

Highview School Council Minutes

Date: Wednesday, October 17th, 2018

Chair: Ms. Sandi Horton **Principal:** Mr. Ian Pellizzari

Attendance

Parent Reps: Elizabeth McCoy, Charissa Low, Julia Zimmer, David Speicher, Melissa McGinnis, Sandi Horton, Melissa Noble, Amanda Knowles, Stephanie Baschiera, Jenny Bognar, Elaine O'Donnell, Sandra Askew, Jackie Zip-Labreche, Mike Merifield, Stacy Krystal, Christine Wagner, Melissa Wagner-Wong, Meghann Chartrand

Absent: Ashley Murphy

Community Rep: Annette Mills

Staff Reps: Mr. I. Pellizzari, Mr. J. McLean

Proceedings

Call to Order/ Welcome and Introductions:

Meeting called to order at 6:14, regrets, introductions omitted.

Acceptance of Minutes:

Ms. Bognar made a motion to accept September's minutes at 6:16, motion seconded by Ms. Askew, all in favour, motion passed.

Principal's Report /Teacher's Report (see last page for printout):

Mr. Pellizzari thanked everyone for coming and informed Council that there is a lot going on at school:

Hydration Station install tomorrow.

EQAO results went home for last year's 3s and 6s (school has copies). Mr. McLean spoke about the pamphlet for this year's 3s and 6s.

Mr. Pellizzari: Math focus for grades 2 and up, K – 1: early reading.

Grade 6 teachers, six half day sessions of learning.

My Path My Way at Liuna Station for 7s and 8s.

Ms. Askew asked about progress reports. Mr. Pellizzari said they go home on October 30th.

There will be a Remembrance Day assembly run by Mr. Eathorne and Ms. Martin, parents welcome to attend.

(see handout at end of minutes)

Teacher's Report:

N/A as Ms. Depew and Ms. Muller absent.

Treasurer's Report (Ms. Bognar):

Jerseys ordered. \$12,000 on hold for nets and benches, although still awaiting approval.

Ms. Baschiera asked to consider route of allocating classroom funds now (art supplies for classrooms?), while Ms. Bognar asked if teachers have any requests or wish lists?

Ms. Horton: earmark money/student for subsidizing field trips, Ms. Bognar reminded Council that last year \$5,000.00 were divided.

Mr. Pellizzari told Council that the swim team has asked for money, but that perhaps it is better to spread funds evenly among the school vs. spread across sports.

Ms. Noble made a motion at 6:25 to allocate \$5,000.00 towards school trips. Ms. Baschiera seconded the motion, all in favour, none opposed, motion passed.

Ms. Askew asked about Breakfast Program funds. An email from Ms. Muller showed that they were looking for parent volunteers. Regarding money, Mr. Pellizzari said a decision isn't needed yet, as Highview received grant money for the program, but we can re-assess in a few months if needed. Ms. Baschiera asked if we could use Samko funds for the nutrition program, but that has only been approx. \$40.00 in previous years. Ms. Noble asked about using the food truck money; Ms. Bognar said that was less than \$200.00.

Ms. Baschiera made a motion at 6:28 to allocate food truck money to the nutrition program, seconded by Ms. Askew, all in favour, none opposed, motion passed.

Fundraising Committee and Schedule:

Ms. Horton skipped ahead to Yearbooks.

Yearbooks:

Mme. B has asked for a yearbook subsidy if needed. Last year, enough yearbooks were sold that the subsidy was not required. Mr. Pellizzari reminded Council that it is a school wide yearbook, not just graduates, but all students.

Ms. Wong added that last year Council purchased three yearbooks for the school.

Ms. Bognar made a motion at 6:31 to subsidize yearbooks if necessary. Motion seconded by Ms. Zimmer, all in favour, none opposed, motion passed.

Mme. B had also asked if Council would offer to donate 10% of food sale profits to grade 8s again; Ms. Zimmer added that we also rented the photo booth for last year's graduates.

Ms. Bognar made a motion at 6:32 to donate 10% of food sale profits to the grade 8 team. Motion seconded by Ms. Zimmer, all in favour, none opposed, motion passed.

Mr. Pellizzari said that the photo booth was a huge hit last year.

Mr. Speicher inquired about future meetings, Ms. Horton said that they will be on the third Wednesday of every month.

Open House: will be held the week after Education Week (May 16th 5:00 – 6:30). Ms. Baschiera asked why so early? Mr. Pellizzari hoped to find a balance especially with early notice. Ms. Baschiera pointed out that the time is disserving to parents who work and implore decision makers to extend the hours. Mr. Pellizzari responded by stating that Open House falls outside staff hours and that staff are here all day. Ms. Baschiera requested an open discussion to extend or push out.

Ms. Zimmer offered to book food trucks. One parent complained that choices were not healthy enough and ice cream was too expensive. Planning on Dora's, Tony's Corner and Kool Jim's. Mr. Merifield added that he appreciates any truck that comes.

Ms. Zimmer will book early and added that there were complaints about the hot dog vendor last year and that Dora's can change their menu.

Return to Fundraising Committee and Schedule:

Ms. Zimmer would like to run the fundraising sub-committee.

Ms. Maciel is happy with Spirit Wear (t-shirts \$7.35 - \$10.00, hoodies \$21.47 - \$25.00, could add name for \$6.78 - \$8.00) Breakaway Distributing; Mr. McLean said he has had good experiences with them in the past. Ms. Wong suggested having sizes available to show parents at Parent/Teacher interviews.

Ms. Wong told Council that November food forms will go out on Thursday.

Poinsettia Sales: Terra offering new merchandise, aim to have November forms and December delivery.

Ms. Horton asked Ms. Zimmer if she would head Fundraising and she said she would.

Ms. Zimmer also told Council about Rico's and that it is as easy as Poinsettias (do it all online and have pick up on one day only with no need to sort). Should be done in February and kept outside (to keep frozen). Same company as chocolate sales.

Ms. Zimmer stressed that we need to designate the money raised and Mr. McLean added that we need to spend the money and that the Board is doing a lot of audits. Where will the money go? And no last minute fundraising.

Ms. Bognar asked if there could be a newsletter to announce fundraising.

Ms. Zimmer mentioned that parents like to hear that the money is going directly to the students, although Mr. Pellizzari added that it can be more general.

Ms. Bognar suggested we designate where money goes now.

Spirit Wear: gym equipment, jerseys, pinnies. Ms. Askew made a motion regarding this at 6:58, Mr. Speicher seconded the motion, all in favour, motion passed.

Poinsettias: Ms. Wong suggested that the profits take the place of the lost PRO Grant.

Clothing Drive: find out where the clothing will go – good clothing reused, clothing in disrepair recycled. Ms. Zimmer added that it is more of an environmental initiative as it only raised \$164.00. Ms. Baschiera is uncertain about a drive, but Mr. Pellizzari reminded Council that last year's Winter Clothing Drive was a huge success and after Highview "shopped" it, the clothing went on to another school.

Ms. Askew asked if we could do a mitten tree, but it is a fire hazard. Perhaps strings with mittens? But Mr. McLean said that it depends how high it is, there are percentages that need to be adhered to (e.g. outside of doors cannot be decorated, only 20% of the wall can be covered between doors). Ms. Askew asked when this happened. Mr. Pellizzari had to inform staff about it this year due to fire inspections and heavy fines. Even Purell hand sanitizer is a fire hazard and must be supervised at all times; it's best not to take any chances. Mr. Pellizzari added that there can be no furniture in the hallways. In a real emergency, we don't know how kids will actually react.

Re-visiting Poinsettias: Mr. Speicher made a motion at 7:14 that the Poinsettia profits would go towards a Family Night in the New Year. Ms. Noble seconded the motion, all in favour, motion passed.

Frozen foods profits will go to technology.

Ms. Baschiera requested a running total of iPads purchased by School Council, while Ms. Noble added that the school should match kit by kit.

Mr. Pellizzari responded by telling that the School Board leases one kit for Grades 4 – 8 plus what was purchased; approx. 200 iPads in the school. In high school, there is a 1:1

ratio, so our students need those skills to transition right in once they graduate grade 8. If a screen gets cracked, tech will fix it for \$30.00, but cases do help protect.

Ms. Baschiera made a motion at 7:19 that food sales profits would be used for more iPad kits. Ms. Noble seconded the motion, all in favour, motion passed.

School/Teacher Communication (Ms. Zimmer):

Teachers are communicating on so many different apps: Twitter, SeeSaw, Remind, email, etc. Could only one format be chosen?

Mr. Pellizzari responded that #1 is emergency contacts, but general communication is done through the school's website.

Feedback on Meet the Teacher Night:

For Meet the Teacher Night, no one was permitted inside or in any classrooms. For next year, we will revisit classroom visits. Ms. Bognar added that it was a very fun night while Mr. Pellizzari mentioned that the intent is to meet the staff, not see the school. There was a great turnout and the previously mentioned goal was achieved. He is open to feedback as the job of Council is to be the ears to the community. What do you think this event should look like?

Ms. Baschiera mentioned that kids would like to show parents where their room is and their locker, etc. but Mr. Pellizzari wants teachers to feel comfortable and not feel the need to get into a parent/teacher interview. Parents ask how their child is doing, which is a loaded question, especially if the report card doesn't match. Too early for those discussions.

Ms. Askew asked if teachers even needed to be in classrooms, but they do as per Mr. Pellizzari, for security reasons. Mr. McLean suggested an announcement after classroom visits to get everyone outside. Trying to keep everyone content: teachers and parents, find balance of what is expected by staff (not part of teacher contracts to be there). Ms. Zimmer added that she liked the phone interview option.

New Business:

No dates or details yet on Christmas Concert.

Ms. Baschiera asked that assemblies for parents be first thing in the morning and have more lead time. Mr. Pellizzari appreciated the feedback and would like to keep improving. She also requested that parents be messaged about tryouts, as we often do not know about them. More communication needed.

More information is available on the website, and online newsletter and calendar.

Mr. McLean spoke about a slideshow within the website at Riddell that can be scrolled through and is a good tool for parents and that he would like to get it going at Highview.

Mr. Pellizzari offered to increase paper calendar.

Ms. Askew asked about bathroom conditions (no soap, no paper towels, doors locked, stalls locked). Mr. Pellizzari said that there was a problem in one bathroom upstairs and that a leak caused it to have to be closed; also added that none of the student washrooms have paper towels. Kids make big messes in bathrooms (encouraging them to take responsibility or tell when something needs attention).

Mr. McLean said that staff performs sweeps of the bathrooms during break times.

Ms. O'Donnell asked how often the bathrooms are cleaned. Mr. Pellizzari said that they are cleaned nightly and restocked as needed.

Ms. Askew inquired about the Halloween parade. It will be outside, weather permitting, and in the gym in the case of inclement weather.

October 22nd – The school gym will be a polling station. All access through the gym (no one should come through the front). Voting staffers will make sure that no one goes through the school. Mr. Speicher asked if the gym doors can be locked, but they cannot.

Update on parking: by-law officer will allow 10 minute grace on school side of Rendell and Green Meadow for cars parked in the right direction. In the no parking zone, 10 minutes in car. By-law officer to make note that there will be an allowance. On the opposite side, you can still get a ticket. Must park 6 metres from a stop sign or crosswalk. Only bus loading or unloading is allowed in front of school. No parking in handicap spots without permit, signs to come.

Motion to Adjourn:

Ms. Askew made a motion at 7:52 to adjourn the meeting. Motion seconded by Ms. Baschiera, all in favour, none opposed. Motion passed, meeting adjourned.

Minutes recorded by: Melissa Wagner-Wong

Note: Ms. Horton (Chair) had to leave two thirds of the way into the meeting, Treasurer Jenny Bognar stepped in as substitute Chair.



Highview Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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VICE-PRINCIPAL: Mrs. J. Corbin-Harper
www.hwdsb.on.ca/highview

School Council: Teacher & Principal/Vice-Principal Report

October 17th, 2018

- October Newsletter was sent home in hard copy and posted on the school website
- Our FDK Team and Grade 1 Team are working & learning collaboratively with Ms. Clause (Reading Specialist @ Highview ½ days) to improve literacy skills with our youngest students.
- Our Grade 2-8 Team continue to focus their learning on identifying learning needs and on teaching Math.
- All of our Grade 6 Teachers will be involved in 6 sessions of learning around teaching Math (Oct.-Dec.).
- All staff continue to focus on improving School Climate/Culture for all of our students.
- Reorganization-addition of a Grade 1/2 Combined Class went well.
- Fall Fire Drills: We have completed 2 successfully, 1 more to go
- Lockdown Drill: A very successful lockdown drill took place on Sept. 25th with Constable Dinning present.
- Jr. Swim Team is ongoing...Swim Meet November 19th @ McMaster University (Ms. Toth/Ms. Hallford)
- Green Team/Recycling has begun
- Individual EQAO Results sent home (Students who were in grades 3 & 6 last school year)
- "Roots of Empathy" has begun in JSKB (Ms. Depew/Ms. Quinn)
- Nutrition Program has begun (Ms. Brunaccioni/Mme. Muller)
- Yearbook Club is started (Mme. Berrafati)
- Reading Intervention: We currently have 3 Empower groups (2 P/J, 1 Int), Class Act, START, LLI (Grade 2) up and running. (Ms. Hallford/Ms. Douglas)
- Neighbour to Neighbour Reading Program will be starting soon too.
- Water Bottle Filling Station is supposed to be installed this week....a request for a quote has been submitted to find out the cost to install an additional filling station.
- We are awaiting approval for the installation of Basketball Fun Hoops, Benches, Bike Rack, and Outdoor Stage in K Area
- New Team Jerseys to be purchased through School Council have been ordered.

- September 27th-Highview's Annual Terry Fox Run raised approximately \$550.00 (Ms. Martin)
- October 1st-Photo Day (Class Photos for All Gr. 1 & 2 to be taken on October 24th, Retake Day)
- October 3rd-Bomb Threat Drill with Constable Dinning
- October 3rd-"Brand of You" Presentations Gr. 7 & 8 from Constable Dinning
- October 3rd-Meet the Teacher Night/Food Trucks
- October 9th-Grade 8 Camp Wanakita Trip Information Night (Ms. Maciel, Ms. Raspopov, Ms. Berrafati)
- October 10th-Sr. Girls Volleyball Game @ Highview (Ms. Maciel)
- October 11th-Jr. & Sr. Cross Country Meet @ Christie Conservation Area
- October 12th-School Bus Safety Presentations Gr. K-3/Gr.4-8 (Thanks to Ms. Depew for Coordinating)
- October 12th-Jr. Swim Team Practice (Ms. Toth/Ms. Hallford)
- October 15th-Jr. Girls Volleyball Game (Ms. Kellner)
- October 15th-Student IEP's sent home by this day
- October 16th- A successful "Hold & Secure" Drill was held.
- October 16th-Grade 7 Immunizations (Menactra, Hepatitis B and HPV 9 (Human Papilloma Virus))
- October 17th-Sr. Girls Volleyball Game @ Tapleytown (Ms. Maciel)
- October 18th-Grade 7 & 8 Marijuana & Vaping Presentation from Constable Dinning

curiosity.

creativity.

possibility.

HWDSB



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- October 18th-Sr. Boys Volleyball Game @ Highview (Mr. Moore)
- October 18th-Green Team Pick Your Own Day
- October 19th-Kindergarten Excursion to Sherwood Library
- October 19th-Jr. Swim Team Practice (Ms. Toth/Ms. Hallford)
- October 22nd-Highview Used as a Polling Station All Day
- October 22nd-RBG Creepy Crawly Presentations for Ms. Sakins, Ms. Wigood, Ms. Kellner, Ms. Toth
- October 24th-Photo Retake Day (All Grade 1 & 2 Classes Doing Class Photos)
- October 24th-“My Path, My Way” Event for Grades 7 & 8 Students/Parents @LIUNA Station
- October 24th-Bus Driver Appreciation Day
- October 24th-Jr. Girls Volleyball Game @ Mount Albion
- October 24th-Sr. Girls Volleyball Game @ Highview
- October 25th-Sr. Boys Volleyball Game @ Highview
- October 26th-Jr. Swim Team Practice
- October 29th-Sr. Girls Volleyball Game @ Michaelle Jean School
- October 29th-Jr. Girls Volleyball Game @ Lisgar
- October 30th-Book Fair Preview Day (Ms. Little)
- October 31st-Book Fair in Library
- October 31st-Halloween Dance Gr. 6-8
- November 1st/2nd-Book Fair in Library
- November 1st/2nd-Parent/Teacher Interviews

Photo Days 2018/2019:

- Individual and Class Photos October 1st, 2018
- Wednesday, October 24th, 2018 – Retake Day and Class Photos for All Grade 1 & 2 Classes
- Tuesday, February 5th, 2019 – Grade 8 Grad Photos

2018 – 2019 School Council

Chair: Sandi Horton

Treasurer: Jenny Bognar

Secretary: Melissa Wagner-Wong

Voting Members:

Ashley Murphy

Elaine O'Donnell

Julia Zimmer

Melissa Noble

Melissa Wagner-Wong

Elizabeth McCoy

Stephanie Baschiera

David Speicher

Charissa Low

Sandi Horton

Jenny Bognar

Sandra Askew

Annette Mills

Stacy Krystal