

## Dundana School Council – Meeting Minutes for April 6 2022

In attendance: Erin Reid, Sara Onufer, Gillian Petersen, Emily Di Sante, Sarah Dow, Jessie Blake, Rebecca Pallister, Lisa Neidrauer, Naomi Amaria Foster, Kristi Keery Bishop

1. Meeting opened by Sara at 6:30 with reading of land acknowledgement and agenda.
2. Approval of April 6 agenda. Motioned by Emily, Seconded by Sarah. Carried unanimously.
3. Approval of Feb minutes. Motioned by Gillian, seconded by Sara. Carried unanimously.
4. Principal Report – waived discussion until later in the agenda when the important items would come up.
5. Treasurer’s Report – Gillian reported no change in accounts (either revenue or expenditure). Sitting at a balance of \$1492.15. Question about the money raised through the foundation and if that was included. Kristi responded that it was not. Foundation donations are sent directly to the school for use by school staff, but Kristi does keep the council up to date with how much has been raised and for what purposes (see update below).
6. Fundraising Update – Kristi reported that so far \$12 500 has been raised for the Outdoor classroom project through the Community Foundation. She thanked all the contributors. An updated list of the donators has been received this week and thank you cards to those contributors will be going out soon. Talks have begun between HWDSB Facilities and the company to determine installation and shipping. Kristi isn’t sure at this point how much of installation will need to be paid for by Dundana, and how much Facilities can support with that. Given our high donations, Kristi also added to the quote two milled benches (one for each Kindergarten space). The hope is that Facilities and the company can work out details soon so contract can be signed. Once signed, installation is 10-12 weeks out. We are hoping for summer install. Sara asked if trees and other landscaping could also be added to the project. Kristi said she would consult with Facilities on this addition. Sara felt that the council group could support with getting trees at cost and help with planting and maintenance.
7. May Teacher Appreciation Day – Flowering plants and cookies from the Village bakery will be packaged up and ready for delivery for May 2. Heather is also hoping to provide coffee as well. Sara motioned to increase the budget for this project from \$300 to \$360 to allow for the purchase of coffee. Seconded by Emily. Carried Unanimously. Kristi thanked the council for their kind thoughts towards the staff and knows the gesture will be appreciated.
8. Spring Open House – Kristi shared that after a long hiatus, we are planning for a return of Spring Open House on Thursday May 5 from 5:30 – 7 p.m. This will include a Scholastic Book Fair, Meet and greet with educators on playground, Outdoor student art show (weather permitting) and self touring of classroom spaces. Including some activities outside to allow people to feel comfortable participating even if they don’t want to come inside. Sara suggested selling pizza and water by the slice and by pizza (cheese, pepperoni, veggie, gluten free). To be sold in advance on School Cash online, but with the added option of on-site purchasing as well. Sara motioned to see pizza and water as a School Council fundraiser at Open House. Jessie and Gillian seconded, carried unanimously.

Jessie to create a volunteer sign up to get parents and council members to volunteer in half hour increments. Will need 3-4 tables and cash box, which Kristi will arrange.

Gillian will take the lead on running the Scholastic book fair in the gym.

9. PRO Grant – determined that council would let this pass at this point in the year and think about options to advocate for in the fall.
10. Future Meetings – Discussed holding a June meeting (not previously planned) to wrap up fundraising reflection and site build update. Also discussed option of continuing as virtual meeting or hybrid option. Sara motioned to hold a meeting on June 1 at 6:30 virtually. Sarah and Rebecca seconded. Carried unanimously.
11. Any Other Business
  - a. Grade 5 celebration – Kristi shared that the school is still working on details for a grade 5 celebration. Shared that this typically takes place during the school day with an assembly with the grade 5 students and their family members near the end of the year. Working on co-ordinating an appropriate date with nearby schools so there isn't overlap. Also considering what will be allowed in terms of festivities (e.g. food) to help the grade 5 students celebrate. Details will be shared with community soon.
  - b. Lunch Monitors – request for a return to lunch monitors and reduction of use of videos during nutrition breaks. Kristi responded that staff have discussed at a recent meeting that now that protocols have changed educators should be considering if/how to reduce use of screens during nutrition breaks where it best supports the students and classes. Educators have responded in different ways depending on the class. Lunch monitors has also been discussed and relies on staff members willing to volunteer to facilitate this. At this point, a staff facilitator has agreed to support this in Kindergarten, but not yet in grades 1-5.
  - c. Track and Field – question whether track and field will run this year. Kristi responded that it has been planned for grade 3-5 for in school practices and the system meet in mid June. Kristi advised that the meet will require some volunteers and that volunteers will need to have a current (within last two years) Vulnerable Sector Police check to comply with board policy.
  - d. End of year excursions – Kristi advised that the school typically holds a number of off-site excursions for students, but this year we are trying to plan on site events to try to make it inclusionary at a time when not everyone is comfortable travelling to different locations. Festivities tentatively planned include a Playday.
12. Sara thanked the participants and closed the meeting at 7:25 p.m.