

Remote Class Time is Learning Time

Location for Learning

- **Help students find an appropriate learning space for their remote classroom time.** This space should allow for privacy, be comfortable, and free from distractions.

Attendance and Participation

- **Be on time for your remote class.** Like a physical school classroom, being on time is important. Students who are late not only miss learning themselves but disrupt the learning of others when they join the class.
- **Encourage participation.** Students learn best when they are engaged in their learning. Active participation leads to a more successful classroom experience.

Privacy

- **Respect Privacy.** It is important that the privacy of all members of the remote classroom are respected. No screenshots or recordings should be made or shared. Do not share the links to any meetings and maintain good password security.
- **Class time is learning time.** During class time, the teacher is responsible for the instruction of all students in the class. This is not the time for a parent to address an individual concern with the teacher.

Addressing an Issue with the Teacher

- **Connect with the teacher outside of class instructional time.** Like a physical school, teachers can connect with parents at specific times of the day. Teachers cannot address individual concerns during class time.
- Email your child's teacher to arrange a time to discuss issues.

Where to Go for Further Assistance

- **Technical Assistance** - Please see <https://www.hwdsb.on.ca/IT-Support/> for assistance with technology. During class time, the teacher is focused on the instruction of all students.
- **HWDSB How to Address a Concern** - The following flowchart identifies how to address a concern that you may have regarding your child's education <https://www.hwdsb.on.ca/wp-content/uploads/2015/09/Addressing-Concerns-HWDSB.pdf>