

Flamborough Centre School Council

Meeting Minutes – September 25, 2019 @ 6:30pm

Vote by e-mail: on September 3, 2019 the motion was as follows

“FCSC agrees to hold a pumpkin sale fundraiser this fall with forms to be sent out as soon as possible.”

Result: Unanimous (13 in favour, 3 abstentions). Yes.

Vote by e-mail: on September 9, 2019 we weighed our past experience with Pizza Pizza against a new opportunity with Domino’s Pizza. Domino’s offers:

- Cheese and pepperoni in a 15 inch pie (1 inch larger than pizza pizza)
- Cost is \$8.00 each. They do not have a delivery fee and they omit the tax (due to our program being for fundraising) We sell for \$1.50/slice
- They do not have a points program but with the omissions of both delivery fee & tax each week, we are actually able to make more profit on our pizza program.
- They do not offer any free pizzas with each weekly order but have offered up the final full order of the school year at no cost.

Result of vote: Unanimous (10 in favour of Domino’s, 2 Abstentions). Yes.

Vote by e-mail: on September 20, 2019 the motion was as follows

“FCSC will purchase juice boxes for students to have after the Terry Fox Run of Friday, September 27, 2019.”

Result: Unanimous. Yes.

1. Welcome, Introductions, Attendance, Approval of Minutes

In attendance: Mark Hopkins, Hilary Millington, Suzie Larochelle, Leah Young, Shelley Armstrong, Erin Bilan, Leanne Broughton, Nicole Christie, Vanessa Findlay, Bev Giberson, Shawn Jeffery, Erica Kirkland, Cara Leitch, Jenn Marshall, Stacey Martinicchio, Heather McWha, Kaley Metler, Rebecca Spark, Judith Taplay, Kelly Taylor, Kellie Battenham

Regrets: Alison Morris

*Minutes from May 22, 2019 (sent for review and refresh two weeks prior to meeting) approved by Shelley Armstrong and Erica Kirkland

A big and warm welcome expressed to all returning and new members!

2. Overview of Council’s Role and Function

Mark, Suzie and Leah covered the various aspects of Council participation (to act as a liaison between FCSC and the community, to encourage parent involvement, to collaborate with the school regarding school policies and practices, fundraising, etc)

3. Council Nominations / Executive Appointments

Co-Chairs: Facilitated by Mark, there was a unanimous vote re-instating Suzie Larochelle and Leah Young

Treasurer: Facilitated by Suzie and Leah, there was a unanimous vote placing Alison Morris as Treasurer

Secretary: Facilitated by Suzie and Leah, there was a unanimous vote re-instating Kellie Buttenham as Secretary

4. Volunteer Coordinator – Shelley Armstrong

Shelley will continue to update the list of available volunteers. Mark discussed the importance of volunteers and encouraged all members to recruit other parents.

5. Facebook Coordinator – Jenn Marshall

Jenn is happy to take this role again, as it was a very well received last year, helping to keep all parents up to date with reminders and notices.

6. Principal's / Teacher's Reports

Hilary Millington shared:

- a) Beginning with the October meeting, students Claire Hutchinson and Kaylee Hazlett will be joining us to present a Students' Report. This will cover happenings at FC from a student perspective, and serve as a great leadership opportunity for them. These Students pre-recorded a greeting for Council, touching on recent 3-pitch results and the organization of the upcoming Terry Fox Run. We look forward to having them in.
- b) Learning Resources equipment has been purchased to improve the inventory of resources for students with various needs. Purchases include latch boards, fidget seats, Chewelery, timers, pencil grips, weighted items, noise cancelling headphones, visual schedules and pocket charts, and other sensory items. These items are particular to students on the Autism Spectrum, but available to all students in the Resource room, and in classrooms as necessary and as identified. Hilary discussed building a culture where teachers, students and parents alike are aware of these resources and know how to access them.
-this was paid for from proceeds of Sub Day last year
- c) Request communicated from Tracey Leece (Office Administrator) for Council's help with purchase of an ice cube maker for the office, for the purpose of having ice available to injured students. Cost is \$159.99 at Walmart.

Vote: Unanimous. Yes.

Mark Hopkins shared:

- a) A sincere welcome to everyone and thank you for attending, and thank you for Daily Physical Activity equipment (balls for outside) and for the school Agendas, as voted on and funded at the end of the year
- b) An introduction of himself and his beliefs as an educator... "Think and Care" ...touched on the Habits of Mind being great tools to guide us through our days and using them as talking points at home and at school (Habits of Mind handout can be found on the school website under "Fast Facts")
- c) Improvements to the School:
 - Gym floor was replaced over the summer
 - Library/Science Room/Art Room upgrades and improvements
- d) Makers Space Room -the room has been emptied out, some purchases have been made (more details to come), requests and plans will follow for various technologies, robotics, coding, magnetic items, Lego, anything hands on learning and experimenting (note: new will be purchased, and donated will be accepted). Mark's enthusiasm will ensure the Makers Space will be a positive and valuable addition to the school community
- e) EQAO- discussion around Student Achievement and improvement
 - Three Goals:
 1. Reading by the end of Grade 1
 2. All students graduating
 3. Math...needing to focus here and solve underperforming in HWDSB
- f) Positive Culture and Well-Being: student's perception of having at least two caring adults in the school, feeling safe, valued and confident, applying Habits of Mind
 - *Habits of Mind this month: Listening with understanding and empathy
 - Thinking interdependently
 - Suggestion made to include Habits of Mind information in Mark's weekly e-mails blasts to parents, so that the discussions at home can mirror the discussions at school
 - some parents have had technical issues signing in on the website (being looked into)
 - Falcon Assemblies: monthly assemblies about student achievement through the lens of the 16 Habits of Mind/parents are welcome to attend/will occur at 8:10am this year to allow for more potential parent attendance/perhaps teachers can give parents advance notice if their child is to receive a Falcon Award, when possible
- g) Three commitments made on the September 20 PA Day: using assessment to drive instruction, final assessment will incorporate achievement chart, guided instruction (working with students where they are and according to what they need to be successful)
- h) FC's 50th Anniversary Celebration on October 24, 2019...Mark will be asking for helpers and will have a separate gathering to work on that event
- i) *Change in nutrition break boundaries and concussion protocol to be discussed next month

7. Excursions and School Trips

- Mark communicated the value and importance of leadership focused excursions for Grade 8's, and that he is very interested in them getting the opportunity for an overnight trip, for the experience, the learning opportunity, and the fun
- value of an excursion or trip happening earlier in the year rather than later (team building)
- challenges to excursions and trips have been financial, safety related, insurance issues, religious and cultural preferences pertaining to meals and overnights, and student apathy
- the hope is for students to get an overnight trip in either Grade 7 or 8, with a day excursion each year

8. Treasurer's Report – Mark presented with a simplified format

School Council Opening Balance: \$ 9387.61

Recent Purchases/Commitments

DPA Equipment-purchased, reflected in opening balance
Agendas-purchased, reflected in opening balance
Maker Space Room (yet to be spent) (\$3500.00)

Pizza Revenue \$0

Pizza Expenses \$0

School Council Fundraising \$0

School Council Purchases \$0

Net Total for School Council **\$5887.61**

9. Boston Pizza Spirit Night

This occurs from 5-8pm on a weekday evening, usually in April, and serves as a social event and easy fundraiser for the school. 10% of all sales (take out, dine-in) from the Waterdown Boston Pizza location only will go to the school. Shelley Armstrong was contacted with some potential dates, and will follow up.

Vote to continue with this event: Unanimous. Yes.

10. Fall Fundraisers

- a) Pumpkin sales: as per our e-mail vote on September 3, 2019, forms will go home with information and purchased through cash online. Pick-up will be October 16, 2019 at the school.
- b) Pizza: orders are in and pizza Fridays will begin October 4, 2019

11. Other Business

- a) Lianne Broughton shared: Parent Involvement Committee (PIC) report from their first meeting
- information night on budget cuts and central bargaining on teacher contracts
 - My Path My Way for Grade 7&8 families headed to high school October 22, 2019 at Liuna Station
 - covered information on cell phone ban, teacher lay-offs and restructuring
 - School Council Start-Up Meeting October 16, 2019 for interested Chairs/Secretaries
- * HWDSB Issue: brought up by parents and coaches at the first Waterdown District High school Council Meeting of the year regarding a significant increase in gym rental fees due to budget cuts; see information in the Flamborough Review and likely to be followed up with more coverage
- b) *Conversation* around preference for blind voting instead of visual group voting: the feeling seemed to be that visual group voting was generally preferred for most instances, and that if the situation calls for blind voting (sensitive issues) the Co-Chairs would provide for that
- Conversation* around e-mail voting: is it necessary to “reply all?” For purposes of transparency, it seemed preferable to continue this practice in most instances.
- *If any members have concerns regarding voting procedures, at any time, they are encouraged to bring it to the attention of the Co-Chairs*
- c) Mark Hopkins underlined the great number of positive changes we can make in the school by spending the money we have raised as a Council...he will come up with pricing and details for the Makers Space, and other initiatives as they arise

12. 2019/2020 Proposed Council Meeting Dates

October 30, 2019
November 27, 2019
January 29, 2020
February 26, 2020
March 25, 2020 (if needed)
April 29, 2020
May 27, 2020

13. **Next Meeting:** 2019/2020 Fundraiser ideas will be discussed -bring your ideas!

Thank you for showing up and being involved!

See you on October 30, 2019 in Room 106