

50 Secord Drive Hamilton, Ontario Phone: 905 560 6732 Fax – 905 560 2571 Principal: Mrs. S. Constable Office Administrator: Mrs. J. Hallas Email: glenbrae@hwdsb.on.ca www.hwdsb.on.ca/glenbrae

February 25, 2020

Dear Parent/Guardian

Unfortunately, this letter is to inform you that the grade 7 trip to Muskoka Woods has been cancelled for this year.

Each parent will be refunded the full amount of their initial deposit and subsequent payments. Please note that fundraising money is not refundable as per HWDSB policy. We do hope to use the fundraising money to have a celebration for our grade 7 students who are missing out on this opportunity.

A cheque will be processed and mailed to your home address. All cheques will be mailed at the same time. We do have several cheques to process and we thank you in advance for your patience.

Sincerely,

Mrs. S. Constable