



| Members Present: Caitlin Evans, Jeff Hinchliffe, Amy Hinchliffe, Melissa Ruetter, Andrea Jansen, Sherri Johnston, Emily Wang, Nima Maftoon, Mike de Maria, Natalia Bourenane, Catherine Calvano, Jamie West, Cindy Hawryluk, Heather Hillen, Angela Zehr, Nicola, Jaeho Lee, Andrea Cooper |   |                       |
|--|---|-----------------------|
| Regrets:   |   |                       |
| Call to Order: Mike de Maria/ Nima Maftoon (Co-Chairs)   |   |                       |
| Agenda Item  | Decision/Action Item  | Person(s) Responsible |
| Welcome and introductions  | Call to order<br>Review of group norms  | Chair                 |
| Review and Approval of Agenda  | Agenda reviewed and approved  | Chair                 |
| Review and approval of previous minutes  | <b>Motion to approve: Natalia Bourenane</b><br><b>Motion seconded: Nima Maftoon</b><br><b>Motion carried</b><br><br>Minutes can be found on school website  |                       |
| HWDSB Land Acknowledgement   | Discussion: working with Indigenous Cultural Safety Team with focus on what the land acknowledgement means and how we can use the land responsibly.   | Caitlin               |
| Old Business   | None identified   |                       |
| Chair Report   | Acknowledging/Thanking Jaime West for donation to music program.<br><br><b>Sister School Fundraiser</b> <ul style="list-style-type: none"> <li>• Future fundraiser discussed to support school via donation.</li> <li>• Suggestions: second Indigo fundraiser with portion of money raised, 50%.</li> <li>• School identified: Bennetto (Caitlin to reach out to school to discuss)</li> <li>• <b>Motion to approve: Jaime West; Motion seconded: Jeff Hinchliffe. Motion Carried.</b></li> </ul> <b>Parent Engagement Fund</b> <ul style="list-style-type: none"> <li>• Yearly, \$500 – February meeting to discuss use of funds.</li> </ul> <b>ProGrant (\$500)</b> <ul style="list-style-type: none"> <li>• Application deadline January 28<sup>th</sup>. Heather Hillen to take lead. Catherine will send information by email to Heather</li> <li>• Funds to be put toward Brave Education Parent program.</li> <li>• <b>Motion to approve: Nima Maftoon; Motion seconded: Andrea Cooper. Motion carried.</b></li> </ul> | Mike de Maria         |



|                            |  |                   |
|----------------------------|--|-------------------|
|                            | <p><b>Brave Education (<a href="http://braveeducation.com">braveeducation.com</a>)</b></p> <ul style="list-style-type: none"> <li>• Interactive program being offered to all grade 2-8 students. Combination of teacher lead and program lead hands on activities (videos, role-playing, case studies)</li> <li>• Grades 2-6: Setting Healthy Boundaries &amp; Social Skills</li> <li>• Grads 7-8: The Bystander</li> <li>• Opportunity to add Parent Sessions (helps to reinforce what was learned in class)</li> <li>• <b>**ProGrant funds for Parent Session**</b></li> </ul>   |                   |
| Treasurer Report/Financial | <p>Treasurer:</p> <p>Starting balance for both South and North sites:<br/>\$9,827.73 (Dec 2021)</p> <ul style="list-style-type: none"> <li>• \$6,066.00 allocated to reading program, music needs and phys ed/DPA (deduction to show on next report)</li> </ul> <p><b>Balance remaining: \$3,761.73</b></p> <p>Indigo Gift Card: \$1,617.46 received in form of gift card, to go to library/learning commons. Not included in treasurer report balance.</p> <p><b>Total allocated funds: \$6,066.00</b></p> <ul style="list-style-type: none"> <li>• <b>Spark Reading: \$1566.00</b></li> <li>• <b>Music Instruments/Supplies: \$1500</b></li> <li>• <b>Phys Ed/DPA: \$3000 (\$1500/campus)</b></li> </ul> | Natalia Bourenane |
| Principal Report           | <p><b>Thank you</b> from teachers re: physical education/music equipment funds</p> <p><b>Athletics/Extra Curricular:</b> On hold at present time unless previously established and running within a student cohort.</p> <p><b>Brave Education:</b> See above – additional information shared: Program initiated in follow-up to observations from staff identifying a need to support students struggling with social issues and responses.</p> <ul style="list-style-type: none"> <li>• Dates: January 28<sup>th</sup> – February 4<sup>th</sup></li> <li>• Each class to have a session scheduled and will include pre-session work and post-session work.</li> </ul>                                    | Caitlin/Catherine |



|                |   |               |
|----------------|---|---------------|
|                | <p><b>Current Learning Options</b> (Catherine)</p> <ul style="list-style-type: none"> <li>• In person</li> <li>• Short-term virtual/asynchronous: available until Feb-18<sup>th</sup> 2022, students may return to in-class learning at any time. Asynchronous learning will include learning packages supplemented with live MS Team events, no 1:1 support. Students receive a temporary excusal from school.</li> <li>• Remote Learning: ongoing till end of June, no option to return to in-person learning until fall 2022. Transition for new students switching to remote learning will take place by end of January.</li> </ul> <p><b>Continuity of Learning</b> (Caitlin)</p> <ul style="list-style-type: none"> <li>• Guidelines in place if student off school as result of COVID-19: parent/caregiver to reach out to classroom teacher to ensure continuity of learning (asynchronous) during absence to ensure they is not a significant gap in learning. Communication between student/parent/caregiver and teacher is key.</li> </ul> <p><b>Testing (Rapid Antigen Testing/PCR)</b></p> <ul style="list-style-type: none"> <li>• Two tests are were sent home with students to be used if student presents with symptoms at home.</li> <li>• PCR tests: Kits are available at the school for students/staff who become symptomatic at school. Testing remains optional and will be sent home with student. Completed tests can be dropped at participating pharmacies.</li> </ul> <p><b>COVID-19 Case reporting</b></p> <ul style="list-style-type: none"> <li>• Self-reporting optional for students with positive test results on RAT/PCR. Email to principal by parent/care-giver. Email will go out to notify of case (cohort will be identified, no contact tracing).</li> </ul> <p><b>Ventilation:</b> North site: tier 3 vent, Hepa in each classroom and meeting space. South site: tier 1 vent, hepa in kinder classrooms and special education.</p> |               |
| Teacher Report | <p><b>North Site:</b> Andrea Jensen</p> <ul style="list-style-type: none"> <li>• Community building activities – snow structures</li> <li>• Virtual learning activities being utilized in classrooms (i.e. RBG visits)</li> <li>• Feb-2<sup>nd</sup>: winter walk day</li> </ul>  | Andrea Jensen |



|                        |   |                 |
|------------------------|---|-----------------|
|                        | <ul style="list-style-type: none"><li>Feb-3<sup>rd</sup>: Turn down the heat/sweater day to promote energy conservation</li></ul> <p><b>South Site:</b> Melissa Reutter</p> <ul style="list-style-type: none"><li>Puma Spirit wear: both sites, if not received can be picked up at West End sports.</li><li>New equipment phys ed/dpa – THANK YOU!</li><li>Grade 8 class: focusing on mental health and wellness skills (Mrs. Allen)</li><li>Grade 6/7 – Newspaper – 3 editions. Each student has written an article</li><li>Grade 5/6: developing bilingual hand-washing instructional videos</li></ul> | Melissa Reutter |
| New Business           | <p><b>Positive Space:</b> Andrea asked for update on Positive Space discussions at previous meeting. Update pending, discussions underway.</p>  |                 |
| Next Meeting Date/Time | <p><b>Tuesday February 22<sup>nd</sup>, 6:30pm</b><br/>Tuesday April 26<sup>th</sup>, 6:30 pm<br/>Tuesday May 24<sup>th</sup>, 6:30 pm</p> <p>No meeting: December, March, June</p>   |                 |
| Adjournment            | 7:30pm  |                 |