

Parent Council Meeting Minutes
Monday November 18, 2024 - 6:30-7:30
Location – Franklin Road library and remotely via Teams

Meeting called to order at 6:33 pm

Welcome, introductions and attendance.

Attendance

Amber Wilson, Meaghan Ollmann, Dale Bullock, Chang Choi, Michelle MacIntosh, Mrs. Del Mastro, Sarah Marsden, Mrs. Carruthers, Mr. Efthimiadis, Holly Silenzi, Rachel Lang

Land acknowledgement (John Efthimiadis)

Approval of last meeting minutes (October 2024) – Yes – Holly and Dale

Upcoming meetings (all at 6:30pm)

Monday January 20, 2025 - remote only

Monday February 24, 2025 - remote only

Monday April 14, 2025

Monday May 26, 2025

Principal's report

Review of the Bylaws – Vote to approve

Mrs. Del Mastro sent out the bylaws to review via email for council to review. They were taken out of the ministry document, and our specific rules were added to it.

Vote – approved by all members present

Teachers Report

Math – crack the code

Run by our math consultant Ms. Eljuga, for all grades. Students get math clues, they have to strategize to crack the code

Lego Club – Mrs. Calvert for grades 1-2. She will likely change the grade in December

Junior swim meet – completed, was a great success. The organizers commented on how great Franklin Road's behaviour was. Thank you to Mrs. Thorpe, Mr. MacQueen and Mrs. Skinner.

Volleyball season has just ended. Our school is competing in AA division this year.

Thank you to Mr. Pin and Mr. Neville who coached Sr Boys, Mrs. Skinner and Mrs. Macgowan who coached Sr girls, Ms. Balardo, Mrs. Moyano and Mrs. Kelly who coached Jr boys and Mrs. Westoby and Mr. MacQueen for coaching Jr girls

Basketball – to begin in January. Selection process for Sr. team will begin in the next few weeks. Jr team to begin in March. Mr. Macqueen will be coaching Sr Boys, we are still looking for a coach for Sr. girls

Sports team feedback – we have had a lot of positive feedback, lots of student success, kids have been very encouraging to each other

Healthy action team – doing work with bullying prevention awareness week. They prepared some activities, Mrs. Simon and Mrs. Walmsley will be displaying the anti-bullying artwork/messages throughout the school

Winter concert - Mr. Barletta is working on the winter concert. Date to be December 18, with dress rehearsal scheduled December 17.

Concert club – by Mr. Barletta available for grade 7-8, run throughout the week on 1st nutrition break

Food Drive - Mrs. Carruther's class is organizing a food drive. Will run early December for 2 weeks, pick up date will be December 13th.

New Business

Q – Will there be a holiday concert, will we be splitting up grades again, will we be using the stage?

A – We have not finalized details yet. Date is December 18, it will all be in one day, likely will group students in grades for capacity reasons, same as in the past. Mr. Barletta has many music groups running, he runs one first break every day, so we will be trying to showcase some of these students. More info to come. We will be using the stage. The stage takes 45 minutes to assemble, so we don't use for our monthly assemblies due to the time it takes to set up, only for our bigger assemblies at this time

Snow removal plan

Same as previous years, city is responsible for sidewalks, school is responsible for walkways into entrances and some of the blacktop. We have had to ask in the past for the walkway to kindergarten pen and back path along daycare to be done

Market committee Update

The market committee met last week, here is a list of what they have been working on so far:

- Date: Sunday April 13 – Market runs 11:00-3:00 (gym rented for set up/tear down 9:00-4:00)
- Goal for 30 vendors
- Sending it out to school community members first, before we send it out to the public
- Goal is to charge \$60/table
- Business board – for business's to promote. \$15/8x10 poster
- No food trucks – we would rather keep people inside with vendors
- We are going to try to set up an easter bunny photo corner, suggest small donation
- Family photo night – photographer is not available to set up in the gym on market day, he does not work Sundays
- We are going to put advertising on light board, give out posters for surrounding schools, lawn stake advertising signs possibly for around the school property (reasonable prices (ex 12 for \$6)
- Some food run table sales run by council. Possibly pizza and snack/candy table)
- School store table – Question: Could we order school store items for the market? Answer: Yes. Reach out to Linda directly.
- Raffle baskets – most vendors will donate one of their items, for 2 raffle baskets.
- Insurance – insurance is mandatory, must be collected 2 weeks prior. All vendors must have a certificate of insurance, if they do not have one, they must purchase one, craft tables would be \$10, food products is \$25/table for insurance
- Collection of table fees – Other schools have set it up through school cash, we could put the pricing same as Winona, with whether they need insurance, or not and whether its food or craft we can put the options as needed for insurance.
- Vendor table cost- Proof of insurance provided would be \$60, proof of insurance needed (craft) would be \$50, proof of insurance needed (food) would be \$75. We can reach out to Winona for their template, as they had it worded/outlined perfectly for schoolcash online.
- Vendors will have their own tables/chairs
- Application – Holly to draft a poster, we will send to school community first, with a date deadline to apply. Could we make a Google forms for applicants? Yes (Microsoft forms), Mrs. DelMastro can make and add to flyer.
- Timeline for own school community deadline – 2 weeks, after that we will open to public vendors, hopefully poster will be out first week of January to allow vendors enough time.
- Kidpreneur table – would be fun to have a student table, where we donate their insurance and they get to keep their own earnings
- Fundraising profit expected - \$1500, Mrs. Del Mastro to update form

Shade committee updates

- Rachel has reached out, and tried following up, but has not heard back from Hillcrest, or St. James the Apostle. They have the permanent metal pole and fabric structures. Could we have Mrs. DelMastro or Mr. E reach out to a few schools? Hoping they could give us some info on where they came from. Yes, Mr. Efthimiadis to reach out and ask.
- Big picture dream brainstorm – parking/shade combo solution.
Moving the trees from the area of the field along the street where the kids aren't allowed to play near and move them to the field where useful for shade, and then construct a kiss and drop lane along that road.
Feedback – They wouldn't do this, the board does not use this model
- Spading – a shade option where they take a mature tree from somewhere else and plant in another location. This tends to cost \$5000-\$20,000 depending on size of tree
- Rachel is in conversation with some nurseries to see if any are willing to donate or discount larger trees
- Grants – Sarah looking into these, they are closed right now, will open again in the new year
- Planning to reach out to Esther Pauls, to see if there's anything she can do to help, schools nearby have had success with trees, gardens from Esther Pauls as our ward councilor

Slides/PowerPoints shown in meetings

Q - Could we have these go out with meeting minutes?

A - We could send them out to our council members, but not for general public

Club criteria

Q – Is there certain criteria for a club to be started? Are there board restrictions for what can be permitted?

A – No, it would need to follow health and safety guidelines, we would need to have space and time, but there is no board set rule for which clubs can run. Teachers run these clubs on their own time.

Q – Do they need a coach for Sr girls basketball? Do they need to have a teacher?

A – Yes, they do need a coach, they are required to have a teacher coach, but a parent could join a teacher as long as they have all of the required paperwork.

Q – could Sarah have the final Cinnabon numbers so she can send to Cinnabon for certificates. Cinnabon has mentioned there could possibly be a delay of certificates due to the postal strike

A – Yes, we will get those to you tomorrow (there were 100 as of 6:00pm today)

Fresh from the Farm fundraiser

Food delivery this week – will be distributed from library

Poinsettias

We have decided not to do poinsettias this year, there is already a lot going on in November/December

School photos

School photos due on November 27

Meeting adjourned 7:18pm

Important Emails:

Assistant to Ester Pauls: zora.milovanov@hamilton.ca
Ward 7 Councilor: esther.pauls@hamilton.ca

City of Hamilton bylaw: mle@hamilton.ca
Ward 7 School trustee: ddanko@hwdsb.on.ca