

Fessenden Home and School Association Meeting Minutes – Monday, November 16, 2020

Present: Alaina Evans, Shannon Holmes Shedden, Jeff and Amy Hinchcliffe, Julie Payne, Kim Strecker, Diana Samman, Michelle Carrigan, James Ling, Andrew Hawryluk, Cindy Hawryluk, John Scime, Mike de Maria, Breghan Wood, Anna Rozenberg, Erin Ridpath, Mike Bell

1. The October minutes were distributed prior to the meeting
 - a. **MOTION: To approve the October 2020 meeting minutes – ANDREW; JOHN 2nd**
 - i. Approved (ALL For, 0 Against, 0 Abstentions)
2. Treasurer report
 - a. Andrew provided an update of the report (see attached)
 - b. Ancaster Community Services (ACS) received their cheque from the Pumpkin Stroll
 - c. Profitable for YTD, majority of spending was from previous year's commitments
 - d. **MOTION: To approve the November treasurer report – MIKE; ALAINA 2nd**
 - i. Approved (ALL For, 0 Against, 0 Abstentions)
3. Pumpkin stroll
 - a. Andrew provided an update in Cindy's absence
 - b. Total revenue from sales and community donations/sponsorships was \$4593.65; expenses to put together the pumpkin kits \$982.91; donation to ACS was \$902.69
 - i. Left a profit of \$2708.06
 - c. Shannon and Cindy presented the cheque to ACS last week
4. Initiatives for spending this year
 - a. Some parents have asked about the initiatives for the year
 - b. Shannon received an email from Jenny and Caitlin regarding their preferences for spending:
 - i. DPA equipment for classes – will ask the teachers for their specific requests
 - ii. Gift cards to the families that were helped previously
 - iii. Grade 6-8 FI novels (~\$2000)
 - iv. FDK would like picnic tables and chains to attach these to the fence (\$600+)
 - v. Technology – 10 pack of tablets and cases (~\$5000) laptops ~\$1000 each
 - c. Shannon feels that the gift cards would be important with Christmas coming
 - i. Previously these initiatives were done through the Lunch Lady program, but when this stopped in March, we continued with gift cards in the spring
 - ii. John asked how many families there are – Caitlin did not specify
 - iii. Shannon will contact to find out how many families there are in order to determine how much for each family
 - iv. Previously it was done per family and each family received \$100
 - v. The group felt we should earmark a specific amount to be used and voted on now, to then split amongst the number of families once that is determined
 - vi. **MOTION: To approve the spending of up to \$1500 to purchase gift cards to support families identified by Caitlin and Jenny – JOHN; ALAINA 2nd**
 1. Approved (ALL For, 0 Against, 0 Abstentions)

- d. Shannon has also asked for pictures of the yoga mats being used, as well as other items purchased with funds so that families can see what the money is being spent on
- 5. Membership fees
 - a. Up to date with membership – no further updates
- 6. Raz Kids
 - a. Jeff raised the issue that he has heard that the board is no longer supporting Raz kids due to security issues
 - b. Kim reiterated that Rousseau is no longer supporting the use of Raz Kids
 - c. Shannon will ask about this in the email
 - d. The license is paid up to April
 - e. Jeff said that there is a chance the Raz Kids may become unusable before the subscription runs out
 - f. If this is the case, several members feel that there should be a means of reimbursement
- 7. Fundscrip
 - a. Have \$140 so far
 - b. Will try and push this a little more on social media
 - c. Katie volunteered to make some sort of visual to put on social media
 - i. This would also allow people to share on their personal Facebook pages
 - ii. John suggested including directions on how to setup
 - d. Shannon also wanted to include on the posts what the money will be used for
 - e. Alaina feels that some initiatives are difficult to direct toward when we are unsure how much we will make
 - f. Bregghan suggested providing the top initiatives for the year
 - g. Larger fundraisers are easier to bookmark, and otherwise just say what are top initiatives are
 - h. Andrew also wants to push getting the money out within the year
- 8. Restaurant fundraiser
 - a. Shannon and Diana have reached out to some of the local restaurants
 - i. Dominos and Go Tango have agreed to take part In January
 - 1. Need to determine the specific dates (Monday-Thursday)
 - 2. Alaina suggested doing Thursdays
 - a. January 28th is the night before a PA day
 - b. Will keep on Thursdays so people don't get confused with the dates
 - c. 2nd and 4th Thursday of each month
 - ii. Mary Browne's needs to ask their marketing people as they are a franchise
 - iii. Other restaurants are hesitant to commit because of COVID restrictions
 - iv. For every \$25 you spend, \$5 will go to the school
 - v. Will start in January with those two restaurants
 - vi. Will need to create posters for each night
 - vii. Shannon spoke to the Brassie – need time to think about it
- 9. Alaina suggested making a motion to spend on the DPA equipment now to get the money spent and the equipment used sooner

- a. Kim asked whether it is possible for her to reach out the Canadian Tire about a donation of DPA equipment
 - i. Has done this in the past for Rousseau and it was very successful
 - b. Jeff is concerned to spend money on DPA equipment because of how easily it gets wrecked or lost
 - c. Having things to play with is a bit of a problem this year in particular and so others feel it is a priority to have something to play with
 - d. Amy asked whether individual families could donate used items – need to be able to be disinfected
 - i. Shannon will ask about this
 - e. Michelle was wondering if it possible to also purchase items from Canadian Tire at a reduced cost
 - f. Kim also suggested buying mesh bags from the Dollarstore to store the equipment in
 - i. Shannon will find out how many classes there are
 - g. **MOTION: To spend up to \$2000 on DPA equipment – ANDREW; MICHELLE 2nd**
 - i. Approved (ALL For, 0 Against, 0 Abstentions)
10. Plantables
- a. Erin signed the school up for the Spring fundraiser
 - b. Will deliver in May, but can start to do orders anytime
 - c. Erin suggests April and May as a time to advertise
 - d. They provide marketing materials to post
11. Kim asked about grad
- a. Andrew will send the contracts to Kim
 - b. Diana will also help with this
 - c. Parent volunteers just cannot be parents of grade 8s
12. Next meeting: Wednesday, January 20th
- i. **MOTION: To adjourn meeting – ALAINA; SHANNON 2nd**
 - a. Approved (ALL For, 0 Against, 0 Abstentions)