

**My OEN #:** \_\_\_\_\_

## **OCAS Application Procedure for Ontario Colleges**

**February 1, 2023**, is the deadline for equal consideration. After this date applications are still processed, but are considered on a first-come, first-served basis. We recommend students apply early!

### **Before you apply, you will need:**

- A valid email account
- To create a unique username and password
- Your Ontario Education Number (OEN). This is a 9-digit number and is found on your report card
- Your Social Insurance Number (SIN)
- Your correct address and postal code
- Your choice of programs to maximum of five with no more than three programs at any one college
- List choices in order of preference for statistical purposes only! Colleges will give equal consideration to all program choices.
- A VISA or MASTERCARD number, including expiry date if you plan to pay online. **Fee is \$110 (and is non-refundable).**
- If you mail a certified cheque or money order, Make the certified cheque or money order payable to 'ontariocolleges.ca' and be sure to include your 9-digit application number as well.

### **READY TO APPLY? LET'S GO!**

- **[www.ontariocolleges.ca](http://www.ontariocolleges.ca)**
- From the Home Page, select the **Apply** button on the top right side of the page
- Complete the **New User** page that will create your personal application account.
- Click **Submit**. You now should be ready to Log In and start your application.
- Log in to your account.
- Fill in your personal information and educational history.
- Add your program choices.
- Request your **transcripts**. (If you're a current Ontario high school student, most high schools automatically send your grades to us.)
- Pay the application processing fee and any transcript fees.
- Log back in to verify your transcript information, or to **make changes or updates to your application**. (Changing your program choices after February 1 may affect your chances of receiving an offer, as applications will be considered first-come, first-served.)
- Log back in after February 1 to view and **confirm offers of admission**.

### **KEY DATES:**

- October: Applications become available for programs starting the following fall.
- February 1: Equal Consideration Date - apply to highly competitive programs on or before this date.
- February 1: Colleges may begin sending offers of admission.
- May 1: Deadline to confirm offers (colleges may extend offers after this date).
- Mid-June: Tuition deposit payment due.

***Remember that Nora Henderson will submit grades on your behalf electronically to OCAS. You should log in to the account after February 1<sup>st</sup> to ensure all grades and transcript information is correct! See us in Student Services if you have any questions!***