

# HIGHVIEW SCHOOL COUNCIL

1040 Queensdale Avenue East, Hamilton ON, L8T 1J4 (905) 385-2341

E-mail: [highviewSC@hwdsb.on.ca](mailto:highviewSC@hwdsb.on.ca)

**School Council Meeting - Wednesday October 16<sup>th</sup>, 2019 - 6:15 PM in the School Library**

- |  |               |
|--|---------------|
| 1. Call to Order/Welcome and Introductions | J. Bognar     |
| 2. Acceptance of September minutes         | J. Bognar     |
| 3. Principal's Report                      | I. Pellizzari |
| 4. Teacher's Report                        | J. Berrafati  |
| 5. Treasurer's Report                      | M. Wong       |
| 6. Fundraising Committee Update            | J. Zimmer     |
| 7. Brent and Sarah Anit-Bullying Show      | J. Bognar     |
| 8. New Business                            |               |
| 9. Motion to Adjourn                       |               |

**Principal:** Mr. I. Pellizzari **Vice Principal:** Mr. J. McLean

**Reg. 612/00, s. 2 (1).** The purpose of school councils is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.

**Reg. 612/00, s. 2 (2).** A school council's primary means of achieving its purpose is by making recommendations in accordance with this Regulation to the principal of the school and the board that established the council.



# HIGHVIEW SCHOOL COUNCIL MINUTES

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**Date:** Wednesday, Sept. 18<sup>th</sup>, 2019

**Chair:** Ms. Jenny Bognar **Principal:** Mr. Ian Pellizzari

## Attendance

**Parent Reps:** Alexis Delchev, Amanda Knowles, Becky Griffin, Brandi Holdsworth, Charissa Low, David Speicher, Elizabeth McCoy, Jackie Zip Labreche, Jamie Donohue, Jenny Bognar, Julia Zimmer, Lorelee McGuirl, Matthew Douglas, Meghann Chartrand, Melissa Noble, Melissa Wagner-Wong, Mike Merifield, Sandi Horton, Stacy Krystal

**Absent:** Antonio Infante, Elaine O'Donnell, Mike Merifield, Sandra Askew, Stephanie Baschiera

**Community Rep:** Annette Mills

**Staff Reps:** Ian Pellizzari, Jamie McLean, Jennifer Berrafati

## Proceedings

### **1. Call to Order/Welcome and Introductions (Ms. Bognar)**

The October meeting was called to order at 6:20 p.m. by the 2018-2019 chair, Jenny Bognar. Round table introductions were then done, with all in attendance introducing themselves.

### **2. Acceptance of September Minutes (Ms. Bognar)**

At 6:22, Ms. Noble made a motion to accept the September Minutes, motion seconded by Ms. Krystal, all in favour, motion passed unanimously.

### **3. Voting Members**

Discussion occurred about who is a voting member on council. If it's everyone that submitted a nomination form, there are 24 people on council making quorum 13. A quorum needs to be reached for business to pass both during council meetings and on the Highview School Council Facebook group. We will be using Facebook voting for items needed to be passed between meetings. There was some concern about members not making meetings, thus not able to meet quorum and pass business. If a voting member misses 2 meetings without giving notice Ms. Bognar (Council Chair) will approach the person, and if they are unable to commit to council will be asked to resign.

### **4. Principal's/Teacher's Report (Mme Berrafati / Mr Pellizzari)**

Mme Berrafati gave an overview of the activities from Highview in the past month and let us know what is planned for the next month. Her report is summaries here in brief, but the full report is at the end of this document.

- FDK to Grade 3/4 will attend "Image: A Concert for Peace" November 5, 2019. Cost: \$14/child
- FDK had a great trip to Merry Farms on October 11, 2019

- Miss Harvie's class are very thankful to parents for sending in their recorders and ear buds.
- Mrs. Clarke is helping her students understand the election process.
- Mrs. Zablocki and Mrs. Clarke's classes have started out their character education awards gatherings. Each month they get together to discuss a chosen character trait, watch an inspirational video clip and choose 2 recipients that have demonstrated this trait throughout each month. September was focused on Respect and October's focus is on Responsibility.
- Volleyball has started and is going well.
- Grade 8's are working on a mural for the front of the school where they'll paint the bricks and put up quotes on the wall that make a positive message for students entering the school. This is their graduation project.
- We currently have 2 Empower groups, 3 LLI groups and a START group running. That is 30 students a day who are receiving Reading Intervention from an LRT.
- Terry Fox run raised \$625.25 this year.
- Cross country running was successful with many participants and one student finishing third in her race.
- October 25, 2019 is Black and Orange Day with prizes going to the student wearing the most Black and Orange. A request was made for Student Council to sponsor the prize.
- Miss Sakins is willing to run the pumpkin carving contest again, but requested that Student Council funds the contest (i.e. paying for the pumpkins and prizes).
- November 6-7, 2019 is the Book Fair.
- The library is looking for donations of simple readers for FDK. Ms. Bognar asked what simple readers are. Mme Berrafati responded that they are easy read books with big letters and pictures.
- Yearbook is up and running. Grades 5-8 want to help out but Mme Berrafati will focus on the kids taking the photographs and is working on getting a wider variety of kids in the photos. Cost is currently \$15.87/yearbook, but is hoping that School Council can cover the \$0.87/book to drop the cost to \$15/book.
- Art supplies are needed: craft supplies, newspaper, and plastic containers.

Mr. Pellizzari pointed Council to the dates and asked if there were any questions. There were none.

**Motion:**

That School Council would support the pumpkin carving. Moved: Ms. Zimmer. Seconded: Ms. McCoy. All were in favour. None opposed. Motion carried at 6:33PM. There was no discussion until later in the meeting about how much money School Council will give to this event. Ms. Zimmer will look into the cost and let School Council know. Ms. Delchev asked if we were allowed to get the pumpkins donated. There was some discussion. Ms. Delchev will look into getting the pumpkins donated.

Mr Pellizzari led us through some discussion around Meet the Teacher night.

- Ms. Delchev said that her husband was confused as to what was supposed to happen on the night as there were no clear instructions that went home.
- Parents thought it was like an open house where they ask about their child's progress in the classroom.
- In the past it was an outdoor activity with the teachers outside. November 8, 2019 is set aside for getting updates on student progress. It is challenging as parents always ask how their students are doing and it puts everyone in an awkward position.
- Ms. Zimmer liked going into the classroom and enjoyed seeing teachers both inside and outside.
- Mr. Pellizzari left it open to the teachers to decide if they were inside or outside.
- Ms. Krystal asked if the teachers were supposed to have name badges as it was hard to identify some of them. Mr. Pellizzari said that they were supposed to but ultimately it was up to the teacher.

- Mr. McLean said that students need to be instructed on how to introduce their parents to their teachers.
- Dr. Speicher was a little confused as to what was going on as the event was supposed to go 5-6:30PM with classes open from 5-5:30PM and many families had left by 5:30PM. Mr. Pellizzari further clarified the instruction.

## 5. Treasurer's Report

We did start with \$7,141.24 carried over from last year. We took in \$421.05 in September from the Movie Night, but we spent \$3,521.94 which left us with \$4,040.35. By meeting time, we had brought in \$4,656.60, but spent \$3,325.46 leaving us with \$5,371.39.

The money that was to be raised at the now cancelled dance was allotted to go the 6, 7s, and 8s.

If we were to book the Brent and Sarah show, it would cost Council \$1,050.00.

Ms. Sakins hoped Council could provide funding for the Pumpkin Contest (Council was to purchase pumpkins, but now Alexis has gotten them donated and Julia is going to pick them up). She also requested money for contest prizes (5 kids per division) - \$75.00 designated for this.

Mme. B asked if Council could cover outstanding yearbook costs up to \$400.00.

Mr. Pellizzari wondered if Council would contribute \$5,000.00 to subsidize excursions.

### **Motions:**

1. To reserve up to \$75 to support the black and orange costume prizes for the person that wears the most black and orange. Motioned: Ms. Wagner-Wong. Seconded: Ms. Mills. In Favour: All. Against: None. Motion carried at 6:37PM.
2. To support Mme Be in the yearbook campaign by paying \$0.87/yearbook up to \$400 plus purchasing two yearbooks for the library. Motioned: Ms. Delchev. Seconded: Ms. Zimmer. In Favour: All. Against: None. Motion carried at 6:40PM.

## 6. Fundraising Committee Update

Ms. Zimmer gave an update on the spirit wear. Half of it is up on school cash online, the other half should be up tomorrow. Ms. Zimmer will work with Ms. Bowman on how to put the rest online. It's not possible to put the names on the backs of shirt/hoodies this year. There was some confusion about it last year and it will not be possible this year.

- Ms. Bognar asked about the prices. Ms. Zimmer responded that the prices have gone up slightly.
- Ms. Zimmer added that toques, shorts, hoodies, and hats have been added since last year.
- Spirit wear sales run until October 30, 2019.

## 7. Brent and Sarah Anti-Bullying Show

Ms Bognar started the discussion as she has had interest in having the B&S show back again. They are a couple that does a magic show and intertwines a message about anti-bullying. 2 shows: FDK-Gr3; Gr4-8. \$1050 for both shows.

- Discussion:
  - Ms. Krystal likes the idea of having them in.
  - Ms. Nobel asked if there was anyone else that we could have in. Ms. McGuirl knows someone from the Toronto Raptors that does something like this.

- Ms. Delchev asked if we could do a magic show for the younger kids and something else for the older kids. Mme. Berrafati responded that kids of all ages (FDK to Grade 8) really enjoyed the show last time.
- Mr. Pellizzari said that we need to look into what the staff are expected to do before and after the event and doesn't want this to turn into a big burden on the teachers. Teachers need to give their input before we push forward with it.
- Ms. Bognar was going to look into it further and contact the person from the Toronto Raptors.

Mr. Pellizzari asked if there was anything other discussion about bullying and Highview that we wanted to address but warned that this isn't a forum to deal with specific cases. If we want to discuss bullying as a whole/advocacy this is the forum for it.

- Ms. Knowles found some of the stories on Facebook in bad taste and reminded us that we need to be aware/thoughtful about what is shared.
- Mr. Pellizzari said that teachers attempt to address bullying when it arrives. It's one of the most challenging issues the school tries to address and and change. Children need to understand that they are hurting other people, it's not funny but damaging to other people.
- Ms. Noble asked what is Highview's protocol if bullying happens. Mr. Pellizzari responded that it's handled on a case-by-case basis and what support is available for the children (both victim and perpetrator) and families involved.
- Ms. Griffin asked if a child is a victim of a physical altercation does the school contact the parents. Mr. Pellizzari responded that he would hope that the message somehow reached gets home to the parents either through the office or via the teacher.
- Ms. McGuirl said that Highview is an awesome place. It is a safe place and deals well with anti-bullying. One suggestion was not to call it "anti-bullying" but "pro-peace" to change the perspective and to be seen to stand for something and not against something. She commented on a class skit that she once saw and how it was great to see a class promoting pro-peace and supporting each other.

## **8. New Business**

Mr. Pellizzari asked if School Council could support covering the cost of excursions for families that cannot afford it. Ms. Wagner-Wong said that it would put us in the hole this month, but that we could discuss it next month.

### ***New Popcorn Distributor***

Ms. Bognar discussed trying a new popcorn distributor (Cons and Kernels) for future events, such as movie nights. It's more economical than Kernel's, comes in more flavors and portions are bigger. \$3.75/bag to us.

- The owner would love to come and share her story and products with School Council. There was some discussion about the owner, Emily O'Brien, being an ex-convict. Mr. Pellizzari didn't see an issue with her coming to address School Council.
- Ms. Noble will discuss it with Emily and ask her to come to the November meeting to share with us.

### ***Nutrition Program***

Ms. Bognar led a discussion about the nutrition program as they need help Wednesday and Friday mornings to help fill the bowls.

- Mme Berrafati made a sign-out sheet for the cart so we can track who's coming down more often than others so we can contact their parents if it becomes a constant issue. Mme Berrafati said that all of the sweet treats disappeared first and suggested not putting out any sweet treats for a while as children often eat them and not the lunch they were sent with. Most kids came and asked before taking.
- Ms. Griffin asked how the process works and Ms. Bognar explained how the program and carts work and what volunteers need to do.

- Ms. Delchev asked what's the earliest we can come in and help. Mr. Pellizzari said that the school doors open at 7AM for the early program. Ms. Bognar said that volunteers could also do it the day/night before.
- Ms. McGuirl said that she could help and would let Ms. Bognar know what day works.
- Ms. Bognar asked if we want to do a donation to the nutrition program because we get \$3,000/year. \$180 from the food trucks at Meet the Teacher supports the program. There's a minimum \$100 for an online order. This week's shopping was just over \$100, but we usually run out each week.
- It was decided to hold off supporting the program but that we would bring it up later in the year if we need to help fund the program.

## **9. Adjournment**

The next meeting will be held on November 20th, 2019 at 6:15 p.m.

Motion to adjourn meeting at 7:14PM by Ms. Noble, seconded by Ms. Mills, all in favour, none opposed, motion passed, meeting adjourned.

Minutes recorded by:

A handwritten signature in black ink, appearing to read 'David J. Speicher', written over a horizontal line.

David J. Speicher PhD DTM  
Secretary, Highview School Council



# Highview Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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PRINCIPAL: Mr. I. Pellizzari  
VICE-PRINCIPAL: Mr. J. McLean  
[www.hwdsb.on.ca/highview](http://www.hwdsb.on.ca/highview)

## School Council: Teacher & Principal/Vice-Principal Report

October 16<sup>th</sup>, 2019

- Our FDK Team and Grade 1 Team are working & learning collaboratively to improve literacy skills with our youngest students.
  - Our Grade 2-8 Team continue to focus their learning on identifying learning needs and on teaching Math.
  - Our Grade 6 Teachers/Students continue to be supported through Mr. D. Morrison, Math Facilitator that is at Highview half time.
  - All staff continue to focus on improving School Climate/Culture for all of our students.
  - Fall Fire Drills: We have completed 2 successfully, 1 more to go
  - Lockdown Drill: First Lockdown drill completed. One more in the New Year. Will also be doing 1 "Hold & Secure" Drill and 1 "Shelter in Place" Drill.
  - "Bomb Threat Evacuation Drill": completed
  - Jr. Swim Team Practices ongoing through October
  - Sr. Girls Volleyball ongoing through October
  - Jr. Girls Volleyball ongoing through October
- 
- Oct 7 Class 3/4 Walking Excursion to Sherwood Library
  - Oct 7 Grade 3-8 Cross Country Meet @ Christie
  - Oct 8 Bomb Threat Drill with Constable Dinning present
  - Oct 8 Forestry Presentation by City of Hamilton Class 3/4 (Ms. Harvie)
  - Oct 9 Cannabis/Vaping Presentations by Constable Dinning (Grades 7 & 8)
  - Oct 10 Meet the Teacher Night @ Highview
  - Oct 11 FDK Excursion to Merry Farms
  - Oct 14 Thanksgiving Day Holiday
  - Oct 15 School Photos
  - Oct 16 School Council Meeting
  - Oct 17 "Brand of You" Presentations to Gr. 7 & 8 Classes by Constable Dinning
  - Oct 18 Walking Excursion to Mountain Park –Class 3/4
  - Oct 18 School Bus Safety Presentations
  - Oct 21 Highview School used as a Polling Station
  - Oct 22 Swimming Program @ Huntington Class 3/4
  - Oct 22 My Path My Way Event @ LIUNA Station for Gr. 7 & 8 Students
  - Oct 25 Spirit Day-"Black & Orange Day"
  - Oct 29 Progress Report Cards Sent Home

### Important November Dates:

- Nov 7/8 Book Fair in the Library
- Nov 8 Parent & Guardian/Teacher Interviews
- Nov 14 Grade 7 Immunizations
- Nov 15 Photo Retake Day



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- Nov 20 School Council Meeting

## **Primary:**

The FDK to Grade 3/4 classes will be attending the First Ontario Centre on Tuesday November 5th to see "Imagine: A Concert For Peace". Trip forms will be sent home on October 16. The cost will be 14.00 per child.

The kinders went on a trip to Merry Farms on Friday October 11th. They learned about the life cycle of a pumpkin as well as the different types of pumpkins & explored their outdoor play area.

Mrs Nantais' class is really excited about using the Portfolio app on the Hub to take pictures and document their learning. They love having their own QR code, taking pictures of their work and having it save to their own account

They are also really looking forward to getting their first pen pal letters in the mail from Winona School!

## **Junior:**

Miss Harvie's class went to visit Sherwood library and oct 8 they had a forestry presentation with arborists from the city of Hamilton!



Her class would also like to thank the parents who have sent in recorders and earbuds for their kids to use at school--so many parents have been so generous!

In Mrs Clark's class they have been working on gathering a better understanding of the government in preparation for the upcoming election. Students are choosing issues/topics of interest and finding out where each of the political parties stand.





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Mrs Zablocki and Mrs Clarks's classes have started out their character education awards gatherings. Each month they get together to discuss a chosen character trait, watch an inspirational video clip and choose 2 recipients that have demonstrated this trait throughout each month. September was focused on Respect and October's focus is on Responsibility

Jr girls volleyball first game after thanksgiving

### **Intermediate:**

Senior volleyball has started.

\*Gr 8s have written quotes to create a wall of positivity in the front hall of the school. They have applied for a grant and are still waiting to hear if they get it.

### **Whole School:**

We currently have 2 Empower groups, 3 LLI groups and a START group running. That is 30 students a day who are receiving Reading Intervention from an LRT.

We raised \$626.25 for terry fox run this year.

We had a successful cross country meet. One student came in third in her race and a few others came in top ten in their own.

Would like to know if Parent Council is interested in funding the pumpkin carving contest again. Miss Sakins doesn't mind running it again.

Black and Orange Day will be on Thursday October 25th. Miss Sakins would like to award small prizes again for a few students in each division that are wearing the most black and orange.--Could parent council support this?

The book fair is coming up... The dates are as follows:

Set Up: Nov. 5

Student previews: Nov. 6 and 7

Open for purchase: Thursday and Friday morning and Thursday after school and evening.

Specific times will be sent home with students closer to the date.

If anyone on council has simple readers that they would like to donate to our classroom library our room would appreciate it 😊

Yearbook is to start up again soon. Keep price at 15.00 again? Parent council to cover the outstanding balance?

Looking for donations of craft supplies, newspapers, plastic containers for the art room.



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