953.87
SC Enhancement Donations	\$1,874.95
SC Pizza General	\$184.35
SC Spirit Wear	-\$708.16
SC Trip Subsidy	\$0.00
24-25 SC Pizza Fundraising	\$4,263.24
	<u>\$6,568.25</u>

Date	Description	Amount Spent
October 10th	Jungle Sport Final Payment	\$3,000.00
		\$3,000.00

OCTOBER CLOSING

SC Eco Initiatives	\$953.87
SC Enhancement Donations	\$1,874.95
SC Pizza General	\$184.35
SC Spirit Wear	-\$708.16
SC Trip Subsidy	\$0.00
24-25 SC Pizza Fundraising	\$1,263.24
	<u>\$3,568.25</u>

Total YTD Current School Council Funds Available to Spend \$3,568.25

- Questions were brought forward regarding DPA and if this is a mandatory component of the teachers day or optional. J. Welsh shared that this is mandatory but also shared that motivating the older grades is difficult; J. Welsh will reiterate the importance of giving children the opportunity to go outdoors during this time.
- Questions were brought forward regarding blacktop activities for the older children or DPA equipment. J. Welsh shared that a grade two student brought forward a “petition” to have Highview provide additional DPA equipment for outdoor time. J. Welsh is investigating this and feels that equipment can be provided with a sign out process for this equipment

7. Fundraising Report

H. Harms

- Teacher meet and greet night is tomorrow: October 16, 2025
 - At the meet and greet:
 - Parent council will have a table set up
 - QR code for social media related to Highview School for parents to join
 - Huskey mail appreciation slips were created by H. Harms for parents to complete. Students who do not have a piece of mail from their parent will have a random note given by council. A group will gather to complete a note for them.
- **Huskey Spirit Wear:** Discussion was held at the fundraising meeting. A review was shared. JML will be the supplier. Discussion was held regarding items and our cost. A table will be set up for sizing ideas prior to parents purchasing

Allocation: Technology Trips Student Experience Enrichment

When: Last 2 weeks of October. Delivered before Winter break.

EST profit \$300

Jenny motioned. Dianne seconded. All in favour.

- **Cinnabon:** Discussion was held at the fundraising meeting. \$4 profit for gift cards to purchase 9 mini Cinnabon and \$3 for 9 mini Cinnabon.

Allocation: Technology Trips Student Experience Enrichment

When: Open November 10 for two weeks. Distribution December 9, 2025.

EST profit \$1000

Heather motioned. Nicole seconded. All in favour.

- **Mitchell's Soup:** Discussion was held at the fundraising meeting . This fundraiser is available for February. 35% profit. Purchases are through the company's website. Distribution occurs through the school. Council did not vote on this.
- **The Holiday Gift Shop:** Discussion was held at the fundraising meeting. Discussion surrounding equity and teacher concerns; All students will be given a husky buck to select an item from allocated tables; S. Hunt to purchase additional items; The amount to allocate for this is to be determined and dependant on if the event will be held during school hours or after school; H. Harms will meet with the teachers at their next meeting to discuss concerns and determine if the majority of teachers are in support of this during school hours; No student is to be left out of this event. All students to attend and will leave with something. With last year being our first time hosting this event, many areas were miscommunicated or misinterpreted which could have resulted in teacher confusion. Heather will clarify. S. Hunt to revise the contract and submit to J. Welsh for approval.

Allocation: Technology Trips Student Experience Enrichment

When: December 4 and 5.

EST: School hours \$1200 After school hours \$700

This was approved by motion last school year.

- **Value Village:** Discussion was held at the fundraising meeting . Value Village will pay for gently used items; There is an organized time for weigh in; Thought is to have families bring items to the school or directly to Value Village on a selected date; Dates are to be determined; H. Harms will investigate available dates and locations; H. Harms will announce a “coming soon” post on social media to hold your gently used items for an upcoming donation event.

Allocation: Technology Trips Student Experience Enrichment

When: To be determined

EST \$400

Serene motioned. Nicole seconded. All in favour.

- **Pizza Pizza:** Reviewed information shared by pizza pizza; If we purchase whole pizzas and distribute in class rooms with proper PPE, students will receive larger portions
- **Dominoes:** Discussion was held at the fundraising meeting; 5.5 oz Pasta our cost is \$4.50 (sell for \$6.50); 5.5 oz Pasta with chicken our cost is \$5.50 (sell for \$7.50); 4 piece boneless chicken our cost is \$4.75 (sell for \$5.50); Distributed once a month on a Friday; S. Hully will organize this event;

Allocation: Technology Trips Student Experience Enrichment

EST: \$300

Suzanne motioned. Jenny seconded. All in favour.

- 8. Teacher Requests H. Harms and Mme. B**
- Kindergarten teachers are asking for the trees in the kinder play areas to have the tree bases enclosed; J. Welsh will investigate the process for this
 - Parent council requests that they are permitted to volunteer and re-paint activities on the black top; J. Welsh will investigate this
- 9. New Business All Council**
- H. Harms suggested hosting a bake sale and concession stand during the music concert presented by Mr. Du
 - H. Harms has a community parent that will bake and donate a cake; Sell tickets for this item; Suggestion to donate this money to the music program for repairs and purchases of instruments
 - We will discuss movie nights at our next meeting
 - S. Hully will investigate Little Caesars fundraising; to be discussed at the next meeting
- 10. Next Meeting Date H. Harms**
- H. Harms motioned for the next meeting to be on November 19, 2025, at 6:15 pm. S. Douglas seconded this motion. Nine (9) members voted in favour. Motion passed.
- 11. Adjournement H. Harms**
- Motion to adjourn by H. Harms at 8:05 pm. S. Hunt seconded this motion. All in favour. Motion passed. Meeting adjourned.

Reg. 612/00, s. 2 (1). The purpose of school councils is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.

Reg. 612/00, s. 2 (2). A school council's primary means of achieving its purpose is by making recommendations in accordance with this Regulation to the principal of the school and the board that established the council.