

## **Highview School Council Minutes**

Date: Wednesday, November 21<sup>st</sup>, 2018

**Chair:** Ms. Sandi Horton **Principal:** Mr. Ian Pellizzari

### **Attendance**

**Parent Reps:** Elizabeth McCoy, Charissa Low, Julia Zimmer, Melissa McGinnis, Sandi Horton, Melissa Noble, Stephanie Baschiera, Jenny Bognar, Elaine O'Donnell, Sandra Askew, Mike Merifield, Christine Wagner, Melissa Wagner-Wong, Jay Edington, Melissa McGinnis

**Absent:** Ashley Murphy, Stacy Krystal, David Speicher, Amanda Knowles, Jackie Zip-Labreche

**Community Rep:** Annette Mills

**Staff Reps:** Mr. I. Pellizzari, Ms. B. Depew

### **Proceedings**

#### **Call to Order/ Welcome and Introductions:**

Meeting called to order at 6:20, introductions omitted, #10 omitted.

#### **Acceptance of Minutes:**

Ms. Bognar made a motion to amend September's minutes at 6:20, motion seconded by Ms. Noble (amendment: \$5,400.00 on hold).

#### **Principal's Report/Teacher's Report:**

Received final plan approval from the Board. Three quotes needed (Area Supervisor got quotes for benches, bikes, racks, nets).

Ms. Bognar informed Council that the benches will be placed under the tree, by the Kindergarten area, but not put closely together to prevent kids from jumping from one to the other. Being under the tree will provide a shady spot for students in warmer weather. Can be moved or added to if there are issues. The work order is in and installation can start at any time.

Evacuation – A motor in an exhaust fan burnt out and caused a detectible odor. Smoke blew in from wind coming through the vent from outside. Attendance was taken for the volunteers and students (seven classes were out of the school for the Bulldogs game).

Mr. McLean, Mr. Pellizzari, and the Superintendent decided it was best after evacuating the school, to proceed to Sherwood Secondary School. Attendance was taken again, received the “All Clear” and asked the Superintendent if they needed to contact parents or get busses.

Key Message: students were safe at all times; everything was done in the best interests of the students.

Communication happened quickly with Sherwood’s Principal Ms. Woof, and Highview students went directly to the auditorium.

Learning process for the future – how to avoid bottlenecking and help students with disabilities.

Ms. Horton mentioned that the website notice was taken down, but no update was given when the students had returned to Highview.

There was however a call out, letter to parents/guardians and a website posting.

Ms. Bognar asked what the protocol is for extreme weather conditions, such as in -30 degree weather. Could coats be kept on chairs when it’s cold?

Ms. Noble asked why or how the older students had their coats, but not the younger ones. Mr. Pellizzari said that the older ones started to grab their coats when they began smelling smoke (before the alarm rang).

Ms. Depew added how great it was to see the older kids helping out with the younger ones and partnering with the kindergarten students. They helped them and told them stories.

Ms. Bognar asked if any parents en route to Sherwood could be a safe place.

Hydration Station has been installed, waiting on water samples.

Ms. Little has \$3,000.00 from the Scholastic Book Fair to use towards the purchase of new Library books. She will buy books that are popular with the students.

Bulldogs Field trip went well.

Holiday Concert for parents will be on December 19<sup>th</sup> at approx. 8:30 a.m.

There will be various theme days in December for students to participate in. Ms. Depew added that Ms. Sakins plans to have more theme days throughout the year.

Swimming went well.

Ms. Baschiera grateful for the 7/8 Book Club that meets after school.

Ms. Sakins and Mme. B. are continuing the Staples Recycling program for writing instruments – pens, permanent markers, mechanical pencils, highlighters.

Ms. Zimmer is continuing the pop tab collection. Daughter Hannah to make announcements. To date, Ms. Richarz is ahead, with Mr. Moore falling behind. The program is going really well and Hannah is very excited.

Mr. Kaszas will be partnering with Neighbour to Neighbour to run a Food Drive from December 10<sup>th</sup> until December 17<sup>th</sup>.

Ms. Askew asked about the new 5/6 teacher. Mr. Pellizzari answered saying that Ms. Lantagne is taking a leave until the end of the year; LTO interviews are today and tomorrow. The LTO will only be hired until June.

Ms. Baschiera mentioned that Ms. Ogden will be here until February and Mr. Pellizzari added that Ms. Richarz will be at Highview into the New Year. Regarding office personnel: Ms. Bowman is our permanent office administrator and Ms. Indelicato is an LTO. Ms. Carol Babb will be returning from her leave to be our second permanent office administrator.

#### **Treasurer's Report (Ms. Bognar):**

Approx. \$4,776.00 in account after November Food Days. Ms. Baschiera asked if this money was “free and clear” and if we could include in the minutes what we have spent money on.

Mr. Pellizzari said that this information will be included in the School Council Update Newsletter.

Poinsettia funds will go towards a Lego Night since the government no longer offers school councils the PRO Grant.

Ms. Noble mentioned that there are Four Square lines in areas that are out of bounds for students during Outside Play; can these be moved and can the lines on the blacktop be refreshed.

Ms. Bognar asked if we had to use Board approved painters and Ms. Askew asked if we can paint them.

Mr. Pellizzari added that the full size basketball nets need painting as well.

Ms. Horton suggested that it is something we look into after the new funnels are installed and perhaps wait until spring.

Ms. Askew asked about pinnies, but we will wait for Spirit Wear totals. Mr. Merifield asked if students will own their own pinnies, but Ms. Horton informed him that currently teachers are responsible for the care, distribution and laundering of pinnies and athletic wear.

### **Fundraising Committee and Schedule:**

Ms. Depew asked Council whether or not we would consider using the Lunch Lady for food days. Mr. Pellizzari suggested not to add more options right now or put a further financial burden on families.

Ms. McGinnis inquired about adding more food days, the Nutrition Program, and if kids who really need it are benefiting from it, but Mr. Pellizzari asked, how do we really know who needs it? He suggested that parents make a donation directly to the HWDSB and specify where the money will go (for example, to the Nutrition Program) and then you will also get a tax receipt.

Ms. Zimmer asked if we have enough coats, boots and mitts and if we have any donations as we are not running an actual coat drive this year. Mr. Pellizzari will accept mittens, but nothing to the extent that we did last year.

Ms. Wong added that we have the option of sponsoring families who could benefit from some extra support at Christmas, but it could be taken as an insult, or as a welcome relief. Ms. Bowman will link families to families.

### **Pizza Update:**

Profit for November: \$2,573.00.

### **Math Night:**

Ms. Bognar said that we will revisit after we get the Poinsettia numbers.

### **Hydration Station:**

Already covered

### **Open House:**

Omitted

### **New Business:**

Mr. Pellizzari and Ms. Edington sidebar.

Mr. Pellizzari told Council that Ms. Edington would like to engage marginalized groups (minorities). Make it welcoming and accommodating. How do we get them to come to meetings, etc.? What else can we do? Ms. Edington suggested a Cultural day and Mr. Pellizzari asked Council to bring some thought to it.

Ms. Bognar spoke about kindergarten class numbers, 30 students in one, 30 in the second and 32 in the third. Involving Kathy Archer.

Would like a Letter of Support for Kindergarten parents to sign, indicating that they would like a fourth classroom created.

Ms. Zimmer has a meeting planned with Kathy Archer already.

**Motion to Adjourn:**

Ms. Askew made a motion at 7:37, to fund our own Math Night in the New Year. Motion was seconded by Ms. Bognar, all members in favour, motion passed.

Ms. Askew made another motion at 7:41 to skip the December meeting and hold the next meeting on January 16<sup>th</sup> instead. Ms. Noble seconded the motion, all in favour, motion passed.

Ms. Krystal, Mr. Speicher and Ms. Murphy send their regrets.

Ms. Askew made a motion at 7:44 to adjourn, motion seconded by Ms. Noble, all in favour, meeting adjourned.

Minutes recorded by: Melissa Wagner-Wong, SCM Secretary

## **2018 – 2019 School Council**

**Chair:** Sandi Horton

**Treasurer:** Jenny Bognar

**Secretary:** Melissa Wagner-Wong

**Voting Members:**

Ashley Murphy

Elaine O'Donnell

Julia Zimmer

Melissa Noble

Melissa Wagner-Wong

Elizabeth McCoy

Stephanie Baschiera

David Speicher

Charissa Low

Sandi Horton

Jenny Bognar

Sandra Askew

Annette Mills

Stacy Krystal