

**Parent Council Meeting Minutes**  
**Monday May 26, 2025 - 6:30-7:30**  
**Location – Library and remotely via Teams**

Meeting called to order at 6:33 pm

Welcome, introductions and attendance.

**Attendance**

Amber Wilson, Michelle MacIntosh, Mrs. Del Mastro, Sarah Marsden, Holly Silenzi, Rachel Lang, Mrs. Curruthers, Mrs. Dogterom

**Land acknowledgement** (Mrs. Dogterom)

**Approval of last meeting minutes** (April 2025) – Holly and Dale via email

**Upcoming meetings (all at 6:30pm)**

Monday September 29, 2025

**Principal's report**

**Annual report**

Shared the statement of council raised funds throughout the year. Thanked council for their support and input throughout the year. This will be posted to website.

**Overview of staff strategic direction this year**

Literacy – chronological awareness and phonics. Using resources purchased as a school (Haggarty and new fly)

Small group instruction (empower, lexia, quick writes, printing and cursive writing)

Spelling conventions, math, math facts and foundational skills

Diagnostics and targeting instruction, thinking and application questions.

**Safety wellbeing and engagement**

There was a survey for students grades 4-8. Mandatory from board. Collecting info about wellbeing and safety. All online and confidential. An outside agency analyzes the info and will send back to the school (end to early next year expectancy)

**School community events and focus**

Assemblies, crack the code math, treasure hunt, cahoot, school clubs and teams

Staff PD – focused on anti-racism, human rights and ableism training

School focused - all identities are represented in classroom and in purchased resources

Parent engagement – big effort on communication through emails, newsletters, phone calls, social media, case conferences and events (open house, spring market, volunteers, concerts)

Indigenous education – From Truth and Reconciliation report through monthly pd for staff and resources for educators and students (new books, recognition of special days and events, ongoing education)

**Fundraising – next year requests**

Subsidies for school trips, busses, grad wear, technology, kindie equipment, DPA equipment, graduation, student celebrations, support for clubs (positive space and healthy action team) speaker presentations (Black History month presentation – students loved) This list would total about \$ 15,000

Q – How does someone qualify for subsidies

A – Just communication with teachers/parents

**Upcoming volunteer celebration**

June 19. Invitation to come. Students and parents to gather in library for breakfast

## **Teachers Report**

Field trips – many in the works

Report card prep

Sr girls flag football – to travel to Lawfield for tournament

Girls at Bat Baseball – Continue Tuesday and Thursdays

Open gym basketball – returns Wednesday morning

Sr Track and field – practices Tuesday and Thursday mornings

Jr track and field – tryouts beginning soon

Mental health week – focused on theme of demasking mental health

Implementing new student mental health concerns – rolling out over 3 years. Staff PD on this

Student voice summit – May 27. Enhance wellbeing across the board grades 7-12 with healthy action team. We have 2 students attending

## **New Business**

### **Set next year's meeting**

Monday September 29, 6:30pm, library and remote via teams, will send out reminder in September

### **Fundraising – tentative ideas to prep for next year**

Cinnabon – decent return with lower workload

Spring market – with some changes. We sent out a survey monkey, all vendors said they would come back, whether it being here or elsewhere to save on janitor fee. Looking at all options while trying to keep it school community based.

Q – if we held it on a weekday evening, is there still a fee?

A – Yes, but should be significantly less than on a Sunday. Will send rentals an email regarding costs for different days, should have answer by end of week

Krispy Kreme – actual boxes of donuts, would need to pick them up and distribute

Open house – raffles, some baskets left from last open house, they will redraw for students

Bake sale – Great job Mr. Smith and staff for all the baking! Loved the kids walking around with the signs

Teen photos – Can we make this a fundraising effort? They are planning the team and club pictures, but would like to just keep it as a photo opportunity, not necessarily fundraiser

Yearbook – We did some over the years, it would be fun for students. In years past, leadership team went around taking pictures for the yearbook

School swag – Is there a company we can look into that have some more affordable options other than just t-shirts/hoodies? It would be nice to include ballcaps, lanyards, bracelets, totes, croc jibbits)

Progressive discipline policies – question

Q – Is there an official policy through the board for progressive discipline?

A – Yes, there is a board policy

Q – Does Franklin Road still provide opportunities for students showing good behaviour?

Y – Yes, it is more classroom based rather than school wide based.

### **Shade Committee update**

Today's Family daycare had new shade structures installed. We emailed, all work is custom, but most of their structures start at \$15,000.00. We should possibly look into outdoor education grants. The dermatology grant application is still closed, unable to apply at this time.

Meeting adjourned 7:13pm

### **Important Emails:**

Assistant to Ester Pauls: [zora.milovanov@hamilton.ca](mailto:zora.milovanov@hamilton.ca)

Ward 7 Councilor: [esther.pauls@hamilton.ca](mailto:esther.pauls@hamilton.ca)

City of Hamilton bylaw: [mle@hamilton.ca](mailto:mle@hamilton.ca)

Ward 7 School trustee: [ddanko@hwdsb.on.ca](mailto:ddanko@hwdsb.on.ca)