



PRINCIPAL'S MESSAGE

Welcome Back Friends and Families!

We have had a wonderful first week here at Glenwood reconnecting with our Glenwood School Community and hearing about everyone's summer experiences. As we reconnect, I realize that each of us have had different journeys over the summer months. We have heard and celebrated the exciting moments of the summer, but also realize and support those who have been through some challenges. We often call Glenwood School '*a special place*' and as we come back together I am reminded that we are a Community that strives, within the HWDSB, to focus on our 5 Priorities; **Positive Culture and Well-being, Student Learning and Achievement, Effective Communication, School Renewal and Partnerships**. As we begin the 2019/2020 school year, I am excited about the partnerships that will be created, developed and strengthened within and beyond our Glenwood Community. Together we will continue to make Glenwood '*a special place*' for all.



Have a wonderful weekend and
a GREAT 2019/2020,

~ Todd Graves, Vice Principal



COMMUNICATION with the OFFICE

Glenwood's Phone Number is:

905-525-2140

- Please be sure that you have the school phone number readily available.
- If we need to be aware of a situation regarding your child, call us.

*Calls to Glenwood can be made anytime,
while the office is open from 8:00-3:30 our voicemail is 24 hours.*

VERY IMPORTANT

Be sure that we have ALL the phone numbers we will need to contact you and any other caregivers who work with your child.

And be sure to pass along “NEW” numbers (yours and those of emergency contacts) if there is a change.

Please note that when you call, your child's teacher may not be able to come to the phone immediately to speak with you. Instructing the class is the teacher's first responsibility and getting to a phone may not be possible. However, we welcome your call. Teachers will make an effort to get back to you as soon as possible.

STUDENT EMERGENCY INFORMATION AND MEDICAL INFORMATION

You should have received some forms at the end of June (or beginning of September) to be completed and returned to school for the start of school in September. Among them were requests for CONTACT/ EMERGENCY INFORMATION (NAMES, PHONE NUMBERS, ETC), PLAN OF CARE FORMS AND MEDICAL INFORMATION SHEETS. A critical part of that package was a form authorizing us to **ADMINISTER MEDICATION**. It should have been signed by the doctor, and included important details related to the administration of medications for those who require them. **SOME HAVE NOT BEEN RETURNED**. If you did not give us the necessary forms and permission to administer medications, please send them in right away along with the medication, as we can not administer medication without the signed Oral Medication Form, (Remember that medication should be received in its **original container** with the **pharmacy label naming the patient, doctor, medication, dosage and time to administer**) Please send this information to the school if you have not already done so.

**WE CAN NOT ADMINISTER MEDICATION WITHOUT
THESE COMPLETED FORMS.**



STAFF at GLENWOOD

There have been a number of staff changes from last year. Teachers, Hannah Young and Amanda Zacharewicz have moved on to new positions within the board. Amanda Patzalek is enjoying her Maternity Leave and Laura Bruch is adjusting to retirement. New to our teaching staff are Duncan Martin, and Long Term Occasional teacher Jamie Aromin who will be starting the year with us. We are also pleased to welcome some new permanent and LTO EAs to the Glenwood team as well as a new CDA, Katrina Prabucki who will be replacing Lucia Crespo who is off to further her education. A great big welcome to all of these new and returning faces to Glenwood.

Teaching Staff 2019-2020

Room 1 - James Empringham
Room 3 - Ivan Quach
Room 10 - Ken Cameron
Room 12 - Duncan Martin
Prep - Katy Gurman

Room 2 - Angela Saccomano
Room 4 - Sherri Beckerson
Room 11 - Karen Schmidt
Room 14 - Jamie Aromin
Prep - Penny Parry

Classroom Teachers will, at some point, introduce their EAs working in their classrooms.

SCHOOL BUSES



Please be aware that with the many special needs of students being transported occasional delays may occur in the transportation process. You are asked to have your child ready for pick-up in the morning ten minutes before the assigned pick-up time.

At the end of the day **SOMEONE MUST BE READY AND AVAILABLE TO RECEIVE THE STUDENT AT THE BUS/TAXI DROP OFF LOCATION.** Note: *This is a requirement, not a suggestion!*

NOTE - Transportation is a service that is provided to Hamilton Wentworth students according to the Board's Transportation Policy. Occasionally, service must be withdrawn either temporarily or permanently because of student safety concerns. Every effort is made to work with families to respond to needs as they arise. Whether it is another child or your own, problems may occasionally arise. We encourage your patience and understanding.

If your child is absent please remember to call and cancel transportation.

Attridge: 905-690-2632

Hamilton Cab: 905-777-7777

PARENT VISITS TO THE SCHOOL

Parents are welcome in the school at any time and we value your input. However, you are asked to plan your visit ahead of time if you are hoping to speak with a teacher or to the principal. Most of the time staff are busy with classes and other tasks and, unfortunately, may not be readily available to speak with you on a “walk-in” basis.

SIGN IN - When you come to the school please ring the doorbell at the front door.

Be patient as the office lets you in.

(Doors are locked for the safety of students and the security of the building)

Upon entry to and exit from the school please go to the office and sign in and out. Wear the VISITOR TAG provided at the office. This is your authorization to be in the building and provides a record of your visit.

STUDENT INSURANCE

You will have received packages to be used to enroll for Student Insurance again this year. If you plan to take it, please complete it and return to the Reliable Insurance Company. **DO NOT SEND THEM TO THE SCHOOL.**

LUNCH AT SCHOOL

At Glenwood **students bring their own lunches** and snacks (am and pm).

We would encourage you to do two things:

1. Provide a nourishing and substantial lunch/snack for your child
2. Discuss size/amount of food that your child is eating/not eating with the teacher.

This communication will help you to know if more, less or different food should be considered. Don't take this as criticism when it occurs...it is simply an effort to align consumption needs with what students are bringing. Invariably, questions do arise about this, but while we do encourage students to eat their lunch in the best way possible, we do not force them to eat everything in their lunch bag.

INDIVIDUAL EDUCATION PLANS (IEPs)

Teachers will be reviewing and writing the 2019-2020 Individual Education Plans and will contact parents to discuss and fine tune the IEP during September and early October.

You are encouraged to be a part of this process.

SCHOOL HOURS

The school office is open from 8am - 3:30pm daily

8:45	School Entry
8:45 - 10:00	Instructional Time
10:00 - 10:30	Recess
10:30 - 11:30	Instructional Time
11:30 - 12:15	Lunch
12:15 - 2:45	Instructional Time
2:45	Buses/Dismissal

September



2 Labour Day	3 1st Day of School	4	5	6
9	10	11	12	13
16	17	18	19	20 PA DAY
23	24	25	26	27
30				

Upcoming Important Dates:

Thanksgiving : October 14

Picture Day : October 22