

OUAC Application Procedure for Ontario Universities

Student OEN (Ontario Education Number): _____

Before applying:

1. **RESEARCH!** Collect information about universities and programs and prerequisites. Email Liaison representatives, visit Open Houses (virtual/in person), etc., and/or book an appointment with your Guidance Counsellor.
2. Check that you have the prerequisite courses, the cut-off averages, etc. that are needed for your chosen programs. This information is found at <http://www.ontariouniversitiesinfo.ca/> university calendars and websites.
3. Know which schools, programs, etc. to which you will be applying. Complete the chart below with your choices. Prioritize your selections. Be clear about universities and multiple programs, alternate offers, etc.

Responsibilities of the student:

- Have a valid email address (non-HWDSB) and check regularly – correspondence comes from the universities and OUAC via email.
- Students will be asked to create an account on www.ouac.on.ca
- **Complete** program prerequisites and diploma requirements (40 hours community involvement, pass literacy test/course, 30 credits) by June 2026. If you complete any courses **outside** of Nora Frances Henderson Secondary day school, please inform the Guidance Office about your progress and submit your final marks to be reported.
- A minimum of **six 4U/4M courses** (with program prerequisites) are needed to apply for university. It is your responsibility to check program requirements.
- **Verify** that all information provided to OUAC is accurate and up to date throughout the year. Email notices are sent to you after each reporting period.
- Keep OUAC informed of changes to your personal information and university/program selections through the on-line "Review and change your completed application" system.
- Report any errors/problems with OUAC to your Guidance Counsellor as soon as possible.
- **Deadline: January 16th, 2026** is the deadline for Ontario high school students to submit their completed applications to the OUAC. This is the latest date to submit completed on-line applications to OUAC for equal opportunity. Students should apply well before the deadline to avoid internet slowdowns. The OUAC website requires one of the newer version web browsers.

Note: The OUAC will continue to process applications received after this date and distribute them to the Ontario universities; however, specific university deadlines will apply.

- **Application fee must be paid before OUAC will process your application.**
 - o Credit card/electronic banking. **NOTE:** Applications will not be processed until full payment is received.
 - o Fee for 3 university/program choices = \$156 (subject to change)
 - o Fee for each additional choice = \$50 (subject to change)
 - o You can enter no more than three program choices at any one university.
 - o Students are also subject to supplemental application Fees, this list can be found on www.ouac.on.ca

Visit the following websites BEFORE you apply: www.ouac.on.ca and <http://www.ontariouniversitiesinfo.ca/>

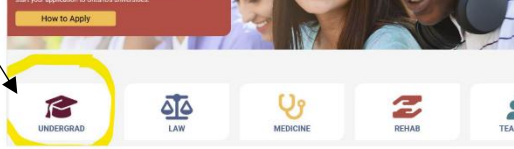
Choice	University Name	Program Title	Subject Matter of Interest
1			
2			
3			

Steps for the application process:

New Application Site

- OEN (Ontario Education Number – 9 digits) is the number you will need to apply. Students already have these. Can be found on Report card or can be obtained from the Guidance Office.
1. Go to www.ouac.on.ca, “Ready to Apply?” - then click on **UNDERGRAD** (see below).

From here you can:

- View **How-to-Videos** - These are now embedded into the application on the right-hand side
 - It is a “HUB-style” application process that simplifies locating messages from OUAC, etc
 - View the tutorial for On-Line Application, found under 101 Resources on the right
 - View the Application Guide which reviews the program options and codes.
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2. Go to www.ouac.on.ca, “Ready to Apply,” “How to Apply,” and answer the questions as prompted.
 3. Create a personal password. Keep this in a safe place. We will not have this information.
 4. Enter all information needed for your program selections. Check all information already in your account.
 5. **Getting Your OUAC Reference Number:** When you successfully submit your application, you will receive an OUAC Reference Number (2024-xxxxxx). Record your OUAC Reference number. Have this number handy whenever you contact the OUAC or your university choices.
 6. Check your email account for messages from OUAC and from your chosen institutions.
 7. Academic/transcript information is sent to OUAC automatically by the school.
 8. Check your OUAC account to verify marks, offers, etc. Report any errors to your Guidance Counsellor.
 9. Confirm your acceptance through this account.
 10. Book an Appointment with your Guidance Counsellor if there are any questions/concerns throughout this process.

KEY DATES

January 16, 2026

Deadline to submit your completed application to the OUAC. **Note:** The OUAC still processes applications received after this date and distributes them to the universities. However, specific university deadlines will apply.

February to April

Early conditional offers sent out after semester one final marks are received.

May 28, 2026

The latest date all high school applicants who submitted their application by the January deadline can expect a response from an Ontario university. You can expect the following responses from an Ontario university:

- an offer of admission, a refusal, or a deferral once, additional information is received.

All offers are conditional upon student maintaining the required marks until the end of the semester!

June 1, 2026

The earliest date you may be required to respond to an Ontario university offer of admission and give a financial commitment (e.g., registration deposit, residence deposit, etc.).

All other admission-related elements, including scholarships, other forms of student assistance or financial incentives, and offers of residence, are considered part of the offer of admission. Therefore, a student may accept these other offers before June 1, 2026, but Ontario universities will not compel a student in any way to make a decision before this date.

If you accept a university offer after you have already accepted a college offer, you must notify the college to decline the offer.