

Helen Detwiler School Council Meeting

Location: Helen Detwiler Library
Date and Time: October 25, 2018 at 6pm

MINUTES

Present:

Allison Boyle
Sukhi Dhillon
Amanda Duncan
Leanne Evelyn, Parent/Staff Member
Karen Francis, Vice-Principal
Cara Healy
Tamara Nash
Nancy Radojevic, Principal
Heather Shenton
Christine Taylor
Kim Ward
Annie White, Staff Member

Dawn Danko, School Trustee
Laura Romano, Superintendent

Regrets:

1. **Call to Order** - As we have been operating without a chair, Nancy Radojevic, Principal, has been facilitating meetings
2. **Welcome and Introductions** – Dawn Danko, School Trustee and Laura Romano, Superintendent, sat in on the meeting.
Council Members for 2018/2019 School Year:
Sukhi Dhillon - co-chair
Kim Ward - co-chair
Heather Shenton - treasurer
Cara Healy - secretary
3. **Approval of the Agenda** – The agenda was approved as presented, or, as amended.
4. **Approval of the Minutes** – The minutes of the meeting held on September 27th were not available, as there was not yet a secretary. (The minutes will be copied and distributed before the meeting. They can then be approved as circulated and you don't have to spend time reading them aloud at the meeting. If there were errors indicate the minutes were approved with corrections.)

5. **Business Arising From Minutes** (as per October Agenda)

5.1 In follow-up to school website - staff list updated, school council advertised, newsletter posted October 1st, will continue posting to twitter

Discussed having school newsletter translated into languages representative of the school population - N. Radojevic to look into having it translated online

5.2 Review of School Council fundraising budget of 2017/2018 - council was not presented with fundraising amounts. N. Radojevic shared that the amount is updated upon change.

N. Radojevic and H. Shenton will arrange to meet outside of council to bring numbers to council at the next meeting

6. **New Business**

6.1 Discussed ways to encourage participation in council -

Council to have a section of the monthly newsletter available for their use

Monthly minutes and Agenda will be posted online under the council section of the website.

Have council member speak at Kindergarten Orientation

6.2 Treasurer information available for next meeting - fundraisers budget

Council to decide what we will be fundraising for.

6.3 School council email will be deleted January 2019. Any pertinent information must be backed up before then.

6.4 Council Priorities for 2018/2019 school year - brainstormed a number of different ideas. N. Radojevic and K. Francis in possession of brainstorming sheets. Council to decide at next meeting where we would like to put our efforts.

Discussed success around family fun night. In respect to the success of Jump to Math - Focus of family drew people in rather than something geared towards the parents.

Council discussed some ideas around wellbeing - playground development and anti-bullying; and around reading - Telling Tales festival

6.5 Annual Plan - received templates of School Annual Plan. N. Radojevic and K. Francis to provide copies of achievement specific to Helen Detwiler

MDI Instrument - awaiting data specific to Helen Detwiler

6.6 Laura Romano and Dawn Danko explained EQAO - why EQAO for math versus on report cards and also spoke of the Reimagine Package available online. HWDSB sets targets in each priority area.

6.7 Dawn Danko suggested PIC would be helpful in organizing council and assist in setting standards for council work. Co-chairs to look into having support available at the next meeting.

7. **Reports**

7.1 **Principal's Report** – shared October character education focus, which is self-regulation Progress Reports to be sent home October 30, 2018

P.A. Day Friday November 2nd - progress report conferences scheduled for this time

Spoke about mindful areas and mind-up curriculum - it was suggested that this is something that should be shared with parents. — what it is, how it is being used. — perhaps something to include in the newsletter

7.2 **Staff Representative Report** – L. Evelyn and A. White

Terry Fox Run raised over \$800

Grade 7&8s are collecting for the We Scare Hunger food drive

Math Bits - shared a professional development attended that focuses to implement math into every day learning

Extracurricular - currently 25 students on the swim team

Volleyball in full swing before and after school
Ongoing School fundraisers include popcorn, Mabel's Labels
Crock-A-Doodle still a consideration

8. **Next Meeting** -

8.1 Agenda Items to consider:

Donate smoothie money to nutrition program?

Discuss fundraising ideas - as the grant is paused, we need to submit ideas and vote on fundraising (quarter for grocery cart and raffle tickets for Bulldogs/Ticats were some suggestions that surfaced)

Talked about being more transparent to the community - i.e. at school council, we are voting on fundraising priorities - perhaps hold an information night?

Contact board to see what we can do - i.e. can we present a 2 year plan?

8.2 The next meeting will be held on November 22, 2018 at 6pm.

This has been amended to December 6, 2018 at 6pm.

9. **Adjourned** – Meeting adjourned.

Process:

- Notes prepared by C. Healy, secretary
- Reviewed and approved by co-chairs, S. Dhillon and K. Ward
- Reviewed, approved and posted on school website by principal, N. Radojevic
- Council secretary to email minutes to council