

## September 2017



Welcome back to school. We're looking forward to making 2017-18 an exciting year for all members of our school community - staff, students and parents/guardians.

As you are aware, Highview is starting off the year with new administration. George Gould will be your temporary principal and Jo-Ann Corbin-Harper is your vice-principal. We share Mrs. Corbin-Harper with Chedoke School.

Please see the chart below for a list of staff names.

<b>HIGHVIEW STAFF LIST – 2017/18</b>			
Support Area	Staff Names	Support Area	Staff Names
Office Administrator Office Assistant (am) Principal Vice-Principal	Mrs. Bowman	Gr. 5A	Mr. McCabe
	Mrs. Todoric	Gr 5B	Mrs. Clark
	Mr. Gould		
Head Custodian Afternoon Custodian	Mrs. Corbin-Harper	Gr. 6A	Ms. Kellner
	Mr. Kivell	Gr. 6 B	Mr. Kaszas
JSKA	Mr. Pfau	Gr. 6/7A	Mr. Gilchrist
	Mrs. Fortman		
JSKB	Mrs. Stasiuk (ECE)	Gr. 7A, Int. Music	Mrs. Raspopov
	Mrs. Depew		
JSKC	Mrs. Quinn (ECE)	Gr .8A	Mr. Gamble
	Ms. Aquilina (LTO)		
JSKD	Teresa Graydon (ECE)	Gr. 8B	Ms. Maciel
	Ms. Catsoudas		
Gr. 1A	Ms. Currington (ECE)	LRT	Ms. Douglas
Gr. 1B	Ms. Sakins	LRT	Ms. Hallford
Gr. 2A	Ms. Wigood	Reading Specialist	Mrs. Porterfield
Gr. 2B	Mrs. Toth	French 5-8	Ms. Berrafati
Gr. 3A	Ms. Pecuh	Library	Mrs. Little (pm)
Gr. 3B	Ms. Alford	Physical Education	Mr. Cochrane
Gr. 3/4A	Mrs. Hein	Gr 4-6 French	Ms. Muller
Gr. 4A	Ms. Martin	EAs	Ms. Novogradac Mr. McNiece Mrs. Start Mrs. Durning Ms. DiBartolo Ms. Paul
	Mrs. Green (Zablocki)		

### PLAYGROUND SUPERVISION

Parents should note that there is teacher supervision on the school grounds from 8:00 to 8:15 a.m. and 2:35 to 2:50 p.m. (please do not send your child to school before 8:00 a.m.)

### SCHOOL PROCEDURES

Please take the time to read through your child's agenda. It contains all the important information for this school year.

## **FORMS ... FORMS ... FORMS**

You received a package of "very important" forms last week from your child's teacher. Please take the time to neatly and accurately fill them out and return them to the school with your child by **Thursday, September 21st**.

Important  
**FORMS**

## **HIGHVIEW SCHOOL AGENDAS**

Students **MUST** bring their agenda to class each day to accurately record homework, assignments, upcoming events, results of tests, etc. This is an important organizer for our students as well as a tool for communication between home and school. Parents, please get into the habit of checking and signing your child's agenda daily. Parents are to use this book to communicate with the school regarding absence/lates or with the classroom teacher regarding student questions or concerns. Teachers will be checking and signing the agenda on a regular basis. Thank you for your support of this important learning tool.

## **VOLUNTEERS**

Once again, this year, we are looking for many volunteers. Your work with us is very valuable and appreciated by staff, students, and parents. If you are willing to donate your time and talents to the school, please complete the attached tear-off and return it to the office. Volunteers who already have a police check on file with us do not have to repeat the process this year. All new volunteers that will be working directly with students, must complete a police check. (Forms are available in the office)

## **PEANUT AND NUT SAFE SCHOOL**



Thank you to students and parents for the support they showed last year to keep our school peanut/nut safe. This year we have several students with life-threatening allergies to peanuts or nuts. Please do not send your child with any nut products for lunch or snacks. Working together we can help ensure the safety of all our children.

## **SCENT SAFE SCHOOL**

Highview is a "scent safe" school due to numerous environmental allergies with staff and students. Please refrain from wearing strong perfumes, colognes, creams, etc. into the school.

## **SCHOOL COUNCIL**

**The 1<sup>st</sup> School Council Meeting for 2017/18 will be held at the school on Wednesday, September 27<sup>th</sup>. Starting time will be 5:30 p.m. If you are interested in being on the committee, please join as there.**

You may choose to officially join Council and become a voting member, an Executive member (nomination forms will be available at the meeting), or simply attend meetings to seek information and provide input.

School Councils play an important role in ensuring the success of all students and communicating student success to parents and community members. There is an enormous body of evidence that indicates a positive impact on student learning when parents are involved in their children's education.

School councils have a legislated role at their schools and are there to ensure the best possible education for students. Our school councils are comprised of democratically elected representatives of our parent community. Together, they:

- ✚ focus on student learning and the best interest of all students,

- ✚ provide a forum through which parents and other members of school communities can contribute to improving student achievement and school performance,
- ✚ make recommendations to the school principal and the Board on any matter they see impacting accountability and academic excellence and;
- ✚ serve as a communication and information channel between the school and community

### **PICK UP AND DROP OFF OF STUDENTS**

All Pick-ups and Drop-offs to Highview should occur on the side streets closest to the playground. This helps to reduce traffic along Queensdale East, and decrease congestion in the Front Hall of the School in the morning. Please remember that in the morning the Front Doors should not be used for entrance by students. Exiting through the Front Door in the afternoon is for Bus Lines only! Also, the Staff Parking Lot should not be used for pick up and drop offs. For the safety and security of all our students, staff and neighbours we ask that everyone please adhere to this.

### **CARETAKING**

A special thank you to our Custodial staff who worked around the clock the last week of August (right up until the afternoon of Labour Day) to have everything washed, floors waxed and ready for students on Tuesday.

### **BUS INFORMATION**

The central transportation department (HWSTS) designs the routes and stops to make the most effective use of the buses assigned to our school. Some stops may have been changed slightly, others have disappeared altogether. Some students may be grouped with students who were on a different bus in the past. Currently our buses are full. We have many new registrants at the school this fall and if those students live beyond the threshold then they have been put on a bus. This means that change requests that may have been granted previously, might not be possible for the future. We have sent our new registrant information to the Transportation Department along with our recommendation of which route and stop new students should be on. However, ultimately there may be reasons why the Transportation Department may need to alter those placements.



Students who reside in bounds of their school of attendance and are within walking distance to school may apply for courtesy transportation. Please be patient with this process. Availability of seats will be determined after September 30. Therefore, your child will not be entitled to travel on the bus until this time. Once we have ensured that our new registrants who live beyond the threshold are on the proper route, then, and only then, will we be able to ascertain whether or not change requests and courtesy rider requests are possible.

**Courtesy transportation is assigned on an annual basis.** Requests for Courtesy Transportation must be submitted to HWDSTS by the parent/guardian each year using Courtesy Transportation Request form.

Transportation may be granted if all of the following conditions are met:

1. A seat is available on the bus.
2. The bus stop already exists.
3. The bus route and the length of the trip are not affected.