

Flamborough Centre School Council Meeting Minutes

2024/2025 School Year

Wednesday, September 18th, 2024 @ 6:30pm

1. Welcome and Introductions

In attendance: Nancy Kucic-Principal, Lexi Blackley-Teacher Representative, Julia Redekop-Teacher Representative, Leah Young, Erin Bilan, Alexandra Brooker, Carley Casey, Angie Devall, Bianca Harismowich, Stacey Martinicchio, Janice Oldham, Kellie Bутtenham

Regrets: Hilary Millington-Teacher Representative

2. Overview of Council's Role and Function

School Council serves as a communication link between the Principal and school, with parents/caregivers and members of the school community, to collaborate on items such as improving student learning, culture, and well-being. School Council is most effective when all members work together, are energized, and feel appreciated. All are welcome to attend school council meetings, whether voting members or not.

Nancy Kucic added: School Council contributes to the common goals of improving student achievement and keeping all participants accountable.

The School Council Constitution is reviewed every 2nd year, with this year being one to have it reviewed. It will be e-mailed to all voting members in coming days.

3. Council Nominations and Executive Appointments (VOTES)

Chair – Interest expressed by Leah Young; all members present supported YES

Secretary – Interest expressed by Kellie Bутtenham; all members present supported YES

Treasurer – none appointed

4. Facebook Coordinator

This role acts as a link between school council and the wider Flamborough Centre caregiver community. Erin has been an active contributor to this Facebook page, keeping us all informed and up-to-date. Thanks to Erin for your time and efforts to make this a positive and safe space for families to receive information. Everyone is welcome to contribute to the Facebook page in a positive way, or communicate with Erin as need arises. The Facebook page is Flamborough Centre School Parents Group.

5. Principal and Teacher Reports

Lexi Blackly shared:

- a) Sports – 3 Pitch is getting underway; Volleyball try-outs are happening now with games to start October 8th or 9th; Cross-country will take place at Christie Conservation Area on October 8th for Grade 3-8
- b) Field trips are coming together for Grade 6's (McMaster Altitude Camp), Grade 7's (Treetop Trekking October 17th), and Grade 8's (to be communicated)
- c) It has been a happy and positive start to the school year

Nancy Kucic shared:

- a) Thanks to all staff and families for their support in this year's school start-up. It has been smooth and positive, with the new students acclimatizing quickly.
- b) Fire drills and safety procedures have taken place – new portables meant a new emergency plan has been put into place
- c) Welcome Back assemblies were held on second day of school, covering the many opportunities for learning and engagement available to students at FC, with a focus on the new device guidance (cell phones out of sight and turned off from bell to bell)
- d) Bus assembly was held to review rules and expectations; buses are packed this year (some are three students to a seat), driver shortage of 18 with two FC buses affected by their drivers doing double runs; overall and considering, morning and afternoon transportation seems to be flowing well
- e) Meet the Teacher night is Thursday September 19th 4:00-5:30pm
- f) Upcoming PA Day Friday September 20th: staff will participate in Compliance Training re; Health & Safety, harassment, and then will focus on school goals within their grade divisions, have time to collaborate with their teacher teams, and review EQAO and report card data
- g) Finances: Flamborough Centre's annual budget allotted by HWDSB is roughly \$58,000
 - ASK 1) to contribute to the preparation of our Grade 7's and 8's for the transition to high school, the school would like to prioritize the procurement of lap tops. The goal would be to purchase 6 laptops per class (approximately \$15,000), as well as add to the iPads in the school to accommodate the larger school population (approximately \$30,000). This rough total of \$45,000 will use most of the school budget, and so School Council will be approached for assistance.
 - ASK 2) Special Education request of \$3000 from Hilary Millington (LRT) was already approved last year
 - ASK 3) to replace and increase the supply of consumable gym equipment (basketball, volleyballs, soccer balls, etc)
- h) Questions raised:
 - Is there a plan to improve the large pot holes and crumbled pavement in the drop-off lane (shoulder of Centre Road)? Nancy will add that issue to her grounds and facilities request
 - Will the sports teams' jerseys be updated this year? Lexi shared information about new jerseys and pinneys
 - Can there be more effective communication regarding extra-curricular activities available at the school so that families can be aware of opportunities and encourage their kids to get involved? Nancy will bring this up at the PA Day staff meeting; her general feeling is that this may be difficult to organize due to the many moving pieces and last-minute time windows that arise during a typical school day; a good idea, which might take some thought

6. Treasurer's Report (shared by Leah)

- a) Funds left from last year \$4,930.19 (of which \$1000 is set aside for Outdoor Space maintenance, \$300 is ear-marked for Grade 8 Graduation, and \$50 is saved for the Falcon Award); \$3000 is still there for LRT to spend on Special Education items
- b) Pizza program for Term 1 has raised \$7,602, with slice sales expected to add to that
- c) Good cash flow happening already for school needs

7. Fundraising

At the final meeting of last school year, members voted on a few fundraising food programs to be started as soon as possible this year: Domino's Pizza, Mr. Sub, and the Lunch Box program. As Pizza is the most significant fundraiser, this one was chosen to be started up quickly. Thanks to the office administration and Leah for getting this up and running in a timely fashion.

- a) The first Domino's Pizza day is Thursday, September 19th and will run every Friday until January 31st (in the event of PA Days or holidays on the Friday, pizza will come on the Thursday)
- b) Mr. Sub order forms are available through School Cash Online and are due September 23rd, with subs being delivered to the school every other Wednesday between October 2nd and January 22nd
- c) LunchBox will be available to order on a weekly basis through School Cash Online shortly, with the first delivery set for Thursday October 17th. Families can order as often as they wish, with no commitment. When Pizza is moved to a Thursday to accommodate a PA Day, that Thursday will be blacked out on the LunchBox calendar.

VOTE: Option to switch from Boston Pizza to A&W for this term, with pricing as follows:

Beyond Meat Burger or Teen Burger cost is \$7.90, price at \$9 (profit \$1.10)

Buddy Burger cost \$2.75, price at \$3.50 (profit \$0.75)

Buddy Burger w/ apples and milk cost \$5.45, price at \$7 (profit \$1.55)

Buddy Burger w/ cheese cost \$3.67, price at \$4.50 (profit \$0.83)

Mama Burger cost \$6.51, price at \$8 (profit \$1.49)

Mama Burger w/ cheese cost \$7.43, price at \$9 (profit \$1.57)

YES by all members, and decision to not make drinks available due to cost and nutrition

- d) If a Tuck Shop initiative is run by students, popcorn tends to sell best
- e) Krispy Kreme Donut fundraiser is set for November 18th pick-up...details to follow
- f) Mabel's Labels is ongoing; reminders go out every few months on the Facebook page; please feel free to help spread the word
- g) Boston Pizza Spirit Night: 10% of sales between 5-8pm on a chosen evening comes to FC; a great and fun opportunity to have friends, family and staff engaged; typically brings in \$300-\$350; aim to have a Fall date (November?) and a Spring date; more to follow by next meeting
- h) Pumpkin sales: waiting to hear back from pumpkin supplier
- i) Cobs Bread: Kellie is in contact with the local franchise owner regarding their voucher program; to be determined in the next couple of months; potential for a December or January event
- j) Holiday pageant silent auction baskets, etc to be discussed at subsequent meetings
- k) Any other fundraising ideas, please feel free and welcome to bring them forward!

All parents and guardians who wish to volunteer within the school require an up-to-date Vulnerable Sector Police Check. This can be completed online and shared with the office, either in person or digitally. This will be required before you can volunteer on field trips, in the classroom or school yard, or assist with food programs. Any questions, please see Mme. Kucic.

8. Proposed Council Meeting Dates (last Wednesday of the month)

October 30th, 2024
November 27th, 2024

January 29th, 2025
February 26th, 2025
March 26th, 2025
April 30th, 2025
May 28th, 2025

*Dates may be considered flexible as school calendar dictates

Thank you all for your time commitment and support of the students, staff, families and community. Your presence is very much appreciated!

Note: the date of the next meeting has been moved to Tuesday, October 29th, 2024 at 6:30pm in the library

Post-Meeting Votes (2) by e-mail

- 1) On October 9, 2024, Leah communicated the following:

"I'm writing to present two funding requests which will be put to an email vote for approval. Our goal is to ensure that students have access to essential learning tools and materials as soon as possible.

Current Finances Update

The total amount from our Term 1 fundraisers stands at **\$9699.20**.

This includes the profits from Domino's Pizza, Mr. Sub, and pumpkin sales. We also expect additional funds for Term 1 from ongoing and upcoming initiatives, including weekly pizza sales, Lunch Box, Krispy Kreme, Boston Pizza Night, and Silent Auction baskets.

Funding Requests:

Library iPad Set of 10 with Cases - \$5000.00

Last year, with School Council's support, we acquired a set of iPads for the library. Due to student population growth and the addition of more homeroom classes, these have been reallocated to classrooms to prioritize student access to learning within a homeroom environment. As a result, the library is now without these devices. Ms. Said, our librarian, has expressed that acquiring a new set would allow her to offer digital reading materials as part of the school's reading program.

The requested amount of \$5000 is for the purchase of a new set of iPads with cases for the library.

Music Instruments for the Instrumental Music Program - \$1000.00

Mr. Ruttan, our music teacher, has identified the need for additional instruments for the music program. The requested items include a trumpet, trombone, glockenspiel, and a left-handed bass guitar to provide equitable access for left-handed students. Currently, some of our instruments are deteriorating, and the limited number of available percussion instruments makes it challenging for students to participate fully. The new instruments would replace outdated equipment and expand options for non-wind instruments.

The requested amount of \$1000 will assist in the purchases of new instruments for the music program.

The total amount requested for these resources is \$6000.00.

Please vote **YES** if you support these requests with school council funds.

Please vote **NO** if you do not support these requests with school council funds.

Please reply with your vote by Friday October 11, 2024 by 10am.

Outcome of vote, shared by Leah on October 11, 2024:

"The funding support request from School Council for \$5000 to a library iPad set and \$1000 to music instruments have both passed given the majority of email votes are in favour with the motion.

Thank you members once again for your time and dedication.

Mme Kucic and staff reps, we would appreciate you sharing the motion as passed to Mrs. Said and Mr. Ruttan."

2) On October 15th, 2024, Leah communicated the following:

"HWDSB Social Work Services is organizing "Holiday Hampers" for some of our HWDSB families in need.

Details of this initiative:

Option 1 - Sponsor a Family:

We will receive the wish list of a family, which includes three items to purchase for each family member: a need, a favourite snack, and something they are interested in. The request is also for the purchase of a grocery gift card to support the family's needs.

Option 2 - Gift Card Purchases:

We will purchase gift cards from either No Frills, Food Basics or Walmart, in denominations ranging from \$5 - \$25. These will be used for families who may not win the hamper lottery.

All Holiday Hamper/Gift Card donations are collected in early December 2024.

Last year, our school council generously supported the "sponsor a family" initiative and invited donations from FC community families interested in participating. Together, our FC community sponsored a mom and 4 children within HWDSB. I've attached last year's contribution image that was shared within our community.

Please reply with your vote on this initiative by **Thursday October 17th, 2024, by 10am.**

Please vote **YES** in support of the Holiday Hamper 2024 Initiative and state your preferred initiative – Sponsor a Family or Gift Cards.

Please vote **NO** if you do not support the Holiday Hamper 2024 Initiative.”

Outcome of vote, shared by Leah on October 17th, 2024:

“The initiative for Holiday Hamper's 2024 Sponsor a Family program has been approved as the majority of email votes were in favor of the motion. More details will follow.”