


GLENDALE SECONDARY SCHOOL

Site Specific Plan and Routines for Glendale Families

Topic	School Information, Routines and Expectations																																																				
Student Registration	<p>All student registration will be virtual. Parent/guardians or 18+ students may contact the main office at 905-560-7343 or email.</p>																																																				
School Bell Times and Rotational Model	<p>School Bell Times:</p> <ul style="list-style-type: none"> ● FACE 2 FACE: 8:30 - 11:00 (145mins w/ 10 min 'break'/indp learning) Alternating Cohorts ● LUNCH/TRAVEL: 11:00 - 12:20 (80 mins) ● Block 2: 12:20 - 1:00 (40 mins) ● 10 min indep study ● Block 3: 1:10 - 1:50 (40 mins) ● 10 min indep study ● Block 4: 2:00 - 2:40 (40 mins) ● 10 min indep study ● End of Day 2:50 <p>First 2 Weeks at a Glance:</p> <div style="text-align: center;">  </div> <table border="1" data-bbox="732 1289 1409 1583"> <thead> <tr> <th>MONDAY SEPTEMBER 7</th> <th>TUESDAY SEPTEMBER 8</th> <th>WEDNESDAY SEPTEMBER 9</th> <th>THURSDAY SEPTEMBER 10</th> <th>FRIDAY SEPTEMBER 11</th> </tr> </thead> <tbody> <tr> <td>LABOUR DAY HOLIDAY</td> <td>Student/Staff Timetable Adjustments Study Hall Readiness</td> <td>Student/Staff Timetable Adjustments Study Hall Readiness</td> <td>Students that Require Special Education Supports/Supports with Transitions and Mental Health (in-person) All Students Remote - welcome and orientation</td> <td>Students that Require Special Education Supports/Supports with Transitions and Mental Health (in-person) All Students Remote - welcome and orientation</td> </tr> <tr> <th>MONDAY SEPTEMBER 14</th> <th>TUESDAY SEPTEMBER 15</th> <th>WEDNESDAY SEPTEMBER 16</th> <th>THURSDAY SEPTEMBER 17</th> <th>FRIDAY SEPTEMBER 18</th> </tr> <tr> <td>Grade 9 & 10 Cohort A In-Person and Remote Learning Classes Grade 11, 12 Remote Learning Classes Only Rotation 1 Begins</td> <td>Grade 9 & 10 Cohort B In-Person and Remote Learning Classes Grade 11, 12 Remote Learning Classes Only</td> <td>All Students Cohort A</td> <td>All Students Cohort B</td> <td>All Students Cohort B</td> </tr> </tbody> </table> <p style="text-align: center;"> curiosity creativity possibility </p> <p>Rotation Model Dates:</p> <table border="1" data-bbox="716 1717 1370 1864"> <thead> <tr> <th rowspan="2">Rotation</th> <th rowspan="2">Start Date</th> <th rowspan="2">End Date</th> <th rowspan="2">Instructional Days</th> <th colspan="2">4 Period School</th> </tr> <tr> <th>In-Person Course</th> <th>Remote Learning Courses</th> </tr> </thead> <tbody> <tr> <td>1 (A=10/B=10)</td> <td>September 14</td> <td>October 9</td> <td>20</td> <td>Period 1</td> <td>Periods 2,3,4</td> </tr> <tr> <td>2 (A=10/B=11)</td> <td>October 13</td> <td>November 10</td> <td>21</td> <td>Period 2</td> <td>Periods 3,4,1</td> </tr> <tr> <td>3 (A=11/B=10)</td> <td>November 11</td> <td>December 10</td> <td>21</td> <td>Period 3</td> <td>Periods 4,1,2</td> </tr> <tr> <td>4 (A=10/B=11)</td> <td>December 11</td> <td>January 22</td> <td>21</td> <td>Period 4</td> <td>Periods 1,2,3</td> </tr> </tbody> </table> <p style="text-align: center;">Please Note: September 14 and 15 are full remote learning days for students in Grades 11 & 12</p>	MONDAY SEPTEMBER 7	TUESDAY SEPTEMBER 8	WEDNESDAY SEPTEMBER 9	THURSDAY SEPTEMBER 10	FRIDAY SEPTEMBER 11	LABOUR DAY HOLIDAY	Student/Staff Timetable Adjustments Study Hall Readiness	Student/Staff Timetable Adjustments Study Hall Readiness	Students that Require Special Education Supports/Supports with Transitions and Mental Health (in-person) All Students Remote - welcome and orientation	Students that Require Special Education Supports/Supports with Transitions and Mental Health (in-person) All Students Remote - welcome and orientation	MONDAY SEPTEMBER 14	TUESDAY SEPTEMBER 15	WEDNESDAY SEPTEMBER 16	THURSDAY SEPTEMBER 17	FRIDAY SEPTEMBER 18	Grade 9 & 10 Cohort A In-Person and Remote Learning Classes Grade 11, 12 Remote Learning Classes Only Rotation 1 Begins	Grade 9 & 10 Cohort B In-Person and Remote Learning Classes Grade 11, 12 Remote Learning Classes Only	All Students Cohort A	All Students Cohort B	All Students Cohort B	Rotation	Start Date	End Date	Instructional Days	4 Period School		In-Person Course	Remote Learning Courses	1 (A=10/B=10)	September 14	October 9	20	Period 1	Periods 2,3,4	2 (A=10/B=11)	October 13	November 10	21	Period 2	Periods 3,4,1	3 (A=11/B=10)	November 11	December 10	21	Period 3	Periods 4,1,2	4 (A=10/B=11)	December 11	January 22	21	Period 4	Periods 1,2,3
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Rotation Model Calendar (2020-2021)



2020-2021 SECONDARY RETURN TO SCHOOL
Semester 1

Month	1st Week				2nd Week				3rd Week				4th Week				5th Week													
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F										
September	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
October																														
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January																														

■ P - PROFESSIONAL ACTIVITY DAY ■ A - COHORT A ■ H - HOLIDAY
■ E - EXAMINATION DAY ■ B - COHORT B ■ Board HOLIDAY (SES) Transition Days

Masks/Face Coverings

All students must wear a non-medical mask or face covering on school busses and in the school. If you have any concerns about your student wearing a mask/face covering, please contact the school at 905-560-7343, or via email at glendale@hwdsb.on.ca

Bus loading and unloading

School busses will unload at: Front Entrance
School busses will load at: Front Entrance

School Parking Lot

Self-driving students may use the school parking-lot. To minimize vehicle traffic and maximize student and staff safety, student drop-offs will not be permitted at the back parking lot.

Entry and Exit Doors for Students

*On the first day of school, students will be allowed entrance to the school via one of **three (3) access points**:*

- 1) Front Entrance
- 2) Gym Entrance (back parking lot)
- 3) Cafeteria Entrance (back parking lot)

After the first day of school, students will enter and exit the school via the access doors closest to their assigned classroom.

Parent Access to School

In order to maximize student, staff, and community safety, access to the school will be very limited for parents, volunteers and visitors. Please contact the main office before coming to the school to speak with a staff member.

Parent Communication with School

*Continue to communicate with teachers and the Principal through phone and email. Contact the school at **905 560-7343** or via [email](mailto:glendale@hwdsb.on.ca) to speak with a teacher, Principal or Vice Principal.*

Elevator Use	<i>Elevator use will be restricted to essential use. Contact the main office at 905-560-7343 to request access for your student.</i>
Ill or Injured Students	<i>Ill or injured students will wait in a separate supervised location within the school. The school office will contact parents immediately to come to the school for pick up.</i>
Student Lockers	<i>Students won't be using lockers until further notice. Students are encouraged to bring only the materials and personal belongings needed on any face to face learning day.</i>
Student Cohort Communication	<i>Students and families can find their assigned cohort on the Parent Portal at the beginning of each rotation (see dates above).</i>
Staggered Entry in September	<p>September 10th and 11th - Transition days for students that require Special Education Support/Support with Transitions and Mental Health. Staff will contact eligible families to arrange transition date and time.</p> <p><u>In person classes:</u> September 14 – Grade 9 and 10 Cohort A September 15 - Grade 9 and 10 Cohort B September 14 – All students Cohort A September 15 – All students Cohort B</p> <p><u>Remote learning:</u> September 10 – All Students Remote - welcome and orientation.</p>
Device Deployment	<p><i>All secondary students within the HWDSB are provided with a 1:1 device (eg. iPad). Students enrolled at Glendale as of June 2020 should still have in their possession an electronic device (eg. iPad) for their use this academic year. Should you/your student be in need of a device, please contact:</i></p> <p><i>Mrs. Starcevic</i> mstarcev@hwdsb.on.ca</p>
Student Lunch Routines	<p><i>Students may either:</i></p> <ul style="list-style-type: none"> <i>(a) Bring a bag lunch and stay for lunch in their morning location, OR</i> <i>(b) May leave the school property to have lunch off site for the full 80 minutes, then return for the afternoon Study Hall.</i> <p><i>Cafeteria services and access to microwaves have been suspended at this time.</i></p>
Study Hall	<i>To ensure proper physical distancing, students who return for afternoon remote learning study hall will be assigned to one location and seat within the school for the duration of the afternoon.</i>

	<p>For students attending Face-to-Face learning, please ensure to confirm study hall participation, and complete the important attestation declaration within Parent Portal by <u>September 9, 2020</u>. Students that do not have a completed attestation form will not be able to attend Face to Face learning.</p> <p>Please see the recent "Covid 19 Update to Families" for more information.</p>
Washroom Use	<p>Students will use washrooms closest to their assigned classroom location. Exceptions may be made by school staff.</p>
Access to Student Services	<p><u>Students:</u> To make a virtual Guidance Appointment, please log into the HUB, go to Student Services then click "Book an Appointment". You will receive confirmation via Outlook.</p> <p>Please contact Ms. Willson, Student Services Secretary mwillson@hwdsb.on.ca if you have any difficulties</p> <p><u>Parents/Guardians:</u> To speak directly with a guidance counsellor, please contact the school at 905-560-7343, or via email as outlined below:</p> <p>Ms. Miminias, Head of Student Services (last names beginning with L-Z) kiminas@hwdsb.on.ca</p> <p>Mr. Ireland, Assistant Head of Student Services (last names beginning with A-K) sireland@hwdsb.on.ca</p> <p>Ms. Hewitt, Head of E.S.L Department, E.L.L. Guidance Counsellor mhewitt@hwdsb.on.ca</p>
Clubs/Extracurricular Activities/Athletics	<p>All clubs, extracurricular activities, and athletics are suspended for the month of September, and until further notice.</p>

*parents, guardians, caregivers