

**Parent Council Meeting Minutes**  
**Monday September 29, 2025 - 6:30**  
**Location – Library and remotely via Teams**

Meeting called to order at 6:35 pm

Welcome, introductions and attendance.

**Attendance**

|                    |                 |
|--------------------|-----------------|
| Amber Wilson       | Ms. Moyano      |
| Mrs. Del Mastro    | Chang Choi      |
| Michelle MacIntosh | Meaghan Ollman  |
| Sarah Marsden      | Dale Bullock    |
| Holly Silenzi      | Kristen Bahn    |
| Brett Hambleton    | Rachel Lang     |
| Hannah Jones       | Alanna McGregor |
| Evelyn Myrie       | Unyime Ekanem   |
| Hadil Halit        |                 |

**Land acknowledgement** (Mrs. Del Mastro)

**Approval of last meeting minutes** (May 2025) – Holly and Sarah

**Upcoming meetings (all at 6:30pm)**

|                          |                          |
|--------------------------|--------------------------|
| Monday October 20, 2025  | Monday February 23, 2025 |
| Monday November 17, 2025 | Monday April 20, 2025    |
| Monday January 19, 2025  | Monday May 25, 2025      |

**School Council Elections**

Review of elected positions and voting procedures and bylaws – Mrs. Del Mastro

- Every school has a council.
- This year a new bylaw format as prescribed by the board, we will have to use this format. We will receive a copy.
- For all new members, if 2 consecutive meetings are missed, it revokes the member at large voting rights.

Call for nominations – Mrs. Del Mastro

Voting – executive positions and voting procedures – The positions were acclaimed (no vote necessary)

- Co-chairs – Sarah Marsden and Rachel Lang
- Treasurer – Dale Bullock
- Secretary – Michelle MacIntosh
- Members at large – Chang Choi, Meaghan Ollman, Hedil, Kristen, Brett Hambleton, Evelyn, Amber Wilson, Holly Silenzi, Hannah Jones, Alanna, Linyime

Procedure for approving and posting minutes

- Co-chairs send minutes to all council members for review prior to the meeting. Minutes will be approved (or amended) at the meeting. Posted online following approval.

**Principal's Report (Mrs. Del Mastro)**

September Reorganization

- Biggest re-org in a few years, over 90 students were impacted. Another kindergarten class added. Teachers are preparing for new students to join their new classes on Oct 3. Reason for reorganization is due to rebalancing needed to meet ministry guidelines for class sizes.

## Construction

- Hallway ceiling tiles and lighting, music room storage and soundproofing, Junior bathrooms are all complete
  - Phase 2 beginning which includes intermediate bathrooms, staff bathroom, caretaking room. Work will take place in the evenings and weekends with a goal of a 2-month completion.
- Q** – kids turning off the light switches in bathrooms while students were using the restroom was an issue last year, has something been done to prevent this?
- A** – kids no longer have access to a switch and with the open concept entry it stays quite bright

## School Fundraising Plan

- There are 2 types of fundraising (school run and council run)
- Last year's funds raised (approximately):

|                     |                    |
|---------------------|--------------------|
| Pizza days          | \$4500             |
| School store        | \$2600             |
| Fresh from the farm | \$800              |
| School dances       | \$300              |
| Open house raffle   | \$1100             |
| Winter concert      | \$580              |
| Cinnabon            | \$710              |
| Family photo night  | \$370              |
| Spring Market       | \$1,320            |
| Indigo grant        | \$10,000           |
| <b>Total</b>        | <b>\$21,641.00</b> |

- Staff noted needs from funds include technology (moving from iPad to laptops for grade 8s) kindergarten equipment, DPA equipment, student subsidies for trips (every student towards school trips), school clubs, bussing subsidies, grad wear, access athletics, music program)
- Funds for shade and Gaga Ball noted by council.
- Mrs. Del Mastro is required to submit a fundraising plan to the board that maps out the whole year.

## Teacher's Report (Ms. Moyano)

- Welcomed many new/returning teachers to Franklin Road
- Leadership team beginning October (supported by Ms. Mair & Ms. Marchand) to plan fall dance (Oct 31, goodie bags sale)
- Grad wear for sale (coming soon)
- Jr. Swim team practices have begun (supported by Mr. MacQueen, Mrs. Skinner and Mrs. Thorpe) practices are held on Thursdays in October and the meet will be November 3
- Sr. girls' volleyball season starts Oct 6. Other volleyball teams in their tryout phases (all supported by Ms. Kelly, Mrs. Skinner, Ms. Ballardo, Ms. Montgomerie Ms. McGowan, Mr. Macqueen and Ms. Mair)

## Agenda Topics

### Shade committee update

- The dermatology grant has been cancelled and is no longer available. The shade committee (Sarah Marsden, Rachel Smith, Dale Bullock, Michelle MacIntosh) are always looking for ideas and connections for permanent shade solutions for the rear play area at school from anyone in the school community. Finding a permanent/semi-permanent shade structure for students to have a place to cool down outdoors in the heat is the goal.
- Some brainstorming included possible fencing along the gym side of school as it does have good afternoon shade, looking into shade sails that can be put up and only have to be taken down in high wind/snow/ice, and reaching out to local Rotary Club for assistance as per Evelyn, looking for new grants etc.

### **School wear fundraiser**

- In future could we include smaller items in the school wear fundraisers to have some more affordable options (croc jibbits, stickers, and lanyards)? Staff did look into options but found they would have had to pre-purchase large stocks, not ideal. Rachel has a lead that she can look into that seemed very reasonable for purchasing these items.

### **Team photos**

- There was follow-up if we were able to complete team pictures for students on sports teams/clubs last year. Attendance in June isn't great and so there were a lot of students away as well as some who were not interested.  
Possible solution – have the coaches/club leaders take these photos as the teams/clubs are active throughout the year to ensure they capture most. Those who don't want to or don't have photo consent can forego participation. Students must have consent for photos to be shared.

### **Pizza days**

- Beginning October 1, dates will be posted in Schoolcash online through the end of December.

### **Pita days**

- We will likely use Ginos for wraps again. They are not customizable. We did not have good feedback from Pita Pit (too much lettuce, not enough other toppings)

### **Fundraising ideas for this year**

- A food fair with a “breaking of bread” feel for families of Franklin Road. A coming together of families sharing meals together via international fare for dinner.
- Living Rock does a very successful soup fest.
- Mini mall. Have heard this has a huge return. Families would donate gently used or new items (books, toys, play doh, doughnuts) and sell in a mini mall type experience.
- Chocolates (bars, covered almonds)
- Cinnabon. Easy. Good return, they don't expire.
- Spring market. Lots of vendors are interested. Possibly use library and gym on a weekday to keep more profit
- Krispy Kreme? Actual donut boxes. Would need to be picked up, sorted, distributed.  
Q – For fundraising, are there ethical and healthy habits to follow in regard to which type of companies we use?  
A – There are guidelines set out for fundraising through the board
- Next meeting we will set out our fundraising plan to submit to the board.

### **Grade 8 grad**

**Q** – can parents/families contribute ideas to children of theirs graduating this year (trip/dinner/activity ideas)?

**A** – No, it's not a council topic. It is planned within the school. We save some fundraising for grad, but we can't as a council fundraise specifically for one class or one trip.

**Q** – Could there then be a council of grade 8's who work to plan ideas for their grad to ensure they'll be happy with their big celebration?

**A** – No. The students discuss ideas as a group during class time and have an opportunity to vote on their grad celebration activity

### **School trips**

**Q** – Do all classes go on school trips?

**A** – Teachers decide whether to take the class on a trip or not

Meeting adjourned 7:45pm

#### **Important Emails:**

Assistant to Ester Pauls: [zora.milovanov@hamilton.ca](mailto:zora.milovanov@hamilton.ca)

Ward 7 Councilor: [esther.pauls@hamilton.ca](mailto:esther.pauls@hamilton.ca)

City of Hamilton bylaw: [mle@hamilton.ca](mailto:mle@hamilton.ca)

Ward 7 School trustee: [ddanko@hwdsb.on.ca](mailto:ddanko@hwdsb.on.ca)