

HESS STREET SCHOOL

Site Specific Plan and Routines for Parents*

HWDSB Protocol and Requirements	School Routines and Expectations
STUDENT REGISTRATION	<ul style="list-style-type: none"> All student registration will be virtual. Parents/Guardians may contact the main office at 905-527-1439 or email hessstreet@hwdsb.on.ca
STAGGERED RETURN TO SCHOOL	<ul style="list-style-type: none"> Thurs., Sept. 10 & Fri., Sept. 11 – Special Education Transition meetings and Junior Kindergarten Orientation (details to be shared with parents by teachers) Mon., Sept. 14 – Students with last names starting with A to K <u>only</u> attend school (8:50 am to 3:10 pm) Tues., Sept. 15 - Students with last names starting with L to Z <u>only</u> attend school (8:50 am to 3:10 pm) Wed., Sept. 16 – first day of school for all students (8:50 am to 3:10 pm)
PARENT ACCESS TO THE SCHOOL	<ul style="list-style-type: none"> Access to the school will be very limited for parents and visitors. Contact the main office at 905-527-1439 before coming to the school to speak with a staff member.
PARENT COMMUNICATION WITH THE SCHOOL	<ul style="list-style-type: none"> Continue to communicate with office staff, teachers and the principal through phone and email. Contact the school at 905-527-1439 or hessstreet@hwdsb.on.ca to speak with a teacher, Principal or office staff
SCHOOL BUS LOADING AND UNLOADING	<ul style="list-style-type: none"> School buses/taxis unload on Hess St. N. just north of York Blvd School buses/taxis load on Hess St. N. just north of York Blvd
SCHOOL PARKING LOT	<ul style="list-style-type: none"> Active transportation (walk/bike) is encouraged to reduce the amount of traffic at the start/end of the day. Parents driving their children to school are encouraged to drop and walk at a location near to the school Students should NEVER walk through the parking lots for their own personal safety
ENTRY AND EXIT FROM THE SCHOOL (Grades 1 to 8)	<ul style="list-style-type: none"> In the morning parents are asked to say good-bye to their children at the entrance to the playground by front door or at the corner of Queen St. N. and York Blvd.

	<ul style="list-style-type: none"> • Students must put on their face mask before entering the school • When students enter the school yard, they are to proceed directly to their designated class location (marked) and line up. • Adults must wear face coverings while on school property. • At the end of the day, students will be dismissed directly to parents in their outdoor designated class location, parents are asked to wait in their child’s class’ designated area • Upon dismissal, students and parents are asked to leave school property in a timely fashion.
MOVEMENT AROUND THE SCHOOL	<ul style="list-style-type: none"> • Students will remain with their class cohort throughout the day. • Students remain in their classrooms throughout the day. • Subject specific teachers will travel to classes to provide instruction. Phys. Ed classes will be conducted outdoors as weather permits. • When moving about the school, students/classes will walk on the right side of the hallway, maintaining physical distancing. • The back stairway will be for upbound traffic only. The front stairway will be for down bound traffic only.
STUDENT BELONGINGS	<ul style="list-style-type: none"> • To start the year, lockers will not be used. • Students will keep work materials at their desks. • Students are encouraged to bring a small back pack to hang on the back of their classroom chair to hold their lunch and other belongings
CLASS SET-UP	<ul style="list-style-type: none"> • A sink or hand sanitizer is available in all classrooms. • Each student is assigned a work-space area that ensures distancing from others. • Each student will be provided a bin for their notebooks and supplies • All desks are forward facing. • All required work materials are located at student’s workspace (not to be shared with other students). • There will be minimized use of shared materials. These must be cleaned before use by another student.
FDK	<ul style="list-style-type: none"> • At the beginning of the day, parents/caregivers are asked to bring their child to the kindergarten play area gate on Queen Street North. Staff will receive your child and supervise them before the bell. • Once you have said good-bye to your child, please move away from the gate so other parents can drop off their child. • At the end of the day, please wait outside the same gate. Our staff will bring forward students one at a time to be united with their parent/caregiver. Once you have received your child,

	<p>please move away from the gate to allow other parents to receive their child.</p>
PE, MUSIC, LIBRARY	<p>Physical Education (PE)</p> <ul style="list-style-type: none"> • Where possible, PE will take place outdoors. • Classes may be held in the gym with cleaning of high touchpoints between classes. • Changerooms are closed. • There is no sharing of equipment between class cohorts. • Comfortable clothing that allows for movement should be worn to school <p>Music</p> <ul style="list-style-type: none"> • No use of woodwind/brass instruments. • Singing takes place outdoors only. <p>Library</p> <ul style="list-style-type: none"> • The Library will not be used by classes/students (no book exchange). • Teacher will gather needed materials from the library for use in their classroom by their students.
NUTRITION BREAKS	<ul style="list-style-type: none"> • Students eat in their classrooms at their workspace area. • No sharing of food or beverages. • Students will put unfinished food and wrappings back in their backpack/lunch bag for disposal at home • Only six classes will be outside for recess at a time • Each class has a designated outdoor play area (2 m from other classes). • Outdoor play spaces have been marked with tape and signage • Students may remove masks during outdoor play. Masks should be put into a pocket (or paper bag) when not worn
WASHROOM USE	<ul style="list-style-type: none"> • Students will use washrooms closest to their classrooms. • Occupancy limits will be posted outside washrooms. • Markings outside washrooms for physical distancing of students awaiting entry. • Students maintain physical distancing while in washrooms. • Urinals and stalls: every other one marked off. • Students may use hand dryers or paper towels. • Only one student at a time will be permitted to leave a classroom to use the washrooms during instructional time.
HYDRATION STATION	<ul style="list-style-type: none"> • Water fountains have been closed. • Students may use the Hydration Station to fill their water bottle (please label water bottles with your child's name) • The Hydration station is located outside of room 124 • Markings to ensure physical distancing in line up are on the floor.

CLUBS AND EXTRACURRICULARS	<ul style="list-style-type: none"> Clubs and extracurriculars are currently on hold
NUTRITION PROGRAM	<ul style="list-style-type: none"> Our Nutrition Program will be 'Grab and Go'. All food will be single-serve and individually wrapped Food is delivered in bins to each classroom. Food sales have been suspended at this time.
SICK OR INJURED STUDENTS	<ul style="list-style-type: none"> Ill or injured students will wait in a separate supervised location. The school office will contact parents immediately to come to the school for pick up. The rest of an ill student's class will temporarily be relocated within the school to allow our caretaking team to disinfect the classroom
MASK RULES	<ul style="list-style-type: none"> All students must wear a non-medical mask or face covering on school busses and in the school. Contact the main office at 905-527-1439 or email hessstreet@hwdsb.on.ca if you have any medical concerns about your student wearing a mask/face covering.
TECHNOLOGY	<ul style="list-style-type: none"> Students with school iPads are asked to bring them to school for use in class everyday Personal electronic devices (smart phones, iPads, etc.) may be used in class during times designated by the teacher

[*parents, guardians, caregivers](#)

WHO TO CALL?

Whole School issues/policies – Mr. Bradley, Principal

Attendance – Mrs. Lane or Mrs. Smith, Office Staff

Classroom issues – your child's classroom teacher

Before/After School Programs – Ms. Budnarain-Desouza, Manager of Early Years at Wesley (905-521-0926, ext. 223)

Nutrition Program – Mrs. Lane, Office Assistant

Special Education – Mr. Morganti, Learning Resource Teacher

ELL – Mr. Jackson or Ms. Doyle, ELL Teachers