



## How to set your SchoolMessenger preferences

Did you know that you can choose how you want to receive messages from schools and HWDSB?

Use the **SchoolMessenger app** and website so that you receive messages in one or more of these ways:



**Phone**

(Home, cell or both)



**Email**



**Text**



**SchoolMessenger  
App/Website**

For each of the following message types:

- **Attendance**
- **Non-School Hours Emergency**
- **School Hours Emergency**
- **General**
- **SafeArrival**
- **Survey**

### Follow the steps below to create an account and set your preferences:

1. **Download the SchoolMessenger App**, or visit [go.schoolmessenger.ca](https://go.schoolmessenger.ca).
2. **Create an account** (using the email address you have on file with your child's school).
3. Once you are logged in, go to **Preferences** on the left hand menu and turn on/off phone, text, or email for each message type.

#### Good to know:

You must have one phone number on file in case of emergencies. The phone number registered at your child's school will be used for any School Hours Emergency and/or Non-School Hours Emergency communications.

All messages will be delivered to your account in the SchoolMessenger app/website. If you wish to receive messages on the app only, you can turn off phone, text, and email options for all message types.

If you have any questions please contact your child's school.