



Earl Kitchener Elementary School

300 DUNDURN ST. S
HAMILTON, ON L8P 4L3
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PRINCIPAL: Mrs. R. Bratuz
VICE-PRINCIPAL: Mr. N. Barker

PROPOSED PLAYGROUND CHANGES

Morning Entry (8:35 - 8:50 a.m.)

Teachers are on supervision duty starting at 8:35 a.m.

It is the school's responsibility to offer a safe, secure area for ALL students to wait until the entry bell at 8:50 am. As an Earl Kitchener staff, our preference for morning drop off is as follows:

Parents bring their school-aged children to be supervised by the teachers to the back playground. The children being dropped off can enter through the Homewood Avenue and Stanley Avenue gates or from the Kiss and Ride in the staff parking lot. If parents want to visit with each other, we would encourage them to take advantage of the front gardens or sidewalk areas.

If parents feel strongly about waiting with their child before the morning entry bell, parents are welcome to wait with their child on the back playground in a designated area outlined with pylons. Parents and students who want to wait together in this area must enter by the Stanley Avenue gate only.

If parents and students are on the playground before 8:35 a.m. when the teachers come out for supervision, the parents will be expected to exit the playground or go to the designated area for the parents. This will assist the staff supervising children with clearer, unobstructed sight lines.

The Kindergarten students will have a dedicated area so they do not get mixed in with the older students. The Kindergarten area will be on the green turf area with Designated Early Childhood Educators (DECE) as extra adult supervision. Pylons will help to designate the area for the children.

All bused students will be lined up and escorted by the two supervising staff to the back playground to join their classes.

A warning bell will ring at 8:48 a.m. to prompt students to line up, ready to enter the building. At 8:50 a.m. there will be a final bell. The teachers will open the school doors and the teachers on duty will start to direct the students into school.

Children who are waiting with their parents in the designated area can line up with their classes independently when the warning bell rings at 8:48 a.m. In addition, if they need some encouragement to begin the day, the duty teachers can help support the child with a smooth transition into school. If the child is still needing support then once the majority of classes have entered the school the parent can support their child by walking them to the door and, if needed, into the school with teacher knowledge.

As always, please use the student agenda to communicate with your child's classroom teacher or feel free to call the office and leave a message for the teacher to contact you.

If the child is late coming to school, please have them come to the front door and be buzzed in so the office staff can record their attendance.



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Dismissal (3:10 - 3:25 p.m.)

Parents will be invited to pick up their children by accessing the playground using all gated entrances on Homewood and Stanley avenues.

* 3:05 p.m. for kindergarten dismissal

* 3:10 p.m. for grades 1-5.

At 3:05 p.m. Kindergarten parents are welcomed onto the playground by the Kindergarten team. After they have picked up their Kindergarten child from the upper playground, parents need to step back to the lower playground area, woodchip area and back fence. Any Kindergarten children who not picked up will wait on the upper playground area with the DECEs until all the JK/SK students are picked up.

Students in grades 1-3 who are regularly dismissed to the back playground area will be expected to wait on the upper playground until a parent or guardian picks them up. Grade 4 and 5 students will continue to be dismissed from the side doors.

Children not picked up immediately will wait near the middle stairs with the teacher who is on duty and brought into the school at 3:25 p.m. so the office staff can make the necessary phone calls home to ensure pick-up arrangements.

Please note and stress with your child these procedures.

Thanking you in advance for your assistance with implementing these proposed playground changes.

Sincerely,

The Earl Kitchener Staff