

Cootes Paradise Home & School Meeting Minutes - DRAFT

Date: Wednesday, May 22nd, 2019, 7-8:30pm

Location: Library

Present: Marissa Sawatzky, Joanne Tansley, Heather Harvey, Molly Griffioen, Erin Lepischak, Steve Lott, Danny Fede, Louise VanderPut, Katherine Tiringier, Sue Dumitru, Allison Henderson, Lara Borys, Elsa Marques, Beth Hawke

1.0 Welcome and Introductions

1.1 Land Acknowledgement

2.0 Review of Agenda

2.1 Additions to the agenda

2.2 Approval of Agenda. Motion by Elsa Marques, Approval by Steve Lott

3.0 Approval of March 2019 Minutes

Motion of approval by Steve Lott, approval by Marissa Sawatzky

4.0 Principal's report

- Design the Agenda Contest - entries are due on Friday (from Grade 4 students)
- Classroom placement - classes are built based on balancing abilities of students, learning styles, positive classroom influences and negative influences
- Grade 5 farewell: booked for Wednesday June 26, doors open at 9 am, ceremony at 9:30 am, reception to follow at the Cootes Paradise Gym
- EQAO is ongoing at the school - ends May 30
- Thanks were sent from Hess Street School, money (from outreach) spent on outdoor equipment.

5.0 Teacher's Report (Mlle Tiringier)

- June 27 is the last day of school - with Grade 5 clap-out at the end of the day
- June 24 practice farewell
- June 20 Track meet at Mohawk (junior students)
- June 11 Grade 3 Battlefield trip
- June 7 PA day
- June 6 Cootes Draws
- June 4 Grade 1 FI trip - Twin Valley Zoo and Warplanes Museum Field Trip
- June 4 Special Olympics
- May 29 - Grade 4 water festival trip
- May 27 - Bike to school week
- May 24 - Brass Quintet for Kindergarten groups (thanks to Home and School)
- May 6 - Handbell choir visited Shalom Village
- School has achieved Gold Status from OPHEA for health activities

6.0 School Council Update

- Last meeting June 5
- June 6 Presentation: Happy Parents, Happy Kids - guest speaker Anne Douglas, details posted to the Facebook page

6.1 Arts Council Update (Lara Borys)

- Grade 5 Artists May 28-29 (last group) - will be doing plaster sculptures based on Nature and the environment
- Cootes Draws June 6 - schedule will be posted on the Facebook page.

7.0 Treasurer's Report (Steve Lott)

- Treasurer's Report, proposed budget and year to date spending summary are found at the end of this document.
- Discussion regarding proposed budget:
 - Noted that subsidy of \$4/student for class trips is not effective - trips are still too expensive for many. Decided the money would be better allocated to pay the entire cost of trips for students who cannot afford trips. Recommended that this be noted to parents on trip forms (e.g. We welcome all students on class field trips, if cost is prohibitive for you please speak to...)
 - Noted that in order to balance this year's budget Artists in the Classroom will be run for only 2 grades. Proposed grades 2 and 4, since grade 5s have a farewell trip partially funded by Home and School
 - Noted that maintenance needs to be done on the outdoor space in order to protect the existing trees - new soil and mulch needs to be purchased. Additionally, sand and a new rope for the playground. Additional money allocated to support this.

8.0 Home and School Elections for 2019-2020

- Treasurer: Erica Hemsworth
- Secretary: Allison Henderson
- Communications: Molly Griffioen
- Class Rep Coordinator: Michelle Balcers
- Need a VP and a President in order to continue next year

9.0 Grade 5 Farewell

- Reception run by grade 4 parents for grade 5 families - volunteers are always appreciated.

10.0 Reports of Fundraising initiatives from 2018-2019

- Friday Lunches (Beth Hawke): successful year - numbers down a bit from last year. People seem happy with pizza and subway.
- Snack program is running well, with donated money (from our budget we pay for trolleys or baskets that are needed)
- For 2019-2020 school year, Fortinos can do a fundraising barbecue. There was support for this in the Spring of next school year. Ewa Oleksiak is the parent contact for it.

11.0 Letter to the Minister of Education

- Michelle Balcers wrote a letter protesting education cuts. She is inviting others to add their signature.

12.0 Adjournment:

- Motion to adjourn at 8:35 pm by Molly Griffioen. Seconded by Steve Lott. .

Home & School

Treasurer's Report (Steve)

As of May 7 2019, YTD Revenue for initiatives is approximately \$42,600. This amount includes:

- \$23,124.25 from pizza/subs
- \$7,593 from the Cootes auction
- \$3,249 from the move-a-thon
- \$2,557 from the night hike
- \$2,770 from the poinsettia fundraiser
- \$2,154 from Outdoor Movie Night
- \$96.25 from the open skate
- \$465 from the bake sale

As of May 7 2019, YTD expenditures on initiatives total just over \$39,000, of which includes:

- \$9,465 for pizza/subs (this includes cost through to June 21)
- \$4,300 reimbursed to school for FDK pizza funds held from last year
- \$1,626 for the Cootes auction
- \$1,584 for night hike expenses (pumpkins, glowsticks, etc)
- \$2,157 for the poinsettia fundraiser
- \$1,723 for movie night expenses (screen rental, movie license, etc)
- \$285 for the open skate
- \$1,760 outreach (Sir Wilfred Laurier, Westdale High School holiday hampers program, etc)
- \$960 for performances (Carousel players, Hamilton Philharmonic quartet)
- \$4,500 (to date) for arts council

Bank balance at May 7, 2019 is \$47,204.22 and we also have \$200 cash float and \$5,037.49 tucked away in a GIC. There are approximately \$8,465 in expenses for which cheques have been written, but not yet cashed.

Total H&S Assets at September 1 were approximately \$49,368.

The GIC was invested in May of 2018 and is maturing on July 7, 2019. We will need to decide if we want to reinvest that amount, add to the principal balance and reinvest or add the proceeds from the fund back to the operational budget for the current year.

REVENUE AND EXPENSES			
Sum of Amount	Revenue	Expense	Net
Bake Sale / Popcorn	465.25	(16.92)	448.33
Bank Interest/Charges	17.19	(162.60)	(145.41)
Bulldogs	-	-	-
Move-a-thon	3,249.35	-	3,249.35
Poinsettia	2,770.00	(2,157.74)	612.26
Eco Schools	-	-	-
H&S Memberships	280.00	(280.00)	-
Magazines	-	-	-
Miscellaneous and child min	-	(154.37)	(154.37)
Pro Grant - All of me Day	-	(1,949.14)	(1,949.14)
Movie Night	2,154.00	(1,723.91)	430.09
Night Hike	2,557.70	(1,584.58)	973.12
Outdoor Space	-	-	-
Cootes Auction	7,593.71	(1,626.05)	5,967.66
Partnership Fundraisers	129.36	-	129.36
Pita/Pizza	23,166.25	(16,295.06)	6,871.19
FDK Pizza	146.30	(4,304.60)	(4,158.30)
Spirit Wear	-	-	-
Volunteer e-Newsletter	-	-	-
Skating	96.25	(285.53)	(189.28)
Open House BBQ	-	-	-
Grand Total	\$ 42,625.36	\$ (30,540.50)	\$ 12,084.86

* full amount to be paid to OFHSA

INITIATIVES	
Sum of Amount	Grand Total
Initiative	Grand Total
Arts Council	(4,529.33)
Schoolyard cleanup	(44.68)
Specialty Books	-
Gr 5 Trip	-
Gr 5 Farewell Assembly	-
Inreach	(350.00)
Outreach	(1,760.00)
Playground Painting	-
School Equipment	-
Performances	(960.50)
Read-a-Thon	(91.51)
School Trip Subsidies	-
Nutritious Snack	(385.50)
Lunch Clubs	(183.54)
DPA Equipment	(762.75)
Sports/Play Day	-
Scientists in Classroom	-
Paisley House Arts Show	(226.77)
Teachers' Luncheon	(137.40)
Volunteer Recognition	-
Grand Total	\$ (9,431.98)

pizza subsidy

\$2100 originally received from Prince Philip fans, 3rd floor waterstation

Reconciliation of Cash - September 1, 2018 to June 21, 2019

Bank Balance at 1-Sep-2018	\$	36,086.00
Prepaid deposit		
Net Revenue		12,084.86
Initiatives		(9,431.98)
Dance-a-thon funds		
Deposit paid		
Investment Matured		-
Investments		
Expected Balance at June 21, 2019	\$	38,738.88
Pending Cheques		(8,465.34)
Bank Balance at June 21, 2019	\$	47,204.22

Net Assets at June 21, 2019

Bank Balance	\$	47,204.22	
Investments		5,037.49	\$5037.49 GIC
Other Funds			outstanding deposits
Pending Cheques		(8,465.34)	uncashed cheques
Cash Float		200.00	
Grand Total		43,976.37	

Cootes Paradise Home and School Budget for 2019-2020

The budget for expenses in 2019/20 is 19,500. This is based on money raised in 2018/19 (\$18,492) and unspent DPA money.

The proposed fundraising goal for 2019/20 is \$19,200. This is based on fundraising activities raising \$17,700 and community activities generating a revenue of \$1,500.

If there are additional funds carried over from 2018/19, they would be allocated to outdoor space maintenance and purchasing more OSMO Genius kits.

Summary of expenses	Cost
Community activities	-700
Annual expenses	-9,510
Request items	-9,490
TOTAL	-19,500

Fundraising activity	Fundraising goal	Cost
Bake sales	500	
Move-a-thon	3,000	
Cootes auction	6,000	
Pita/pizza lunches	7,500	
Poinsettia	600	
Partnership fundraisers (Mabel's Labels)	100	
TOTAL	\$17,700	

Community Activities	Revenue	Cost
Halloween hike	1,000	
Skating		-200
Movie night	500	
Paisley art show		-100
International pot luck		-400
TOTAL	\$1,500	-700

Annual expenses	Cost
Misc – Office supplies, H&S operations	-400
Schoolyard cleanup	-200
Read-a-thon (pizza for winning classes)	-110
Teacher appreciation	-200
Volunteer appreciation	-350
Inreach (For trip subsidies and gift cards)	-2,050
Arts council (\$1,600 for artist in the classroom for grades 2 & 4, \$750 for Cootes Draws and \$700 for print baskets)	-3,050
Grade 5 trip/farewell assembly (\$1,500 bus/trip, \$200 for party)	-1,700
Performances/events (1 kindergarten, 1 primary, 1 junior)	-2,500
Healthy snack program	-500
TOTAL	-11,060

Request items	Cost
Outreach	-240
Lunch clubs	-200
DPA, recess and playground equipment	-1,000
OSMO Genius kits (1 kit for 6 grade 1 classes)	-900
Pollinator garden in kindergarten playground	-500
Scientist in the school (kindergarten) 7 classrooms x 180	-1,400
Eco schools	-500
Outdoor space maintenance and potential addition of buddy bench	-3,000
TOTAL	-7,740