

Highview School Council Minutes

Date: Wednesday, November 15th, 2017

Chair: Mrs. Sandi Horton **Principal:** Mr. Ian Pellizzari

Attendance

Parent Reps: Sandi Horton, Julia Zimmer, Melissa Noble, Paula Wardle, Denise Andreychuk, Annette Mills, Charissa Low, Sandra Askew, Elaine O'Donnell, Erin McGinnis, Elizabeth McCoy, Stephanie Baschiera, Jodie Bocek, Michael Merifield

Absent: Ashraf Al-ibraheem, Melissa McGinnis, Lincy Patel, Jenny Bogner, Muhammad Bahaaddin, Jenilyn Santos, Tom Stewart

Staff Reps: Mr. Ian Pellizzari, Mrs. Jo-Ann Corbin-Harper, Mrs. Barbara Depew

Proceedings

Call to Order/ Welcome and Introductions:

Mrs. Horton called the meeting to order at 6:13 p.m., everyone welcomed. Round table introductions as it was the first meeting for Mr. Pellizzari as Principal. Also new to the meeting, our teacher rep, Mrs. Depew and our community rep, Mrs. Mills.

Acceptance of Minutes:

Motion to accept October's minutes called; minutes were accepted by Mrs. Askew and seconded by Mrs. Noble at 6:17. Minutes accepted by all.

Teacher's Report:

Cross Country was in early October.

Swim Team Results: First place in Girls Backstroke (Grade 5), First place Boys 100 Open Relay, Second in Grade 5 Boys Backstroke, Grade 5 Girls Backstroke, Grade 4 Girls Backstroke, Girls Open Relay, Third place in Grade 4 Girls Freestyle, Grade 3 Boys Freestyle, Grade 3 Girls Freestyle, Grade 3 Girls Backstroke, Girls Open Backstroke, Grade 5 Girls Relay, Grade 3 Girls Relay, Girls Open Relay.

Girls Intermediate Volleyball will be heading into the playoffs.

Boys intermediate volleyball will be heading into the playoffs.

Green Team continues to meet weekly; they have planted, harvested, created a new sign for the outdoor garden, and dug up a ground plot.

We had a beautiful Remembrance Day Assembly.

Thank you to the parents who supported the school's Scholastic Book Fair. We sold over \$5,500.00 in merchandise, which resulted in approx. \$3,000.00 in rewards credits to use at Scholastic.

The Nutrition Program is going well, food is available for all classes and there is a food cart second nutrition break outside the office, and upstairs in the intermediate hallway. We have received donations from M & M Meats and E.D. Smith.

The intermediates had a very successful Halloween dance and raised just over \$300.00 for Grade 6, 7, and 8 trips.

The Grade 8s are planning fundraising events for the camping trip and graduation.

The Terry Fox Run in September raised \$608.90 for the Terry Fox Foundation.

CCAT for Grade 4 this month.

Three Empower Groups this year: 2 primary and 1 intermediate.

FDK B is participating in the Roots of Empathy Program. ECE Nancy Quinn leads these lessons and Baby B visits the classroom once a month. If any other grades are interested in participating, they can connect with the community advisor to have a Roots Instructor team with their class. This program runs approx. from October to May. The program is always looking for families with babies who are willing to participate. More information can be found at www.rootsofempathy.org.

On Nov. 24, at 9:00 a.m. there will be a Lockdown Drill.

Principal's Report:

Mr. Pellizzari elaborated on the Lockdown Drill. The first drill will take place with Constable Denning (sp?). Teachers will practice with the students.

Drills for the 2017/2018 School Year:

Two *Lockdown* Drills: threat within the school, doors locked. A lockdown is defined by police as the restriction of movement during the time of a potentially serious violent threat or violent incident that would endanger the lives of students and staff.

- used when there is a violent incident or threat of serious violence within the school, or in relation to the school

- the threat is inside the school, or is on school property, and poses an immediate threat to the students and staff
- follow current lockdown procedures
- all movement within the school and into and out of the school is restricted
- doors remain open to permit police immediate entry

One *Shelter in Place* Drill: environmental or weather related situation, where it is necessary to keep occupants within the school to protect them (e.g. chemical spills, blackouts, explosions, extreme weather).

- Fans, including heating and air conditioning units, should be turned off to prevent outside air from entering the building, if it is determined that the air intake could pose a health or safety risk for occupants
- Normal operations may continue within the building.

One *Hold and Secure*: police matter in the community, no movement in or out of the school. School is secured due to an ongoing situation outside the school and not related to the school (e.g. a bank robbery near the school).

- the school continues to function normally, with the exterior doors locked until the situation is resolved
- a staff member posted near each entrance to ensure no one leaves the building
- all movement in and out of the school is restricted
- exterior facing windows should be covered or blinds drawn, lights dimmed, where possible
- police will notify the school when it can come out of 'Hold and Secure'

Three *Fire* Drills in the fall and three in the spring.

A SynreVoice message went out on Sunday and information was posted on Highview's website <http://www.hwdsb.on.ca/highview/2017/11/15/school-lockdown-drill/>

Parents are encouraged to speak to their child(ren) about these drills and explain the importance of them. Mrs. Corbin-Harper added that it is especially critical to help guide students who are new to Canada through this, so that they feel safe.

Dogs on the Playground: Mr. Pellizzari is not comfortable with dogs on the playground. Some students may have anxiety or allergies, children are unpredictable around pets.

Keep dogs around perimeter of school yard, not on the grass or blacktop. 99% of the time, things are okay, but there is always a chance that there might be an incident.

Mrs. Corbin-Harper added that a child was bitten at Chedoke; it is a big process when something like this happens.

Ms. Andreychuk added that sometimes dogs can also react to other dogs.

Mr. Pellizzari is open to further discussion on this matter.

Morning Arrival: two teachers on duty plus the Principal if possible. Asking for students to come onto the blacktop only (for supervision). The grass is wet in the morning, and keeping off of it will help keep it in better shape.

Mrs. Baschiera asked what the plan is for the blacktop during the winter. Mr. Pellizzari explained that if there is ice there will be direct entry into the school. Board policy is that the Janitors salt and clear only certain areas, this is the same at every school. The city is responsible for all sidewalks. Areas around doors are cleared, and the parking lot is contracted out.

Mrs. Askew asked about activities for the blacktop: what can kids do when there is no equipment and recesses are "Walk and Talk" only?

Sherwood Secondary School events: Mrs. Horton mentioned the "Screenagers" presentation happening on November 28, also, Sherwood's School Council is meeting on November 21, at 6:30.

Parents Night for 7s and 8s, opportunity to go November 23, gives students the chance to get comfortable. Staff members will be coming to talk to the students, flyers.

Liaison Officer to talk to 6s and 7s about Social Media and what they are posting. Grade 8s have already had presentation.

School Bus Safety: November 23 for all students.

P.A. Day: Friday, December 1.

Fundraising Requests:

The Outdoor Education Grant: criteria has changed and Highview no longer qualifies to use this grant for the Grade 8 Camping Trip. Money only given if students stay within Hamilton. \$3,000 needed to cover the cost of the busses and substitute teachers. Teachers will come to our next meeting to discuss this.

Mrs. Baschiera suggested that maybe this money could be used for the Grade 6 trip instead.

Revisit Portable Stage:

Storage remains an issue, also must run this through Health and Safety. Mrs. Corbin-Harper says that a purchase must go through the Board.

Money raised for the stage from last year's chocolate sales.

Kindergarteners and grade 1s were not in the Gym for the Remembrance Day assembly because of a lack of space, so is there even enough room for a stage?

We have to remember accessibility and safety.

Mrs. Baschiera suggested a camera, projector, and screens instead of a stage.

Motion called at 7:06 – Can current Council overrule previous Council's votes? Motion called by Mr. Merifield at 7:07, seconded by Ms. Askew. 13 votes in favour (quorum met).

Gym can hold 318 people, but only 252 with chairs, 580 on floor.

Motion called to re-allocate money to a projector or other options. Mrs. Noble motioned at 7:11, seconded by Mrs. Askew. 13 votes in favour (quorum met).

What can we do with \$7,000 for a presentation aid? Mrs. Depew will take it to the teachers.

Mrs. Corbin-Harper mentioned an Apple TV and Recorder.

Use of Funds Going Forward:

Motion for any money raised to be spent by May.

Allocate funds per student, equitability shared. \$10 per student to use towards field trips.

Teams are asking for money, but is it always the same group of kids receiving the money?

Mr. Merifield motioned at 7:33: 10% to Grade 8, 50% to students, 40% left. Motion dropped.

Pizza/Sub Update:

Pizza/Sub sales doing well, \$4,540.05 raised for October/November with 10% going to Grade 8. If we continue trending this way, we have the potential to raise approx. \$17,400 this year.

Introducing Pita and Smoothie Day for December.

\$1,248.50 raised in May and June, 2017.

Donation Opportunities Pizza/Field Trip:

Donate pizza? Allocating food.

HWDSB Foundation: make a donation, state where you would like the money to go, and the Foundation transfers the money back to the school. Parent allocates funds, and gets a tax receipt.

Snack Containers: juice box, granola bars.

Fundraising Ideas/Subcommittee:

New Sub-committee formed: Head – Mrs. Noble. Members – Mrs. Zimmer, Ms. Wilson, Ms. Wardle.

Samko and Miko Toy Sale will run November 30 – December 3. Flyers to be handed out. Money raised will go to the Nutrition Program.

Christmas Planning:

Mitten Tree. Council can pair with teachers.

Sponsor families for Christmas. Mrs. Bowman has a list of families in need and will contact Mrs. Horton. Wishes often include: comforters for beds, glasses, and cutlery. Will ask families for wish lists.

Gift Baggies for seniors.

Mrs. Corbin-Harper suggested a Sock Drive.

We have to be careful, run the risk of insulting a family. What if we miss a family in need? Mrs. Bowman put together a list of 12 families, all having one to four children. Six will get gift baskets through an outside source.

Donate any item, one item that becomes a bigger gift.

New Business:

Facebook page: Mr. Pellizzari won't be part of the Facebook page. It is not to be used to put a bad name on the school. Contact School Council Chair if you have an issue. Open Door Policy – please come and talk to administration. Make Highview better today than it was yesterday. Model to our kids what social media is for and make it a positive place.

Focus on numeracy and literacy. Keep things positive.

Next Meeting/Motion to Adjourn:

Wednesday, December 6, 2017 at 6:15.

Mrs. Zimmer motioned at 8:15, seconded by Mrs. Wardle, all in favour.