



# Highview Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

1040 Queensdale Avenue East  
Hamilton, Ontario L8T 1J4  
Phone: 905.385.2341  
Fax: 905.385.4701

EMAIL: [highview@hwdsb.on.ca](mailto:highview@hwdsb.on.ca)  
PRINCIPAL: Mr. J. McLean  
VICE-PRINCIPAL: Mrs. S. Laws  
[www.hwdsb.on.ca/highview](http://www.hwdsb.on.ca/highview)

September 12, 2023

Dear Parents/Guardians,

Every school in Ontario is required to have a School Council to work collaboratively with the Principal to improve student achievement and to enhance accountability of the school with parents. Information about School Councils can be found here:

<http://www.edu.gov.on.ca/eng/general/elemsec/council/council02.pdf>

We welcome all parents/guardians who are willing to volunteer their time to participate on our School Council for the 2022-2023 school year. Typically, School Councils meet in person on a regular basis to discuss school-wide interests and to make recommendations to the Principal, this year, meetings will be held virtually and in-person.

**School Councils must hold annual elections to identify voting members** and various positions such as School Council Chair. Elected members vote on School Council matters and represent the group's ideas and advisory suggestions for the Principal. Please note that you do not have to be an elected member of School Council to attend meetings. All meetings are open to all parents/guardians who wish to attend.

To declare your interest to become an elected member on School Council, please complete the attached **nomination form**. You may also nominate another parent/guardian of a student at our school to become an elected School Council member. All nomination forms must be received by Tuesday, September 26<sup>th</sup>. Please note that you must attend the meeting on Wednesday, October 4<sup>th</sup> in order to be elected to Council. Our first meeting will be held on October 4<sup>th</sup>, at 6:15 P.M in the Learning Commons at Highview School. There will also be a link via M.S. Teams. A link will be shared on the school web site.

Please consider joining us on School Council as an elected or general member. School Council involvement is a great way to support your child's education and we look forward to working together.

Sincerely,

Mr. McLean and Mrs. Laws

J. Bognar – School Council Chair