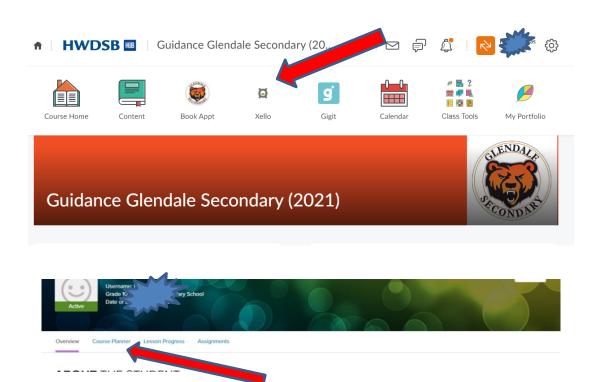
## **Glendale Course Selection Instructions – February 2023**

Course selection for next year takes place through XELLO **Course Planner**. You can find the **XELLO** icon at the top of your Hub page. <u>Note:</u> YOU MUST BE LOGGED INTO THE GLENDALE GUIDANCE HUB PAGE TO SEE IT!

- Anything you had saved in Career Cruising should be carried into Xello. Please follow the XELLO instructions to EXPLORE, CHOOSE courses, and SUBMIT your requests. You may complete this process on a computer at home or school. Completing the digital Option Sheet working copy will help with organizing your course selection. When you click the elective course slot, you may search by **Discipline**. These align with the option sheet categories so refer back to your digital working copy.
- NOTE: <u>Community Hours</u> and <u>Literacy Test</u> results are to be tracked by the student and DO NOT reflect actual results



#### Pathway Planning:

When making course selections, it is very important to plan backwards. We timetable according to your choices, so please do your research to ensure the courses you need are available to you. Timetable changes may not be available based on the options selected by all students.

XELLO has features that help you to explore career clusters and post-secondary programs. If you have plans saved in Career Cruising, you should be able to link back using the drop-down menu under your avatar.

#### Instructions for entering Grade 12

- a) Must choose <u>8</u> courses to ensure graduation and post-secondary requirements are met. If 7 courses are selected, then choose STUDYH as the final course
- b) Universities require <u>6</u> Grade 12 M or U courses
- c) Research on-line the College or University of your choice for program admission requirements
  Students need to research **post-secondary course requirements** on the following websites:

<u>www.ontariocolleges.ca</u> (Ontario Colleges) <u>www.ontariouniversitiesinfo.ca</u> (Ontario Universities) d) <u>All current Gr.12 students:</u> You are automatically set as NOT RETURNING and do not need to do anything else. If you are a Grade 12 student and still need courses to graduate, you will need to Add Grade 13 at the bottom of the page. If you have received permission to return for one semester, you may select four courses and NOTRET2 to indicate you are not returning for semester 2.



### Instructions for Grades 9, 10, 11

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- a) Must choose <u>8</u> courses per year. A study period is not permitted until a student has achieved 20 credits.
- b) Each course must be in the appropriate pathway: Applied→College, Academic→University, Locally Developed/Essential→Workplace
- c) All students must choose **2 Alternate Electives** (only used in case a course is cancelled.)
- d) Check prerequisites in the course flowcharts if you're unable to choose a desired course.
- e) Keep in mind course requirements for future college/university/apprenticeship programs. Research NOW!
- f) Students registering for the SHSM in Arts & Culture, Business, Non-Profit or Transportation are responsible for completing ALL components of the program. Plan wisely! COOP is MANDATORY! Use the Diploma tracker in Xello to check your specific SHSM Requirements!
- If the Blue Warning Symbol appears, hover over the blue dot and a note will appear. Example: "eLearning" All eLearning courses are indicated with a blue warning!

If the Red Alert Symbol appears, hover over the red dot and an alert note will appear. Example of an Alert: "You do not have the proper pre-requisite."

	COURSE PLANNER				R			
< MATH 11	ELECTIN 10 Credits		11		To get back to Course Planner page, click Done			
Enter course code, keyword, or course name								
1. Grade 9 Elective Courses	Discipline							
2. Grade 10 Elective Courses	Discipline		GRADE	CREDIT	STATUS			
3. Grade 11 Elective Courses	Discipline				-			
4. Grade 12 Electives Courses	Discipline		9, 10, 11, 12	1				
Arts	Discipline		0 40 44 40					
Business Studies	Discipline		9, 10, 11, 12	1				
Canadian and World Studies	Discipline							
Classical Studies and International Languages	Discipline PrSi	ity, eLearni	9, 10, 11, 12	1				
Computer Studies	Discipline				_			
Computer Technology	Discipline		9, 10, 11, 12	0				

### **Specific Instructions for Departments**

- a) ABPA: find all your arts courses listed on the digital copy of the ABPA Option Sheet. You can also type ABPA in the search bar for the list of courses. Remember you need to take one of your major courses along with an additional arts course (double major, minor as well as single major) every year you are attending Glendale. All of these courses end with the 7<sup>th</sup> character "A" and are for Audition-Based Program of the Arts students only.
- b) **ESL** students:
  - Courses that are ESL congregated classes end with the 7<sup>th</sup> character "S" or "L" and are for English Language Learners only.
  - You can search for these or other ESL classes in the search bar
- c) Health and Physical Education: Focus courses are listed in the course notes for each class. There are no prerequisites for these courses—take the one that is your grade or that you don't already have a credit in. For your reference:
  - > PAL—basketball
  - PAD—soccer focus
  - PAI—net sports focus
  - PAR—yoga and mindfulness
  - > PPL—regular phys ed
  - > **PAF**—fitness

### d) All Year Courses/EXTRA CREDIT:

Repertoire (Choir and Band/Orchestra): AMR2O1, AMR3M1, AMR4M1 as well as AMO2O1, AMO3M1, AMO4M1 AND AME4M1 run outside of regular school hours and are chosen as an Extra Credit course.

HEALTHY ACTIVE LIVING ED PPLIOIF   Health & Physica	<b>87</b> 1 ct.	CAREER STUDIES GLC2O3 GLC2O3   Career Studies 10	0.5 cr.	Available period	Available period	
CORE FRENCH FSF1D1 FSF1D1   French 9	71 1 ct.	CIVICS AND CITIZENSHIP C CHV2O3   CMcs 10	0.5 ct.	Available period	Available period	
INFO AND COMMUNICATIO BTTIOI   Electives 9	86 1 cr.	REPERTOIRE AMR2O1 AMR2O1   Electives 10	1 cr.	Available period	Available period	
Year-Independent Requirements		MUSIC AMU201 AMU201   Electives 10	1 cr.	Available period	Available period	
MUSIC AMUIO1 AMUIO1   Arts	90 1 cr.	SECONDARY SCHOOL COM SSCOMM   Electives 10	0 cr.	Available period	Year-Independent Requirements	
INSTRUMENTAL MUSIC - BA AMIIO1   Group 2	<b>95</b> 1 cr.	VISUAL ARTS AVI201 AVI201   Electives 10	<b>92</b> 1 cr.	Alternate Courses	+ Add Group 1 1cc	
		INTRODUCTION TO BUSINE BBI201   Electives 10	87 1 ct.	+ Add Alternate 11	+ Add Group 3	
				Year-Independent Requirements		
				+ Add Group 1		
				+ Add Group 3	/	Only these <b>Repertoire</b>
				Extra Credits		courses can be chosen as
				+ Add Extra Credit 11	<u> </u>	an Extra Credit
			Add G	rade 13		

#### e) Co-op Credits:

- > Can count as G1, G2 or G3 credits (maximum of 2)
- Choose COO3O8 = 2 credit Co-op (half day any semester)
- Choose COOFTE = 4 credit Co-op (all day) which includes OYAP
- Dual Credit at Mohawk College or System All Day Co-op Programs (ArtSmart, Work in Progress Program, Healthcare Support Program, Home Building, or Militia) require applications available from your Counsellor. POST-GRADS CANNOT APPLY.
- > OYAP Programs require applications available from the Co-op teacher
- Students going directly to work after graduation should be taking Co-op as preparation for their transition
- f) Summer School & Failed Courses: Students who have failed a compulsory course or a prerequisite must select the course on the course planner regardless of their Summer School intentions—you cannot skip a course in the course planner because you plan on taking that class in summer school. Students who have failed one of Careers or Civics please see your Counsellor.

By clicking the PRINTER icon, you can double-check that your next school comes up as GLENDALE. Finally, once all courses are chosen, SUBMIT! Congratulations!

Personal and Fitness Activitie AF101M / Health & Physic 1 c	Career Studies, Grade 10 GLC2O3eL   Career Studies	0, Op 	Custom Woodworking, Grad TWJ3E1   Electives 11 1 cr.	Available period
Core French, Grade 9, Acade SFID1   French 9 1 c	Civics and Citizenship, Gi CHV203   Civics 10	rade 0.5 cr.	Drama, Grade 11, University/C ADA3M1   Electives 11 1 cr.	Available period
Year-Independent Requirements	Personal and Fitness Act PAF201M   Electives 10	ivitie 1 cr.	Financial Accounting Funda BAF3M1   Electives 11 1 cr.	Available period
lisual Arts, Grade 9, Open VII01   Arts 1	Personal and Fitness Act PAF201F   Electivos 10	ivitie 1 cr.	Alternate Courses	Available period
earning Strategies 1, Grade IS101   Group 1 1 c	NOT RETURNING AT ALL NOTRET   Electives 10	0 cr.	Forces of Nature: Physical Pr.,. CGF3M1   Alternate 1 cr.	
Drama, Grade 10, Open DA201   Group 2 1 c			Food and Culture, Grade 11, HFC3M1   Alternate 1 cr.	
troduction to Computer Sci S3UteL 1 Group 3 1 c				
			Ready to Submit	
			Extra Credits	
			+ Add Extra Credit 11	

#### **Elearning MANDATORY Graduation Requirement**

• All students who entered secondary school beginning in September 2020 must earn a **minimum of two online learning credits** as part of the requirements for an Ontario Secondary School Diploma;

• Students may be exempted from this requirement at the request of their parents/guardians through an opt-out process (students 18 or older can opt themselves out);

• Students working towards other certificates (for example, the certificate of accomplishment or an Ontario Secondary School Certificate) are not required to complete the online learning requirement;

• The requirement can be met through the successful completion of 2 full online credits;

• Online learning credits towards the graduation requirement may be earned at any time during the student's secondary school program or through a "reach ahead" prior to September of their grade nine year;

• Credits earned in the following manner are ineligible: in-person learning, blended learning, flipped classrooms, and remote learning.

**OPT OUT PROCESS:** Families will have the ability to opt out of the online learning requirement by completing a form in Parent Portal. This form will be available for families to complete effective January 16th, 2023, and can be completed using either the web or mobile app version of Parent Portal.

# Elearning courses can be found under the eLearning heading in Xello and have eL at the end of the course code to signify that they are eLearning courses.

The deadline for submission of courses through Xello is Friday, February 24<sup>th</sup>. If you do not select your own courses, your guidance counsellor will select courses for you and you will not be able to make changes in September. Please select the courses that you think are best for you and your future pathway and post-secondary destination.