



School Reopening

Elementary School

Site Specific Plan and Routines for Parents*

School Name: Hess Street School

HWDSB Protocol and Requirements	School Routines and Expectations
Student Registration	All student registration will be virtual. Parents/Guardians may contact the main office at 905-527-1439 or email Hessstreet@hwdsb.on.ca
Parent Access to School	Access to the school will be very limited for parents, volunteers and visitors. Contact the main office before coming to the school to speak with a staff member.
Parent Communication with School	Continue to communicate with teachers and the principal(s) through phone and email. Contact the school at 905-527-1439 <i>and</i> Hessstreet@hwdsb.on.ca to speak with a teacher, principal or vice principal.
Bus loading and unloading	School buses will unload on Hess Street. School buses will load on Hess Street
School Parking Lot	Active transportation (walk/bike) is encouraged to reduce the amount of traffic at the start/end of the day. Parents driving their children to school are encouraged to drop and walk at a location near to the school, school parking lots are for staff only, we appreciate your support in keeping these areas safe for our students.
Entry and Exit for Students	Parents are asked to drop their children off: at the entrance to the playground off of Queen street or Hess St. When students enter the school yard, they are to proceed directly to their designated class location (marked) and line up. Parents are asked to not enter the playground area. Adults must wear face coverings while on school property. At the end of the day, students K – Gr. 3 will be dismissed directly to parents from their outdoor designated class location. Upon dismissal, students must leave school property in a timely fashion.
Movement Around the School	Students will remain with their class cohort throughout the day. Students remain in their classrooms throughout the day. Subject specific teachers will travel to classes to provide instruction.

	<p>When moving about the school, students/classes will walk on the right side, maintaining physical distancing. This year we will have our Music room open.</p>
Student Belongings	<p>There will be no use of lockers/hooks/cubbies at this time. Students will keep work materials at their desks. <i>We will re-evaluate this fall.</i></p>
Class Set Up	<p>A sink or hand sanitizer is available in all classrooms. Each student is assigned a work-space area that ensures distancing from others. All desks are forward facing. All required work materials are located at student's workspace (not to be shared with other students). There will be minimized use of shared materials where possible within each cohort.</p>
FDK	<p>All FDK students will enter at the back of the school off of Hess Street North.</p>
PE, Music, Learning Commons	<p>Physical Education (PE) Where possible, PE will take place outdoors. Classes may be held in the gym with cleaning of high touchpoints between classes. Changerooms are closed.</p> <p>Music Some instruments will be used with sanitization between uses. Singing takes place with masks.</p> <p>Learning Commons Learning Commons will be used this year by classes/students, there will be book exchange.</p>
Nutrition Breaks	<p>Students eat in their classrooms at their work space area. No sharing of food or beverages. Each class has a designated outdoor play area (2 m from other classes). Outdoor play spaces have been marked with spray paint. Students may remove masks during outdoor play within their cohort.</p>
Washroom Use	<p>Students will use washrooms closest to their classrooms. Occupancy limits will be posted outside washrooms. Markings outside washrooms for physical distancing of students awaiting entry. Students maintain physical distancing while in washrooms. Urinals and stalls: every other one marked off. Students may use hand dryers or paper towels.</p>
Hydration Stations	<p>Water fountains have been closed. Students use Hydration Station to fill labelled water bottle (located on the 1st and 2nd floor of the school). Markings to ensure physical distancing in line up.</p>
Clubs and Extracurriculars	<p>Clubs and extracurriculars may take place. Cohorts can be combined for extracurriculars</p>

	No outside program providers will come in to schools.
Nutrition Programs	All Nutrition Programs are 'Grab and Go'. Food is delivered in bins to each classroom. Food sales have been suspended at this time.
Ill or Injured Students	Ill or injured students will wait in a separate supervised location. The school office will contact parents immediately to come to the school for pick up.
Mask Rules	All students must wear a non-medical mask or face covering on school busses and in the school. Contact the office if you have any concerns about your student wearing a mask/face covering.

*parents, guardians, caregivers