

**West Glanbrook Accommodation Review Committee
Public Consultation Meeting # 2
Wednesday, November 6th, 2013
6:00 p.m.**

**Bell-Stone Elementary School
6025 White Church Road and Nebo Road, Mount Hope**

Minutes

ATTENDANCE:

Committee Members

Chair – Sue Dunlop

Voting Members –Theresa Weylie, Steve Paul, Janet Lewis, Melanie Holjak, Trisha Woehrle, Karen Stewart

Non-Voting Members – Alex Johnstone, Rob Maudsley

Regrets

Voting Members – Amie Vandevrie, Alyson Brave

Non-Voting Members - Nil

Resource Staff

Ian Hopkins, Kyle Wilson, Mark Taylor, Mark Degner, Sumona Roy, Bill Yull

Recording Secretary

Colleen Pyke

Public - 4 public attendees present

1. Welcome and Introductions

Superintendent Sue Dunlop called the meeting to order at 6:08 p.m. She welcomed everyone and introduced herself. There was a round table introduction of ARC members.

2. Overview of Accommodation Review Process

Sue Dunlop reviewed meeting norms and the Accommodation Review Mandate. She reminded everyone that the Accommodation Review Committee will formulate a recommendation to present to the Board of Trustees. Ultimately, the Trustees will be the final vote. The ARC is comprised of voting members, which includes parents and staff from both schools, and non-voting members; the Area Trustee, Principal and Superintendent. There are two types of meetings; working group and public. All meetings are open to the public; however participation is limited to only Public Meetings.

She outlined the purpose for tonight's meeting. She explained that there will be presentations from the ARC members which will include the school information profiles (SIPs), a review from Public Meeting # 1 and key themes derived from that meeting. Following the presentations, there will be small group discussions. The reference criteria were reviewed, as well as where we are in the process. To date, there have been 3 Working Group meetings and 1 Public Meeting. There were no questions regarding the process so far.

Ian Hopkins outlined why we are conducting Accommodation Reviews. There are a number of challenges facing HWDSB including an aging inventory (average of 51 years), declining enrolment (5,000 excess pupil spaces), and limited funding (per student as opposed to per facility). These issues create a large funding gap. Declining enrolment in particular creates financial and operational pressures. Ian displayed a historic and projected enrolment graph to discuss the declining enrolment.

3. Work Completed by Accommodation Review Committee

Janet Lewis explained what the West Glanbrook ARC has accomplished so far. Since our last Public Meeting, the ARC has had their second and third Working Group meetings. In these meetings, the Committee has requested further data from Board staff including; any development in the area, a mock school organization and capital upgrade information. In addition, the Committee reviewed and approved the School Information Profiles. The ARC has also done a tour of Mount Hope, and will be taking a tour of Bell-Stone at the next Working Group meeting. Information that was obtained by facilitators at the first Public Meeting was analyzed by the ARC, and common themes were derived.

4. Review of School Information Profiles (SIPs)

Melanie Holjak presented the School Information Profiles (SIPs). She explained that they are required by the Ministry of Education Pupil Accommodation Review Guidelines. The information is gathered by the Board. SIPs are intended to help the ARC members understand how well the schools meet the reference criteria. The SIPs include current and projected the enrolment, operational costs, facility condition index (the replacement value against any deferred maintenance cost), the schools' physical space to support student learning and child care services, extracurricular activities, adequacy of school grounds, accessibility (Bell-Stone does have a barrier free entrance, while Mount Hope does not), transportation and geographic location of the schools, percentage of students living out-of-catchment, staffing and parking spaces.

5. Review of Public Meeting #1 – Key Themes

Trisha Woehrle and Karen Stewart presented the key themes derived from the group notes taken at the first Public Meeting, regarding reference criteria. The ARC members analyzed the input and were asked to identify the main ideas, patterns and themes. The information was then summarized into key themes.

1) Boundaries

- Bellmoore/Bell-Stone boundaries
- High school
- Urban boundary

2) Facility

- Accessibility- Bell-Stone is accessible, but Mount Hope is not (required to be upgraded by 2025)
- Capital repairs at Mount Hope (play area, parking lot, floors, washrooms, air conditioning)

Next Public Meeting – December 4th 2013 – Mount Hope Elementary – 6:00 pm

All Accommodation Review Committee Meetings are open to the public

3) Transportation

4) Timeline/transition

5) Programming

A question was posed regarding whether or not the facility issues were directed to both schools. Karen Stewart explained that most of the notes received were regarding Mount Hope, as the staff option had been presented that evening suggesting the closure of Bell-Stone and consolidation into Mount Hope.

6. Facilitated Group Discussion

Sue Dunlop explained that there are questions to be discussed in your group. Your facilitators will take notes.

7. Next Steps

Sue Dunlop explained to the ARC members that their request for capital information will take some time to acquire. Due to this, it was posed to the group to cancel the next Working Group meeting on November 13, 2013. The Committee agreed by consensus that without the requested information, the meeting will be cancelled.

- Next Working Group Meeting - November 27, 2013 at Bell-Stone
- Next Public Meeting #3 – December 04, 2013 at Mount Hope – *ARC Option Presentation*

There was a request from the Committee for past Accommodation Review information (particularly capital requests) from the initial staff option, to the ARC recommendation and the final Trustee vote, in order to get a better idea of what has/has not been approved.

The meeting adjourned at 7:46 p.m.