

Minutes of Cootes Paradise Home and School Association and School Council Meeting

May 30th, 2018

Cootes Paradise Elementary School

In attendance:

Parents: Erin Lepischak, Linda Brewer, Lisa Merz, Marleen Van den Broek, Chloe Steele, Marissa Swatzky, Michelle Balcers, Meredith Lou-Hing, David Rittberg, Beth Hawke, Veronica Riemer, Isabelle Ewka-Ekoko, Ewa Oleksiak, Richardo, Elsa Marques

Staff Administration: Danny Fede (Principal), Louise VanderPut (Vice-principal), Katherine Tiringer (Teacher Representative).

1.0 Welcome and Introductions

Meeting called to order at 7.07. We opened with the Land Acknowledgement

Introductions of Home and School Executive, Teacher Representative and parents in attendance occurred. Principal Fede and Vice-Principal VanderPut had an emergency at the office and were unable to attend until 8.15 pm.

Home and School Executive: Erin Lepischak (Vice-President), Lynda Brewer (Treasurer). Secretary for this meeting was Marleen Van den Broek (Non-Executive).

Short explanation of the Home and School organization and its working by Erin as clarification.

2.0 Review of agenda:

Motion to approve: Michelle Balcers

Second: Elsa Marques

Carried

3.0 Approval of March 2018 Minutes

Motion to approve: Lara Borys

Second: Michelle Balcers

Carried

4.0 School report

4.1: Q and A:

cancelled due to absence of Danny Fede and Louise VanderPut from the meeting until 8.15 pm because of emergency situation in the school.

4.2 Teacher Report:

by Mrs. Tiringer

UPCOMING EVENTS:

June 11: Scientist in School room 224 and 225

June 12: Dalewood Transition Day

June 12: Battlefield house trip, grade 3

June: Presentation Mr. Schindler: presentation K-1

June 18: Westdale Library Presentation

June 21: HWDSB track and field meeting Mohawk Sports Park: Tryouts June 1st

June 7: Math league contest

June 6: Special Olympics

June 4: Cootes Draws

June 7: Director sings room 121

June 22nd: Indigenous Learning Showcase Mrs. Black

June 25: Kindy fun run JK SK

June 27 Grade 5 Farewell, rehearsal June 26

June 28 Last day of school

June 29 PD day

June 8 PA day

May 31: Waterfest grade 4 field trip

PAST EVENTS

May 24-June 7: EQAO grade 3

May 24: Volunteer tea

May 24 Kindergarten dairy farm presentation

April 30: Dental Screening JK SK grade 2

May: Grade 1: Special guest cartoonist from spectator

May 11: evacuation drill

May 16: Cram a cruiser

May 15: Westdale Library visit for room 106

May 17 Kindergarten orientation

May 11: Bake sale for Lupus

May 1: Health curriculum for Arabic speaking students (Mrs. Gardner)

May 7: Music Monday

April 30: Grade 11, field trip to Farmers market and Fortino's

ONGOING EVENTS:

Art club Wednesday Mrs. Wang

Fire drill 2x

5.0 Home and School Report:

5.1 Treasurer's report (Lynda Brewer)

As of May 25 2018, YTD Net Revenue for initiatives is approximately \$28,159. This amount includes:

- \$8,821 from Pita and Pizza lunches – final month to be paid out still
- \$6,333 from the Night Hike
- \$40 from prior year's QSP Magazine Sales
- \$2106 from current year's QSP Magazine Sales
- \$69 from Mabels Labels which we didn't receive at all last year
- \$231 Net proceeds from Outdoor Movie Night
- \$186 from Popcorn and juice sales at the Open House
- \$397 from the Winter Concert Bake Sale
- \$196 from Spring Open House Bake Sale
- \$7491 from the Cootes After Dark Silent Auction
- \$2808 from the Move-a-thon
- -\$520 donation for Spirit Wear has been submitted to OFHSA for receipt but will be returned and proceeds from company still to be received.

As of May 25, YTD expenditures on initiatives total just over \$10,830, of which includes \$1,993 for DPA equipment, \$271 for playground line painting, 2 performances for \$1831, IN reach and Healthy Snack program \$2040, office expenses for \$33, Lunch Club costs for \$107, Outdoor space \$71 and Artist in the Classroom for the Arts Council of \$1,848, Teacher appreciation luncheon \$111, Pizzas for the Read-a-thon classes \$104, Inclusive, Specialty books purchased at \$1000, Scientists in the classroom for FDK classes \$1260 and Primary trip subsidy of \$160 to date.

The Net balance of \$2626 has been collected for FDK Pizza fund but it is independent from our budget.

Bank balance at May 25, 2018 is \$47,369.53 and we also have \$200 cash float and have increased the GIC investment to \$5037.49 by rolling over the interest earned and adding another \$2500 for future years. Total H&S Assets at May 25th are approximately \$52,607 (= \$47369.53 bank balance + \$200 float + \$5037.49 GIC).

At this time of year, we also forecast the remaining receipts and expenditures to come for the final month of operations. We have anticipated the final pita and pizza amounts, income to come from Spirit Wear, Arts Council spending for Cootes Draws, purchasing Print making baskets from Mixed Media, costs of the Math Contest currently running, Grade 5 celebrations and end of the year trip subsidies, and finally the payment for Outreach to support another less fortunate school.

The net of these forecasted amounts will add another \$8475 to our costs and should make our overall net revenue equal \$11,481 for the year. We are forecasting to overspend on last year's budget due to the extra support the Healthy Snack program required at an extra \$1000 and the print making baskets anticipated to be \$2500 which was approved as surplus spending in the 2016-2017 year but has not yet been spent. Of course, there are some areas that we are anticipating to have underspent as well such as the Eco Schools, Parent Council, In reach and Artist in the classroom to name a few lines.

Part of the reason we do this is to forecast what our end of the year surplus will be.

Although it appears that we have a lot of cash at the end of the year, it does not mean that we have a lot of surplus money. The philosophy of the Association is that any money raised this year is to be held in the account to be budgeted and spent next year. Currently that is anticipated to be \$27,429. Also, we have the segregated funds of the Prince Philip money saved for playground expenses and the FDK pizza money that will be turned over to the school at the end of the year. Finally, we need to realize that the total is a Net asset total of \$42,683 which also includes the GIC and the standing \$200 float which are not part of the actual bank balance.

Once all these are removed from the net asset balance our anticipated surplus is actually \$5,640. Normally the surplus is used for one-time capital item purchases. There have been some suggestions on how to spend this money received by both the executive and the Administration. They include a Hydration station for the 3rd floor which will cost about \$3000, some Board approved fans for the classrooms in the 3rd floor to try to have more air movement on the hot days at \$50 each for an estimate of \$500 and the purchase of some shade structure for the playground. Apparently when a dead tree was removed the playground area is now quite sunny and hot for the kids during the day. We are not sure at this time what that would look like – perhaps the purchase of some sails or a shade pergola. We would not want it to interfere too much with the movement of the students and enjoyment of playground.

Could we move at this time to approve the use of the surplus to purchase these items with the surplus dollars?

Suggestions for spending of surplus: In order of preference:

1: Fans in classrooms without air conditioning. (total cost estimated of 850 cad (50 cad per classroom). Meshel to ask Mrs. MacKenzie to see if the gym also needs fans and if this is a safe measure. ***(update: Erin asked Mrs. MacKenzie about fans for the gym. She believes since space is so large and without opening windows it would not be beneficial to have fans in the gym)***

2. Hydration station on third floor (estimated cost 3000 cad)
3. Shade structure in adventure area of playground where the mature evergreen used to be.

NOTES:

Erin informed the meeting that Home and School Associations do not advocate spending fundraising money on infrastructure which should be provided by the school board. Also noted that Craig Noble (HWDSB facilities) has stated that since we currently have a hydration station on the first floor, they do not have plans to install additional stations. H&S members may choose to vote on this issue and fund the hydration station and fans.

Motioned: Meredith Lou-Hing

Second: Elsa Marques

Carried

The current year 2017-2018 results as of May 25, 2018 are included for your review.

2017-2018 budget

The proposed draft budget is available now to be reviewed.

We are projecting revenue of \$13,200 from fundraising initiatives to include:

- \$500 for Bake sales
- \$2500 from Move-a-thon
- \$1000 from Spring Fair which will be a new initiative
- \$500 from Movie night
- \$7200 from lunches – may change from Pita/Pizza
- \$1500 from Halloween Night Hike

There was consensus with the current year executive that although the Magazine orders did provide some good revenue in the past, the print media is tending to become obsolete and mainly there is a push from the kids for their parents to purchase the magazines so they can receive the token sales incentive toys.

These are the events that the current executive is committed to carry out next year.

Prior to this meeting the H&S requested the school to provide a prioritized list of funding requests for the next year. We consider the requests against criteria for funding (including the request benefits many students, activities are enriching and/or educational, student benefit is direct and tangible.

The proposed expenses for the 2018/19 year are to total \$27,429 are as follows:

- \$450 Home & School supplies and child minding fees for meetings
- \$200 for School Council
- \$125 Read-a-thon – pizza for winning classes
- \$200 Teacher Appreciation luncheon
- \$700 for Volunteer Appreciation
- \$1000 for Inreach
- \$1700 for Grade 5 trip/Farewell
- \$2000 for Performances for grades 1-5
- \$500 for Healthy Snack Program
- \$1000 Out Reach
- \$200 Lunch Clubs
- \$2000 for All of me Day under Health and Physical Education programming
- \$1400 for Scientists in the School for FDK classes
- \$1000 for DPA playground equipment
- \$800 for EDGEucaton Elementary Resource package – builds on social and emotional skills
- \$2000 Outdoor Space Committee
- \$3500 for trip subsidies for grades 1-4 at \$10 per student
- \$300 for Brass Quintet for FDK
- \$2000 for Indigenous workbooks for grades 3-5
- \$254 for Eco-Schools

- \$400 for noise cancelling microphones for student recording projects
- \$5000 for Artists in the Classroom, this will provide for an extra 2 or 3 grades
- \$700 for Art supplies for classrooms (multi cultural markers, modelling clay, etc.)

Fortunately, this is a long list this year and quite lucrative due to the success of the Night Hike and the Silent Auction.

There are some decisions to be made however as we are very heavy in supporting the Arts at 30% of the overall budget and 16% on Physical Education and Health programming and 19% on trip subsidies. There is basically no little to no programming for the sciences or for math which are also important areas. The lines in purple are the areas that we feel require some further discussion and perhaps adjustments to be made before the approval of the budget.

We can open the floor for discussions and questions at this time.....

NOTE 1: Home and School is not planning on continuing the magazine fundraiser, but this might be continued by the school office.

NOTE 2: The JK SK pizza days are also organized by the school office as the Grade 1-5 are organized by Home and School.

NOTE 3: Committee members in attendance discussed desire to run the Silent Auction again in the spring of 2019. Net proceeds of \$6000 should be added to the income portion of the budget.

NEW ITEMS:

1.Specialty books: Indigenous books for the library. Promotion of indigenous culture throughout HWDSB. Cootes Paradise has Mrs. Black who is an indigenous E.A. and would like to improve the knowledge of indigenous culture through books in the library accessible to all students.

2.Eco- Schools: Cootes Paradise would like to have a gold status. Mrs. Trepanier is the teacher representative who will run a teaching garden program. She already bought some tools with the budget for 2017-2018 and is hoping to expand the tool collection in 2018-2019. Parent representative for the eco-school is needed still to obtain the golden status of eco school.

Note made by one of the attendanding parents : Julia Hitchcock is current parent at the school that organizes a gardening class.

3. FDK brass quintet: The JK and Sk classes do not go on field trips but get a scientist in the classroom program. The overall budget for all grade 1 to 5 students for their trips is 10 cad per student for the 2018-2019 school year. The JK SK students do not get to this amount with their program. Therefore an additional Brass quintet performance is suggested for them as an extra activity, which will make the 10 cad per student equal for all students (FDK and Grade 1 to 5).

4. Healthy Snack program run by Ewa Oleksiak:

current snacks: 660 snacks per week (330 fruits and 330 granola bars). 660 because of the amount of students in the school. Lately the snacks are not all eaten so some of the food gets rotten (as mentioned by Chloe Steele who distributes the food in the school) and needs to be thrown away. Suggestion that Mrs. Mike communicates with Ewa about the necessary supplies needed for the upcoming week as to avoid this problem of surplus and rotten fruits. The program is mainly sponsored by Fortino's and by Tastebuds. The Tastebuds grant is up for renewal in October-November and therefore any decisions on the budget is moved to the January Home and School meeting. According to Ewa it is difficult to predict the budget needed as food prices differ from week to week and as the students don't always eat all the snacks. *E.g.* Mrs. Tiringier suggested that due to Ramadan the last two weeks might have had less students getting snack, which seemed to fit with Ewa's numbers for those last two weeks.

For now is agreed to keep the budget at 500 cad for the first semester of the 2018-2019 school year. Ewa also mentioned that she is not sure if she will have the time to run the program next year.

Request from Lisa Merz to change the name of the 'Healthy snack program' to the 'Snack program' as there were different opinions on the healthy aspect of some of the offered snacks mainly granola bars. Agreed that the 'Healthy snack program' can be renamed to 'Snack program' next year.

5. Cootes Paradise outdoor space: will receive 2000 cad for maintenance of the playground (mulch, shrubs etc.). Marleen suggested that the mulch has been offered by the city for free in the past. Vice-principal Louise VanderPut has reservations to that as the type of mulch is very specific for playgrounds and is a cost in the budget.

6. Suggestion of new initiatives for next year:

1. Michelle Balcers: 'Potluck International' for all Cootes Paradise Parents to improve the Cootes Paradise Community. Request for 500 cad. Well received. Budget can be received from the parent outreach grant from the school and so does not affect the Home and School finances.
2. Michelle Balcers: Art display of one or two classrooms in the Paisley Coffee House in Westdale. Classrooms will be chosen by lottery. Communication between Michelle and

manager of the Coffee House is ongoing. Planned for November-December 2018.
Request to buy 500 cad for canvases and frames.

Request by Marleen to consider an art show as opposed to an art sale as we are dealing with young children who can be sensitive to their work being up for sale and feeling that they have to compete with other students.

3. Michelle: Artist in the classroom program extension to grade 1, 3, 4. (Grade 2 and 5 already have the program going). Michelle is confident that she has the necessary volunteers to extend it as the current Arts Council is already understaffed and is not willing to take on more than what they currently have on their plate: the Blank Canvas Art Gallery, Artist in classroom for grade 2 and 5 and Cootes Draws.

Concerning Artist in the Classroom program: According to Michelle, the solution for the extension of the Artist in the Classroom Program can be offered by introducing the program to the teachers in the upcoming school year so that they can directly organize the program with the artists in the future years. Also the introduction of parent class representatives for next year can help set up the program for all grades (1 to 5). The Arts Council (This is currently Lara and Marleen) are open of trying this approach as it can free up some of their time and energy to focus on management of the other 2 art programs (Blank Canvas and Cootes Draws). Also mentioned is that Lara is leaving next year and Marleen is not willing to take on the current 3 responsibilities on her own after Lara leaves.

Remark by Lynda Brewer on the cost of the program as opposed to other initiatives in the school by pointing out the percentage of the budget that goes to arts programs as opposed to other programs. Arts takes up 29 percent, Second is trips by 19 % and third is sports by 16%. Noted by Erin that programs should be balanced, as any particular family may find that one program (for instance art) might not be well received by their child, while others are. **Please find more information in the 2018-2019 Budget, attached.**

As for financing of the artist in the classroom project for all grades and the extension of the budget, Meredith Lou-Hing asked the opinion of the Arts Council chairs (Marleen and Lara). The Arts Council answered that the artist in the classroom program is expensive. *E.G.* A 1 day workshop for a grade with an artist costs the same as the Cootes Draws program. The Cootes Draws program offers art to all grade 1 to 5 students (around 450) while the artist in the classroom program is only offered to the students of one grade (between 50 and 75 students). Mentioned also is that based on the amount of volunteers for Cootes Draws as opposed to Artist in the Classroom, it can be said that Cootes Draws gets much more interest from parents to volunteer than the Artist in the Classroom program.

As to complete the financial side of the programs is explained that the blank canvass art gallery has minimal cost (apart from updating frames) and is appreciated by the students and teachers as it is a great tool to bring the student community closer together. The students get to see another side of their peers and develop an new appreciation for each other.

As to come back to the artist in the classroom program and the high cost of it, a suggestion was made by Mrs. Tiringer that we might find artists that are willing to come as part of their outreach program at work which can reduce the cost for the artist in the classroom program. Discussion was left to rest for now.

As an alternative to spending the budget on the artist in the classroom program was brought forward in buying more art supplies and print making baskets for the teachers to use in the classrooms. Lara Borys suggested to get in touch with Mlle. Rodrigue as ceramic plates have been bought in the past for the print workshop, which could reduce the cost for the print baskets. Some of the parents attending liked this idea of providing the teachers with more art supplies.

The principal, Danny Fede showed a preference to the artist in the classroom program over the art supplies. Danny and Michelle suggested again that the idea was to get the teachers and parent class representatives more involved in the artist in the classroom program so that the organization does not fully rest on the Arts Council. It would also be a chance to give a fresh boost to the fading but valuable artist in the classroom program. The Arts Council chairs Marleen and Lara are in agreement with the proposal that Michelle and Danny will be working towards this new approach and are therefore fine with the proposed expansion to 5000 cad for the arts council budget for 2018-2019.

Decision: fund the arts council at \$5000, focus on artist in the classroom for each grade, Cootes Draws and Blank Canvas.

BUDGET 2018-2019 approval

Motioned: David Rittberg

Second: Michelle Balcers

Carried

Budget provided at the meeting (Version 2) and the revised budget (Version 3) inclusive of decisions at the meeting are enclosed for your review.

5.2: Past events

Silent auction. Reported by Michelle Balcers. Last Silent Auction committee Meeting was Sunday May 27th with. Committee wants to organize another auction next April 2018 or November 2019. Suggestion from attending parents that April is a better date as it is not right before Christmas (lots of local events around November already) and as April is the new fiscal year. Suggestion made by Michelle of raising net 6000 cad. Warning for caution by some of the parents about setting the goal to high. Michelle is confident to raise the same amount in her opinion is that usually these events grow. Agreed to put 6000 cad in next year's budget. David Rittberg mentioned the possibility of working with an auction company, who can organize the event, providing items with minimum bid values. In this case we would be able to keep any values received above the minimum bid value.

5.3.Upcoming fundraisers:

New lunch fundraising options.

Beth Hawke: New lunch fundraising options: Pizza day is successful so we want to keep it.

Pitta day is not successful: Request to change to a lunchbox order program.

The program offers lunches from several restaurants. The organizers for the lunch fundraiser will choose 3 or 4 restaurants from which all CP parents can choose. The parents can order from those 4 restaurants latest by Sunday night which lunch the kids want on the next Friday. Options to cancel in case the kids are not in school. Options to pay by week or pay ahead for the semester. Well received proposal. Suggestion made to opt for eco-friendly version if possible in order to obtain the golden eco status.

Fundraising Events for next year: See list.

Grade 5 farewell: Requests have gone out for a grade 4 teacher and parent to organize the party at the Churchill park clubhouse. Lisa Timmons and Mary Ellen Parlar have volunteered to coordinate, Beth Hawke and Lara Borys have said they can help.

5.4 Arts Council Update.

Lara Borys: June 4 Cootes Draws. Organisation is coming together. Hope for good weather (rain date June 5th).

5.5 Outdoor Space Committee: Isabelle Ekwa-Ekoko

Garden cleanup day planned on June 9th. **(Note: date has since been updated to June 16th)**

Cleanup of grounds. Mulch delivery planned for the fall. Request to look around for an arborist to get some knowledge on how to treat the trees and shrubs.

5.6 Home and School Elections:

President; Not filled

Secretary and Vice-President combination: Erin Lepischak and Heather Harvey Treasurer: not filled (Note: Lynda Brewer is willing to train the new treasure but will not take on the job for next year.)

Communication: Michelle Balcers and Isabelle Ekwa-Ekoko

Elections postponed to fall 2018.

6.0 School Council Report:

6.1 Pro grant

The Pathways transition trailer was enjoyed by grade 5 students, but a session for parents was postponed to next year.

Other: Math League: organized by Cameron Whitney for grade 4 and 5: competition was on June 7th.Registration forms for next year will be handed to Marissa.

7.0 New Business/ Open Discussion.

None.

8.0 Adjournment:

Motion to adjourn by Erin at 9.40 pm

Meeting adjourned.

DRAFT

Current year results 2017-2018

Cootes Paradise Home and School Fundraising/Program Support Plan Summary for the Period September 1, 2017 to August 31, 2018

Updated: May 25, 2018 2017/18 Budget

Income	2017/18 Approved Budget	2017/18 Actual Proceeds	2017/18 Estimate To Year End	2017/18 Estimated Balance	2017/18 Estimated Variance	Comments Comments 2017/18 Budget
Fundraising Activity						
Magazine Orders	2,500	2,146		2,146	(354)	
Bake Sales	500	779		779	279	
Move-a-thon	2,500	2,808		2,808	308	
Cootes Auction		7,491		7,491	7,491	
Movie Night		231		231	231	
Pita/Pizza Lunches	7,500	8,821	(1,430)	7,391	(109)	
Spirit Wear		(520)	700	181	181	
Partnership Fundraisers	-	69		69	69	Mabels Labels
Subtotal	13,000	21,826	(730)	21,096	8,096	
Community Activity						
Halloween Hike	1,000	6,333		6,333	5,333	
Subtotal	1,000	6,333	-	6,333	5,333	
Donations/Transfers		-				
Total Estimated Proceeds	14,000	28,159	(730)	27,429	13,429	

Expenses	2016/17 Approved Budget	Actual	Variance	Comments for 2017/18 Budget
Office Supplies/H&S Operations	200	33	(137)	Includes bank charges, photocopying, Miscellaneous
School Council	450	-	(250)	Math League, Checkers, School Council administration/programming, Grade Parties
Read-a-thon	100	104	4	Pizza for winning classes
Teacher Appreciation	200	111	(89)	Teacher Luncheon
Volunteer Appreciation	500	-	(500)	Necklaces
Inreach	1,000	540	(460)	Gift cards end of year, pizza throughout year, clothes, programming family can't afford, etc.
Arts Council	3,000	1,848	(452)	Artist in Classroom, Cootes Draws, other initiatives?
Gr 5 trip/Farewell Assembly	1,700	-	(1,700)	\$1500 bus costs, \$200 Gr 5 party costs
Performances/Events	1,831	1,831	-	2 performances
Healthy Snack Program	500	1,500	1,000	Apples at Terry Fox Run
Subtotal	9,481	5,966	3,130	9,096 (384)

Request Items - If Funds Available

Outreach	768	-	768	768	-	
Lunch Clubs	250	107		107	(143)	
Technology	request			-		
Specialty Books	1,000	1,000		1,000	0	LGBTQ, Vegan, Dual Language, Indigenous, etc.
ECO-Schools	575			-	(575)	Bulletin Board, etc.
Health and Physical Education Programming		-		-	-	All of Me Day - not requested 2017-18
Print Making Baskets / Art supplies	request		2,500	2,500	2,500	
Scientists in the School	1,260	1,260		1,260	-	7 class rooms x 180
DPA, Recess & Playground Equipment	2,000	1,993		1,993	(7)	\$1000 DPA equipment and \$675 plus HST EDGEducation Elementary Resource Package
Outdoor Space	request	71		71	71	
Primary Trip	1,360	160	1,200	1,360	-	Grades 1-4 trip subsidy 350 students at \$104 each
FDK Brass Quintet						
	7,213	4,592	4,468	9,060	1,847	
	16,694	10,559	7,598	18,157	1,463	(400)

Allocated Funds (to be held until project complete)

Playground Painting/Equipment	636	271		271	(365)	line painting
Subtotal	636	271	-	271	(365)	
Allocated Funds FDK Pizza - Not control of H&S						
Subtotal	1,532	2,626	(147)	2,480	4,012	to be spent by FDK classes

Net Revenue/(Expenditures): (4,862) 19,955 (8,475) 11,481 16,343

	Estimate	Actual		
Bank balance at 1-Sep-2017 is \$25,251.42 + \$200 float +\$2335 receivable from HWDSB + \$2500 GIC+ 915.30 prepaid deposit = \$31,201.72	31,202	31,202	31,202	
Plus: Revenue	14,000	28,159	(730)	27,429
Less: Expenses	(18,862)	(8,203)	(7,745)	(15,948)
Estimated Total Net Assets at August 31st	26,340	51,157	(8,475)	42,683
outstanding cheques and deposits		1,450		
Actual as at May 25 2018 (\$47369.53+\$200 Float+\$5037.49 GIC)		52,607	(31,806)	Allocated 2018-19, Prince Philip, FDK (\$27,429 + \$4012 +\$365)
		ACTUAL	(5,237)	less GIC and float

Cootes Paradise Home and School Fundraising/Program Support Plan Summary for the Period September 1, 2017 to August 31, 2018

Income	2017/18	2017/18	2018/19	
<u>Activity</u>	<u>Approved Budget</u>	<u>Estimated Balance</u>	<u>Suggested Budget</u>	<u>Comments 2018/19 Budget</u>
Fundraising Activity				
Magazine Orders	2,500	2,146		Not anticipating a continuation of this campaign
Bake Sales	500	779	500	
Move-a-thon	2,500	2,808	2,500	Net of expenses
Spring Fair			1,000	Net of expenses
Cootes Auction		7,491		Not anticipating a repeat of the auction - perhaps every other year?
Movie Night		231	500	Net of expenses
Pita/Pizza Lunches	7,500	7,391	7,200	Change from Pita to new program
Spirit Wear		181		Perhaps every 3 years?
Partnership Fundraisers	-	69	-	Mabel's Labels
Subtotal	13,000	21,096	11,700	
Community Activity				
Halloween Hike	1,000	6,333	1,500	
Subtotal	1,000	6,333	1,500	
Donations/Transfers				
Total Estimated Proceeds	14,000	27,429	13,200	Raised \$27,429 - this becomes expenditures for next year

Expenses	2017/18	2017/18	2018/19	
<u>Annual Expenses/Program/Activity Support</u>	<u>Approved Budget</u>	<u>Estimated Balance</u>	<u>Suggested Budget</u>	<u>Comments for 2018/19 Budget</u>
Office Supplies/H&S Operations	200	63	450	Includes bank charges, photocopying, child minding \$50 x5 meetings, miscellaneous
School Council	450	200	200	Math League, Checkers, School Council administration/programming, Grade Parties
Read-a-thon	100	104	125	Pizza for winning classes
Teacher Appreciation	200	111	200	Teacher Luncheon
Volunteer Appreciation	500	500	700	Necklaces/Gift cards
Inreach	1,000	540	1,000	Gift cards end of year, pizza throughout year, clothes, programming family can't afford, etc.
Arts Council	3,000	2,548	5,000	Artist in Classroom, Cootes Draws, add 2 more grades this year
Gr 5 trip/Farewell Assembly	1,700	1,700	1,700	\$1500 bus costs, \$200 Gr 5 party costs
Performances/Events	1,831	1,831	2,000	2 performances
Healthy Snack Program	500	1,500	500	Apples at Terry Fox Run
Subtotal	9,481	9,096	11,875	

Request Items - If Funds Available				
				decisions still to be made
Outreach	768	768	1,000	
Lunch Clubs	250	107	200	
Technology	request		request	
Specialty Books	1,000	1,000	2,000	Indigenous workbooks
ECO-Schools	575		254	Bulletin Board, etc.
Health and Physical Education Programming			2,000	All of Me Day - not requested 2017-18
Print Making Baskets / Art supplies	request	2,500	700	
Recording supplies			400	Microphones for student recording projects and storage bin
Scientists in the School	1,260	1,260	1,400	7 class rooms x 200
DPA, Recess & Playground Equipment	2,000	1,993	1,800	\$1000 DPA equipment and \$675 plus HST EDGEducation Elementary Resource Package
Outdoor Space	request	71	2,000	Mulch and shrubbery replacements
Primary Trip	1,360	1,360	3,500	Grades 1-4 trip subsidy 350 students At \$10 each
FDK Brass Quintet			300	separate performance from other grades
Subtotal	7,213	9,060	15,554	
Subtotal	16,694	18,157	27,429	Matches funds raised 2017-18

Allocated Funds (to be held until project complete)				
Playground Painting/Equipment	636	271	365	line painting
Subtotal	636	271	365	
Allocated Funds FDK Pizza - Not control of H&S				
Subtotal	1,532	2,480	4,012	to be spent by FDK classes
Net Revenue/(Expenditures):	(4,862)	11,481	(18,606)	

	Estimate		Estimate	
Bank balance at 1-Sep-2017 is \$25,251.42 + \$200 float +\$2335 receivable from HWDSB + \$2500 GIC+ 915.30 prepaid deposit = \$31,201.72	31,202	31,202	42,683	
Plus: Revenue	14,000	27,429	13,200	} Net amount (18,606)
Less: Expenses	(18,862)	(15,948)	(31,806)	
Estimated Total Net Assets at August 31st	26,340	42,683	24,077	(\$12,200 funds held for next year + \$200 float + \$5037 GIC + \$5640 Surplus)

(31,806) Cash Allocated 2018-19, Prince Philip, FDK (\$27,429 + \$4012 +\$365)
 (5,237) less May GIC and float
5,640 Cash Surplus to be spent

Cootes Paradise Home and School
Fundraising/Program Support Plan
 Summary for the Period September 1, 2017 to August 31, 2018

Income	2017/18	2017/18	2018/19	Comments 2018/19 Budget
	Approved Budget	Estimated Balance	Suggested Budget	
Fundraising Activity				
Magazine Orders	2,500	2,146		Not anticipating a continuation of this campaign
Bake Sales	500	779	500	
Move-a-thon	2,500	2,808	2,500	Net of expenses
Spring Fair			1,000	Net of expenses
Cootes Auction		7,491	6,000	Net of expenses
Movie Night		231	500	Net of expenses
Pita/Pizza Lunches	7,500	7,391	7,200	Change from Pita to new program
Spirit Wear		181		Perhaps every 3 years?
Partnership Fundraisers	-	69	-	Mabel's Labels
Subtotal	13,000	21,096	17,700	
Community Activity				
Halloween Hike	1,000	6,333	1,500	
Subtotal	1,000	6,333	1,500	
Donations/Transfers				
Total Estimated Proceeds	14,000	27,429	19,200	Raised \$27,429 - this becomes expenditures for next year

Expenses	2017/18	2017/18	2018/19	Comments for 2018/19 Budget
	Approved Budget	Estimated Balance	Suggested Budget	
Annual Expenses/Program/Activity Support				
Office Supplies/H&S Operations	200	63	419	Includes bank charges, photocopying, child minding \$50 x5 meetings, miscellaneous
School Council	450	200	200	Math League, Checkers, School Council administration/programming, Grade Parties
Read-a-thon	100	104	110	Pizza for winning classes
Teacher Appreciation	200	111	200	Teacher Luncheon
Volunteer Appreciation	500	500	700	Necklaces/Gift cards
Inreach	1,000	540	1,000	Gift cards end of year, pizza throughout year, clothes, programming family can't afford, etc.
Arts Council	3,000	2,548	5,000	Artist in Classroom, Cootes Draws, add 3 more grades this year
Gr 5 trip/Farewell Assembly	1,700	1,700	1,700	\$1500 bus costs, \$200 Gr 5 party costs
Performances/Events	1,831	1,831	2,000	2 performances
Healthy Snack Program	500	1,500	500	Apples at Terry Fox Run
Subtotal	9,481	9,096	11,829	

Request Items - If Funds Available

Outreach	768	768	1,000	decisions still to be made
Lunch Clubs	250	107	200	
Technology	request	-	request	
Specialty Books	1,000	1,000	2,000	Indigenous workbooks
ECO-Schools	575	-	500	Bulletin Board, etc.
Health and Physical Education Programming		-	2,000	All of Me Day - not requested 2017-18
Print Making Baskets / Art supplies	request	2,500	request	
Recording supplies			400	Microphones for student recording projects and storage bin
Paisley House Art Show			500	Canvases and paint for 2 classrooms prepare Art to show at Paisley Coffee House
Scientists in the School	1,260	1,260	1,400	7 class rooms x 200
DPA, Recess & Playground Equipment	2,000	1,993	1,800	\$1000 DPA equipment and \$675 plus HST EDGEducation Elementary Resource Package
Outdoor Space	request	71	2,000	Mulch and shrubbery replacements
Primary Trip	1,360	1,360	3,500	Grades 1-4 trip subsidy 350 students At \$10 each
FDK Brass Quintet			300	separate performance from other grades
	7,213	9,060	15,600	
	16,694	18,157	27,429	Matches funds raised 2017-18

Allocated Funds (to be held until project complete)

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Subtotal	636	271	365	
Allocated Funds FDK Pizza - Not control of H&S				
Subtotal	1,532	2,480	4,012	to be spent by FDK classes

Net Revenue/(Expenditures): (4,862) 11,481 (12,606)

	Estimate		Estimate	
Bank balance at 1-Sep-2017 is \$25,251.42 + \$200 float +\$2335 receivable from HWDSB + \$2500 GIC+ 915.30 prepaid deposit = \$31,201.72	31,202	31,202	42,683	
Plus: Revenue	14,000	27,429	19,200	} Net amount (18,606)
Less: Expenses	(18,862)	(15,948)	(31,806)	
Estimated Total Net Assets at August 31st	26,340	42,683	30,077	

(31,806) Cash Allocated 2018-19, Prince Philip, FDK (\$27,429 + \$4012 +\$365)
 (5,237) less May GIC and float
5,640 Cash Surplus to be spent