

Greenville School - Key Roles and Responsibilities

Teacher and Staff:

Under the leadership of the principal, teachers and staff maintain order in the school and are expected to hold everyone to the highest standard of respectful/responsible behaviour. As role models they can do this when they:

- ◆ help students work to their full potential and their sense of self-worth
- ◆ empower students to be positive leaders in their classrooms, school, and community
- ◆ communicate regularly and meaningfully with parents/guardians
- ◆ maintain consistent standards of behaviour for all students
- ◆ promote the prevention of bullying
- ◆ address inappropriate student behaviour and promote early intervention
- ◆ demonstrate respect for students, staff, parents/guardians, volunteers, and other members of the school community
- ◆ prepare students for the full responsibilities of citizenship

Student:

Students demonstrate respect and responsibility when they:

- ◆ come to school prepared, on time, and ready to learn
- ◆ show respect for themselves, others and those in authority
- ◆ refrain from bringing anything to school that may compromise the safety of self or others
- ◆ demonstrate responsibility for actions or behaviours off school property or outside of the school day that would have an impact on the school climate
- ◆ follow the established rules and take responsibility for their own actions
- ◆ model the character attributes of the HWDSB
- ◆ promote the prevention of bullying

Parent/Guardian:

Parent/Guardians support a safe and respectful learning environment when they:

- ◆ show an active interest in their child's school work and progress
- ◆ communicate regularly with the school
- ◆ help their child be neat, appropriately dressed and prepared for school
- ◆ ensure that their child attends school regularly and on time
- ◆ promptly report to the school their child's absence or late arrival
- ◆ become familiar with and support the Code of Conduct and school rules
- ◆ promote the prevention of bullying
- ◆ encourage and assist their child in following the rules of behaviour
- ◆ assist school staff in dealing with disciplinary issues involving their child

Progressive Discipline and Promoting Positive Student Behaviour

Disciplinary measures will be progressive in all but extreme cases. Discipline may include:

- ◆ discussion and opportunity to comply in the classroom
- ◆ interview with teacher, advisor or principal
- ◆ lunch time detention or alternate time as agreed upon by teacher and parent when necessary
- ◆ communication with home

- ◆ parent conference to decide co-operatively on a course of action
- ◆ in-school withdrawal from classes for a defined period of time.
- ◆ suspension for a fixed period of time

In situations where the behaviour is illegal, police will be contacted. If a student is suspended from school, parents will be notified in writing with an explanation of the right to appeal. All suspensions from school are reported to the Board of Education. This course of action is in accordance with part XIII of the Education Act, an act to amend the Education Act 2007, related regulations and Board Policies. More information is available on the HWDSB web site at www.hwdsb.on.ca.

Principals have a very limited right to search a student's personal belongings, including backpacks. If he/she has reason to believe it is necessary to see inside the backpack, he/she may ask the student to empty the backpack. If the student refuses, and the principal has **reasonable grounds** to believe that the backpack contains drugs or weapons, the principal may search the backpack. The following may constitute reasonable grounds in this context: information received from one student considered to be credible, information received from more than one student, a teacher's or principal's own observations, or any combination of these pieces of information which the relevant authority considers to be credible. The compelling nature of the information and the credibility of these or other sources must be assessed by the school authority in the context of the circumstances existing at the particular school. Another adult should be present when checking a backpack using reasonable grounds.