

**Parent Council Meeting Minutes
November 29, 2021**

Attendance:

Rachel Smith	Justine Marquis	Ms. McGowan
Catherine Scott	Michelle MacIntosh	Mr. Puley
Amber Wilson	Sarah Honeyford	Mrs. Del Mastro
Meaghan Ollmann	Sarah Marsden	
Emily Coe	Brittney Tolsma	

Upcoming meeting dates 6:30pm

January 17, 2022
February 28, 2022
April 4, 2022
May 16, 2022

Last Meeting Minutes approved by Brittney Tolsma and Meaghan Ollmann

Principal Report, Welcome Mrs. Del Mastro!

- **PA Day** – The PA Day on November 26 staff focused on inclusive topics. Safe and Inclusive classrooms, looking at students through an equity lens. 2nd half was dedicated to continuous learning and improvement which would include the mental health and wellbeing as well as a focus on reading for the primary's
- **Construction update** – A lot of work has been done, there is still a lot to do. Company had a look last week at all the ventilation units in classrooms. Explained the delay is due to the construction company wanting to make sure they have all supplies required and ready so that when they start the don't have to stop. The work should begin this week. While classrooms are being worked in, classes will be able to use the space in the library for learning (library is complete!)
- **Gym update** Half of the gym has been being used for storage (furniture, caretaking supplies etc.). The goal is to have it cleaned out by end of December. Caretaking and Mrs. Del Mastro are coming on Saturday to begin organizing the items
 - Q: Does the board ever make available portables for storage?
 - A: No. They are moved around, intended for classrooms at schools that need them
- **School caretaking** – Welcome Peter! Franklin road is a well taken care of school. For example, it was noticed there were no fire alarm cases in some places little hands might accidentally pull. Mrs. Del Mastro informed Peter, who had the fire team install them already
- **Outdoor kindergarten space** the kindergarten capital project for the kindie pen has been approved! The kindie pen will have turf installed outdoors. This is a \$50,000 project. The school must get 3 quotes, it is expected they will have them by December 10th and work will start in the spring. In the interim, we can use the toys in the shed. Mrs. Del Mastro has part of the budget planned for outdoor items for kindergarten, but it will be best to wait for the space to be completed prior to purchasing
- **Picture Day** – Picture Day will take place on Tuesday December 14th. Photo retakes and grade 8 grad pics will be on January 27th
- **Fundraising** – Every year a plan must be submitted to the Superintendent of all fundraising plans as well as the intended use of the funds raised. This has already been submitted for Franklin Road, it usually is submitted in the fall around the 1st week of November. If we do have further plans, we can still go ahead and plan, but we will have to resubmit as well as ensure there are no volunteers permitted at the school nor items to be picked up on school grounds due to current covid guidelines

Principal report continued...

- **Questions...**
- **Q** - Why was the change of principal during the school year?
- **A** – The move is dependent on need. There are many moving pieces that can have a domino effect, which is why it can happen during a school year. As to why they were selected for where, they wouldn't know
- **Q** – If a 5–11-year-old becomes ill at school as a result from side effects from being vaccinated, will their siblings also be required to be picked up?
- **A** – It would be dependent on symptoms, but yes, if they are unvaccinated or not passed the 2-week post vaccine period and match symptoms on the tool they would also need to go home

Teachers Report:

- **Grade 8 leadership** is up and running. They are launching “Gotcha” cards to notice students for respect, kindness, responsibility. There will be a box for them in the office, and rewards for the draw. They have been asking classrooms what they may like to see for rewards
- **Spirit day** Mrs. Marshand and Ms. Mair are planning spirit days once a month
- **Ms. Mair has started a smart thermometer initiative** If your classroom teacher has signed up you will receive a brochure from the school and you can follow the steps for a free thermometer
- **Crochet Club** Mrs. Ireland has started a crochet club. They will be crocheting beanie hats for babies in the NICU. If anyone would like to donate yarn, they are welcome to do so
- **Art Club** Mr. Richardson has started an art club for students
- **Grade 4 CCAT** testing for grade 4's was last week
- **Grant proposals** Ms. Mair and Mrs. Ireland submitted 2 grant proposals. We're approved! The funds will go towards a 3D printer for Franklin Road
- **Anti-Bullying** last week was anti bullying week, students participated in anti-bullying activities as well as were shared PowerPoints provided by the board
- **Winter holidays** Classes are focusing on sharing all winter holidays throughout the season

Fundraising:

Spirit Wear – We received about 30 orders for spirit wear. The delivery will be sometime next week. They will go directly to the classrooms and students will take them home from there. This fundraiser raised nearly \$200!

Poinsettias – Mrs. McGowan reported all orders made from poinsettias made \$948.37! It was the first-time online cash was used at Franklin Road

Q – Did teachers have trouble accessing school cash?

A – Yes, they were met with obstacles. There is a way and Mrs. Del Mastro will investigate it.

Cinnabon – Fundraising is done through school cash. Normally boxes of 9 mini buns are sold for \$13, boxes are \$10 so it would be a profit of \$3 per order, or we can set it for whatever we choose. Vouchers would be picked up from the store and given to teachers to hand out to students so we wouldn't require volunteers or picking up from the school. You can redeem these vouchers from any Cinnabon store

Fundraising continued:

Kernels – A popcorn fundraiser would be more involved and might require students unable to carry them home on their own depending how much they sell. It was discussed at the previous meeting parent council volunteers would meet at Rachel's to organize and distribute the orders. Maybe a good idea for next year due to covid limitations of volunteers and school pickups.

Mother's Day flowers, Chocolate, popcorn – These fundraisers may be better to table for now due to covid restrictions, unable to have volunteers, school pickups...

New Business, Questions...

Parking

- Parking is an ongoing problem, will only get worse as the snow arrives.
Q – Can we put pylons along the kindergarten fence?
A – Yes, we can do pylons, might need about 4-6 pylons

Pro Grant Application

- This grant is in place to provide school councils with \$1000 towards encouraging engagement for parents and school communities. It is not to be used for the school (no trips, no supplies, etc.) An example of what this might look like, especially during covid times of Teams meetings could be parent night with a paid speaker devoted to kids' mental health. This grant application is due January 28, 2021.
- Parent council could brainstorm ideas via email. This program normally gets approved, especially with wording in the application that speaks to a community that needs a lot of help engaging its community families. Useful for reaching out to new families and families who don't tend to traditionally attend formal meetings. Teams helps to make these meetings more inclusive. There are a lot of neat things we could do with this grant via Teams to engage families

Snow Removal

- Who is responsible and where? This has not changed since last year; we don't have the map today, but it is outlined as follows:
- HWDSB staff clear, salt and/or sand walkways from the city sidewalk to the school, school and portable steps, walkways to portables, ramps to schools and portables, areas outside entrances and fire exit doors, fire exit stairs and ramps.
- HWDSB contractors after 5+ cm of snow will plow parking lots and sidewalks when HWDSB Facilities staff deem it necessary, salt and sand the parking lot before school starts, and if required, Head Caretakers may also salt or sand parts of the parking lot.
- The City of Hamilton is responsible for clearing snow and ice from sidewalks directly in front of schools, a top priority for the city. Note that it may take up to 24 hours after a snowfall for sidewalks to be cleared. Report a sidewalk fronting a school in need of clearing at 905-546-CITY (2489)
- **Note** – it has been noticed that often the kindergarten entrance by the front door is cleared, but not the entrance along East 27th. Also, historically the pathway coming off Burkholder is often overlooked, many students, families with strollers use this path to the school. Can we make sure both are cleared?

New Business, Questions continued...

School Website

- Mr. Puley and Mrs. Del Mastro have been updating the school website. If there is anything we would like to have added to the website reach out to Mr. Puley

Meeting adjourned 7:25 pm

Important Emails:

Assistant to Ester Pauls: zora.milovanov@hamilton.ca
Ward 7 Councilor: esther.pauls@hamilton.ca

City of Hamilton bylaw: mle@hamilton.ca
Ward 7 School trustee: ddanko@hwdsb.on.ca