



# Nora Frances Henderson Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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August, 2022

Dear Henderson Students, Parents and Guardians,

Henderson is a dynamic school that encourages and nurtures critical thinking and problem solving in our students. As a staff, we are dedicated to providing experiences and opportunities for our students to challenge themselves and be successful. Throughout the year, **we encourage all students to do their very best at every task they attempt, set goals for the upcoming year and demonstrate respectful qualities.**

I hope you had a wonderful summer break and are now "looking forward" to resuming your educational journey. **A special welcome to our new Huskies** - our incoming grade 9's and students new to our area. **Our school is renowned for its academic excellence, community partnerships, its caring, safe and inclusive environment and its co-curricular activities.**

I am looking forward to another school year at Henderson in which we strive for excellence in all aspects of school life. We have many opportunities to celebrate student and staff achievements in academics, co-curricular activities and community involvement.

The staff at Henderson set high academic standards by providing and maintaining exciting and challenging curriculum. Even though our main focus is academics, we provide numerous co-curricular activities such as clubs, arts nights, drama productions, athletics, and spirit events. I encourage all of you to become involved in the numerous activities planned throughout the school year and to join other Huskies in keeping Henderson one of the best schools in Hamilton.

This newsletter contains information that will be helpful to you as you start the new school year. Please keep this letter available so that you will have the information when it is needed.

A copy of your semester 1 timetable for the 2022-2023 will be available Monday, August 31<sup>st</sup> in Parent Portal.

Lockers will be assigned by the Homeroom Teacher the first week of classes in Grades 10-12. Incoming Grade 9 students who attend Grade 9 orientation on August 31<sup>st</sup> will receive lockers then. For those unable to attend that day, they too will receive their lockers in homeroom in the first week. The recommended locks are Combination Locks. **No key locks will be allowed. Please do not share a locker with other students as we have enough lockers for every student**

On **Wednesday, August 31<sup>st</sup>** from 9:15 a.m. to approximately 1:00 p.m., we will be hosting an orientation tour for **all new grade 9 students**. Please meet in the **Front Foyer** at 9:15 a.m. where teachers will welcome students and direct them to the days activities. The first day of classes for all students will be September 6<sup>th</sup>. Again, students timetables will be available August 31<sup>st</sup> in the Parent Portal. See day schedule for the start time.

I hope this year will be successful and exciting for you. Henderson has had a great deal of success in many areas and you can become part of a great legacy. Should you have any questions please call the school at 905-389-2234 or visit our school website at [henderson@hwdsb.on.ca](mailto:henderson@hwdsb.on.ca).

On behalf of **Ms. Jos and Mr. Cox, our two Vice-Principals** and myself, **Mr. Monteith, Principal**, we welcome you to the new school year. Again we urge you to become involved in as many school activities as possible this year. We are counting on your talents and energy to maintain Henderson's reputation as a leading school in our area. Your commitment and contributions are essential in creating and sustaining a positive learning environment.

Enjoy the rest of the summer and we look forward to seeing you on Wednesday, **August 31<sup>st</sup> (grade 9)** and Tuesday, **September 6<sup>th</sup> (all students)**.

Mr. J. Monteith  
Principal

## INFORMATION FOR STUDENTS OPENING DAY - TUESDAY, SEPTEMBER 6<sup>TH</sup>, 2022

Opening day for the 2022-2023 school year is Tuesday, September 6th. **It will be Day 2 on the school schedule.** Students will attend their first class of the day which will be period 2 at 8:45am-10am. We will then begin our welcome assembly for all students and review expectations. The following is the **time schedule for September 6<sup>th</sup>, and 7<sup>th</sup>.** Regular day time schedules are posted in all classrooms.

### September 6, Schedule Day 2

Period 2	8:45-10:00
Transition Time	10:00-10:15
Period 1	10:15-11:30
Lunch	11:30-12:20
Period 4	12:20-1:35
Transition Time	1:35-1:45
Period 3	1:45-3:00

### September 7, Schedule Day 1

Period 1	8:45-10:00
Transition Time	10:00-10:15
Period 2	10:15-11:30
Lunch	11:30-12:20
Period 3	12:20-1:35
Transition Time	1:35-1:45
Period 4	1:45-3:00

Henderson has a 2 day schedule. All odd-numbered days are Day 1; even-numbered days are Day 2. Our school "Day Schedule" will correspond to calendar dates i.e. September 7, 11, 15 = Day 1  
September 10, 14 = Day 2

\*\*See above for schedule example

Come prepared with a pen and paper. Each student should receive an ipad. Students will receive them the first week. Due to the logistic of this, please be patient as our ICT team works to support all students.

In your home room, you will complete registration forms and will be assigned a locker. Please bring a combination lock. Every student must use their assigned locker. In each class, you will receive an outline of the course and be issued the required textbook(s). Please look after your textbooks. You are responsible and accountable for all materials issued to you. You are required to return textbooks at the end of the semester.

Ipads are also the students responsibility and will be collected at the end of the school year. Please treat them with respect as they are costly to repair and replace.

### CAFETERIA SERVICES

Lunches are to be eaten in the cafeteria or foyer. If you wish to purchase food, the cafeteria provides drinks, snacks and complete lunches. Eating in hallways or stairwells is not permitted due to Fire Code regulations.

### EXAM/STUDENT SUCCESS

Please note the following dates. The dates for exams are particularly significant. It is not the policy of the school to reschedule exams due to holiday trips or work commitments. Final examinations and culminating activities are compulsory. **Examinations will not be re-scheduled or waived to accommodate students who wish to start work early or go on vacations.** Students and parents who require exams to be re-scheduled because of emergencies or other critical situations may request consideration in writing to the Vice-Principal. Teachers are not authorized to re-schedule examinations.

Parents must notify the school promptly if students will be **absent from an examination or culminating activity** because of illness or serious emergency. A doctor's note will be required for an illness. If students **are late** for an exam they should report to the office. Normally NO EXTRA TIME is allowed. If students **forget to show up** for an exam, they will not normally be allowed to write it.

### EXAM/STUDENT SUCCESS DAYS:

Semester 1: January 26 – February 1<sup>st</sup>

Semester 2: June 21<sup>st</sup>- June 27<sup>th</sup>

## **STATUTORY SCHOOL HOLIDAYS**

To assist parents in planning family holidays etc., the school holidays for 2022-2023 are as follows:

Thanksgiving Day	Monday, October 10
Holiday Break	Monday, December 26 – Friday, January 6 inclusive
Family Day	Monday, February 20
March Break	Monday, March 13 - Friday, March 17
Easter Break	Friday, April 7 - Monday, April 10
Victoria Day	Monday, May 22

## **PROFESSIONAL ACTIVITY DAYS FOR 2022-2023**

The Hamilton-Wentworth District School Board has approved the following Professional Activity Days for teachers (students do not attend school on these days):

Semester 1 - Thursday, September 1st; Monday, October 24<sup>th</sup>; Friday, November 25<sup>th</sup>

Semester 2 - Tuesday, February 2<sup>nd</sup>; Friday, March 3<sup>rd</sup>; June 28<sup>th</sup> and 29<sup>th</sup>

## **SCHOOL COUNCIL**

The first School Council meeting will be held Tuesday, September 20<sup>th</sup> at 6:00 p.m. in the Learning Commons. All parents or guardians are welcome to attend all meetings.

## **PHYSICAL EDUCATION**

Activities get underway very quickly. The sports that will be running are Grade 9 boys touch football, girls touch football, Grade 9 girls and boys soccer, girls field hockey, boys varsity tackle football, girls basketball and boys volleyball.

***DON'T BE JUST A STUDENT AT HENDERSON – BE AN INVOLVED STUDENT OF HENDERSON***

# HWDSB Parent Portal – Registration Information

Parent Portal is a login-protected space that collects useful tools and information for HWDSB families including your child's grades, attendance and schedule.

Link - [Student and Parent Sign In \(hwdsb.on.ca\)](https://ps.hwdsb.on.ca)

<https://ps.hwdsb.on.ca/public/home.html>

Your Login Details:

Username: \_\_\_\_\_

Password: \_\_\_\_\_



## Student and Parent Sign In

Select Language English

Username

Password

[Forgot Username or Password?](#)



## Student Services-Guidance

Beginning the week of August 29, Guidance counsellors are available in the Guidance Office - Room 1016 to assist with:

- Timetable changes
- Educational and Career Planning
- Resource materials such as community support services
- Short-term counselling concerning personal issues
- Assistance with applications for financial support such as bursaries and scholarships
- Scholarship information
- Employment and Community Volunteer opportunities

If a student would like to make a timetable change or speak with their guidance counsellor, students are asked to book a guidance appointment following the instructions below. Students with a "see guidance" code on their timetable and students with incomplete timetables will need to be seen first. Students are to follow their timetable as provided until they meet with a guidance counsellor.

### HOW TO BOOK A GUIDANCE APPOINTMENT

Students are to:

- Go to **THE HUB**
- Click on waffle/course drop down menu
- Click on the **Nora Frances Henderson Secondary School Guidance (2223) page**
- Once there click on the "**Book Appointment**" link on the Homepage. Students **MUST** use their HWDSB email address in the "**Email**" box, otherwise, it will not work.
- Appointments will be in person unless students are remote learning from home.
- At the time of the appointment, students are asked to make their way to the guidance office at their scheduled time. Students will be sent back to class with a slip from the guidance counsellor.

<b>Counsellor</b>	<b>Student Last Name</b>
Kevin Clark	A-G
Rebecca Greaves	H-M
Silvana Melatti	N-Z
Sandy Mitchell	ESL/ELD
Kevin Robinson	Grade 9/Student Success
Allison Jarvis	Student Success
Lisa Anderson	Administrative Assistant

# NORA FRANCES HENDERSON SECONDARY SCHOOL

## DAILY TIME SCHEDULE

Time Frame	Time	Day 1	Period	Day 2
1	<b>8:45 – 10:00</b> 10:00 – 10:15	1	Break	2
2	<b>10:15 – 11:30</b> 11:30 – 12:20	2	Lunch	1
3	<b>12:20 – 1:35</b> 1:35 – 1:45	3	Break	4
4	<b>1:45 – 3:00</b>	4		3



## HWDSB 2022-2023 SCHOOL YEAR CALENDAR - SECONDARY

Month	Instr. Days	PA Days	Exam Days																													
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F				
Aug.	0	0	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31						
Sept.	19	1	0				<b>1</b>	<b>2</b>	5	<b>6</b>	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30				
							PA	B	H	FD																						
Oct.	19	1	0	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	<b>24</b>	25	26	27	28	31								
									H										PA													
Nov.	21	1	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	<b>25</b>	28	29	30						
																							PA									
Dec.	17	0	0					1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30			
																									H	H	H	B	B	B		
Jan.	17	0	4	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	<b>25</b>	26	27	28	30	31						
				H	B	B	B	B												LD			E	E	E	E	E					
Feb.	18	1	1				1	2	3	6	7	8	9	10	13	14	15	16	17	<b>20</b>	21	22	23	24	27	28						
							PA	FD											H													
Mar.	17	1	0					1	2	3	6	7	8	9	10	13	14	15	16	17	<b>20</b>	21	22	23	24	27	28	29	30	31		
								PA	PA	FD									B	B	B	B	B									
Apr.	18	0	0	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28									
								H	H	H																						
May	22	0	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	27	28	29	30	31				
																			H													
June	19	2	5					1	2	5	6	7	8	9	12	13	14	15	16	19	<b>20</b>	21	22	23	26	27	28	29	30			
																				H	LD	E	E	E	E							
July	0	0	0	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31								
Total	187	7	10																													

FD	LAST DAY FOR STUDENTS	PA	SYSTEM-WIDE PROFESSIONAL ACTIVITY DAY	B	SCHOOL HOLIDAY	E	EXAMINATION DAY
LD	LAST DAY FOR STUDENTS	PA	PROFESSIONAL ACTIVITY DAY	H	STATUTORY HOLIDAY		

- As per the requirements of O. Reg 304, the school year shall commence on or after September 1 and will end on or before June 30.
- The minimum number of school days required in a school year calendar is 194. Any school days not designated as professional activity days are to be regarded as instructional days. As a result, the minimum number of instructional days per school year is 187.
- School boards may designate up to seven professional activity (PA) days per school year. Three of those PA days must be devoted to provincial education priorities identified by the Minister.
- School boards may designate up to 10 instructional days for examinations.