



**John Malloy**  
Director of Education  
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June 18, 2013

Dear Parents/Guardians,

I am writing to let you know about a topic that affects your school. On Monday, June 17, 2013, Hamilton-Wentworth District School Board (HWDSB) Trustees decided to start an elementary accommodation review in our community. The *East Hamilton City Area One Accommodation Review* will include the following schools:

Hillcrest  
Parkdale  
Rosedale  
Roxborough Park

Viscount Montgomery  
W.H. Ballard  
Woodward

An accommodation review occurs after a school board considers the current and projected enrolment at a group of schools, as well as the current physical condition of the school(s) and repairs or upgrades required.

The goal of this process is to create innovative learning environments that support student achievement. Public consultation is a big part of this process. The review could result in recommendations including:

- The closure or consolidation of a school
- Changes to grades and programs offered at a school
- New facilities and/or upgrades
- School boundary changes
- Partnerships and/or joint use opportunities
- Status quo (no changes)

The first step in the process will be to create an advisory Accommodation Review Committee (ARC) in September 2013. HWDSB will assign a Superintendent to chair the committee. The ARC will also include members of School Council and/or Home and School, school administrators, school staff, parent representatives and Board Planning staff. More information will be sent home in September.

Please find the complete policy and operating procedure, the report approved by the Board of Trustees and other information on HWDSB's website at [www.hwdsb.on.ca/arcelementary](http://www.hwdsb.on.ca/arcelementary). The website will be an important source of information with the latest updates including dates, agendas and minutes of all meetings and extensive background information.

I know you may have other questions, and we are committed to providing you with all the information you need. For more information, please contact your school's Superintendent of Student Achievement at 905-527-5092 ext. 2323.

Sincerely;

A handwritten signature in black ink that reads "John Malloy". The signature is written in a cursive style.

Dr. John Malloy  
Director of Education