



COLLEGIATE ELEMENTARY SCHOOL

49 Collegiate Avenue, Stoney Creek, ON L8G 3L5

Tel: (905) 662-2990 Fax: (905) 662-8210

September 2023

Principal: L. Barzetti



September 2023

September NEWSLETTER

September 2023

WELCOME TO THE 2023 - 2024 SCHOOL YEAR



We did it!! We are all together again as part of the *Collegiate Elementary* team! Staff have enjoyed their summer vacations, as have the students, and we are ready and excited to return to school. Many thanks to the entire HWDSB facilities team, our *Collegiate* caretaking team, and all our Staff who have been working hard to get our school and classrooms ready so we have a clean working and learning environment.

As our student enrollment continues to increase, some changes to class placements may take place throughout the first few days of school. We thank you in advance for your continued support.

Please feel free to contact your child's teacher through the agenda or the telephone with any questions you may have. We look forward to a fabulous school year!

SCHOOL COUNCIL MEETING



Please join us on **Monday, September 11th at 6:00 p.m.** in the school library for our first council meeting of 2023 - 2024 school year! An information letter and "Declaration of Interest" form to become an elected member is due Friday, September 8th at 3:00 p.m.

MEET THE COLLEGIATE STAFF NIGHT!



Meet the Staff on **Thursday, September 14th from 4:00 p.m. – 5:30 p.m.** on our back playground! We invite you to come and meet our amazing staff! More information will come home in a separate flyer soon.



CHOCOLATE BAR FUNDRAISER!



Your support and participation are greatly appreciated. Go Grizzlies!



BUS TRANSPORTATION ELIGIBILITY 2023 – 2024



Busing is only available to students who receive confirmation of transportation during the months of July and August each school year from the Transportation Department.

****You may have one child who is bused (because they are in Kindergarten) however, your older children (Gr. 1 – 8) may be walkers.** These decisions are based on distance from your home, to the school and is decided by the Transportation Department.

If your child does not meet criteria for transportation to *Collegiate Elementary School*, a Courtesy Transportation Application form can be submitted to the school Principal. As our school buses are reaching capacity, there will be limited, to no Courtesy Transportation available.

Courtesy riders will not be allowed to ride the bus until approval, with written permission from the Principal, is granted. Accepted applications will not be approved until **October 2023**. Courtesy transportation is not granted on a first-come, first-serve basis as many factors are taken into consideration.

WHAT DISTANCE DO I HAVE TO LIVE FROM MY DESIGNATED SCHOOL TO BE ELIGIBLE FOR TRANSPORTATION?

Hamilton Wentworth District School Board believes in providing the best possible learning environment for students. This includes providing safe, secure and on-time transportation to and from school for eligible students. Students will be eligible for transportation services to their in-catchment school when the walking distance exceeds the following:

Elementary School

Kindergarten Students: 1.2 km

Grade 1 – 8 Students: 1.6 km



Secondary School

Grade 9 – 12 Students: 3.2 km



Parents of a child within the designated walking requirements have the primary duty of care to ensure the safe arrival of their child to school.

VOLUNTEERS MUST HAVE POLICE CHECK: VULNERABLE SECTOR SCREENING

Part of the HWDSBs **Volunteer Policy** is that any volunteers working with children must have obtained a Vulnerable Sector Screening Report. This is essentially a criminal record check and is put in place to protect our students. To obtain such a report, an adult must pick up an application form at the Police Station or on-line, and take it to the Hamilton Police Services Headquarters on King William Street in Hamilton. There is a cost for the screening which is valid for 3 years with the HWDSB.

It could take up to 4 - 6 weeks for the report to be prepared. Once you have obtained the report, bring it to the school office for approval and to complete Volunteer Forms for *Collegiate School*, if you are thinking of volunteering, it is a good idea to get a Screening as soon as possible to take advantage of opportunities as they arise.

Volunteers will not be permitted to attend school trips without a Police Check!

SCHOOL BELL TIMES



School Grounds Open	8:30
Entry Bell	8:45
1 st Nutritional Break	10:33 – 11:13
2 nd Nutritional Break	12:49 – 1:29
Dismissal Bell	3:05
School Grounds Close	3:20



School Year Calendar 2023 - 2024

Month	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2023		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
September 2023					1	4	5 PA	6 FD	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
October 2023	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20 PA	23	24	25	26	27	30	31			
November 2023			1	2	3	6	7	8	9	10	13	14	15	16	17 PA	20	21	22	23	24	27	28	29	30	
December 2023					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
January 2024	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26 PA	29	30	31		
February 2024				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	
March 2024					1 PA	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
April 2024	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
May 2024			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
June 2024	3	4	5	6	7 PA	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28 PA					
July 2024	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		

NEWSLETTER ON WEBSITE!



Beginning in October 2023, all School Newsletters will be posted on our School Website only. Paper copies will no longer be sent home. Please subscribe to our School Website at www.hwdsb.on.ca/collegiate/ Click **SUBSCRIBE** on right-hand side!

STUDENT AGENDA

Home-School communication is essential for success. At Collegiate, the agenda is the key tool used for communication between teachers and parents. Kindergarten families will use a communication book that will be in the student's Important Bag. Each student from Gr. 1 – 8 will be given an Agenda! Replacement agendas will cost \$5.00.

BEFORE & AFTER SCHOOL PROGRAM

Today's Family Program will be running from 7:00am – 8:45am & 3:05pm – 6:00pm.

Families can register for both the before and after school program, and the early learning and child care program, by [clicking here](#).

One of our placement team members will connect with families once they register to confirm spaces. Families can connect with team members at childcare@todaysfamily.ca

Should families not have access to technology, they can call us at to complete the registration process at (905) 574 – 9344 ext. 112.

SAFETY PROCEDURES

Collegiate Elementary School will be practicing our "Safe School Procedures" during this school year. Although one can never predict when a potentially harmful situation may arise, schools can prepare for responding to such an incident through intentional, scheduled practices. The goal of the practice is to minimize the risk for staff and students during a time of crisis. In the event of a "real" evacuation, the Hamilton Police/Fire Services will be responding to the situation.

All staff, students and volunteers who are regularly in the school building are required to know the procedures. The students will have the Procedures explained to them ahead of time and the school will practice throughout the school year.

Along with this information being presented at school, we encourage parents to talk with their children about the need to always be safe and well prepared for an emergency situation.



VALUABLES

Sometimes students bring special, fragile or expensive items to school only to become disappointed when they are damaged or lost. The best prevention is to leave such items at home. The school cannot be responsible for damaged or lost items.



PERSONAL ITEMS: i.e., Balls, toys



No personal basketballs, footballs, soccer balls, etc. are to be at school. All classrooms have a number of recess equipment that can be used during outdoor recess.

MEDICATION AT SCHOOL

If a student requires medication to be administered at school, forms must be obtained from the office and completed by the child's physician. All medication will be kept at the office. We encourage Epi-Pens be carried in a pouch by the student at all times.

CLASSROOM KLEENEX BOXES

We would appreciate if all students could bring in a box of Kleenex to add to our classroom supply! Tissues are in great demand at school and we appreciate your support. Let's reduce the spread of germs and always use a tissue when needed. Thank you!



WEDNESDAY PIZZA DAYS



Pizza Day - \$2.00 per slice

Pizza will be sold every Wednesday for \$2.00 per slice. Pizza sales will begin **Wednesday, September 13th** served 2nd Nutritional Break. Please send in a money with your child every Wednesday morning if interested in ordering. Their classroom teacher will collect the orders just after announcements. Each slice will be \$2.00. Late orders will not be accepted.

ATTENDANCE CHECK – ABSENT OR LATE

When your child is going to be absent, it is essential for your child's safety to notify the school. If we do not receive a notification and your child is absent, our automated attendance notification program will call your home and send you an email to inform you of your child's absence. We ask you call the school or use the Safe Arrival Program to explain the reason for the absence.

Call the school at (905) 662-2990

- Leave a message stating *your child's name, grade, teacher, reason for, and length of absence.*

Safe Arrival Program by Website, App or Phone

- To learn more about Safe Arrival, see below...

SAFEARRIVAL AND THE SCHOOLMESSENGER COMMUNICATION PLATFORM

As a school in the HWDSB, one of our greatest priorities is ensuring that all students safely arrive at school every day.

Please register for SafeArrival, a student absence reporting system within the SchoolMessenger communication platform. SafeArrival makes it easy for families to report student absences and allows school staff to respond quickly and thoroughly to all unexplained absences through notifications. SchoolMessenger will also notify you of other important announcements.

Follow the steps below to create an account and set your preferences:

1. **Download the SchoolMessenger App**, or visit go.schoolmessenger.ca.
2. **Create an account** (using the email address you have on file with your child's school).
3. Once you are logged in, go to **Preferences** on the left-hand menu and turn on/off phone, text, or email for each message type.

Use the **SchoolMessenger app** and website so that you receive messages in one or more of these ways:



Phone
(Home, cell or both)



Email



Text



**SchoolMessenger
App/Website**

For each of the following message types:

- **Attendance**
- **General**
- **Non-School Hours Emergency**
- **SafeArrival**
- **School Hours Emergency**
- **Survey**

With SafeArrival, families report a child's absence one of three ways:

1. Use the **SafeArrival website**, go.schoolmessenger.ca. Select **Attendance** then **Report an Absence**
2. Using your mobile device, download and install the **SchoolMessenger app** from the Apple App Store or Google Play Store (or from go.schoolmessenger.ca). Select **Attendance** then **Report an Absence**.
3. **Call the toll-free number 1-844-506-4350** to report an absence using the automated phone system.

These options are available 24 hours/day, seven days a week. If you have any questions or if you try to explain an absence using SafeArrival, but are then told that it is past the cut-off time, please contact the school directly.

For safety and efficiency reasons, HWDSB would like to reduce the amount of cash and checks received by our schools. Please join the thousands of parents who have already registered and are enjoying the convenience of paying online. It takes less than five minutes to register. Please follow these step-by-step instructions to begin receiving email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the "SUPPORT" option at the top right hand corner of the screen.

Step 1: Register

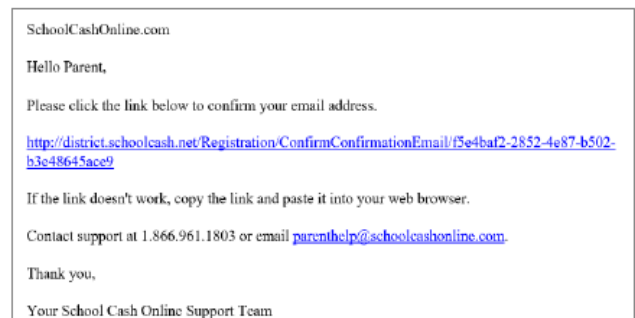
- If you have not registered, please go to the School Cash Online home page <https://hwdsb.schoolcashonline.com> and select the "Get Started Today" option.
- Complete each of the three Registration Steps
**For security reasons your password requires eight characters, one uppercase letter, one lowercase letter and a number.*



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.



Step 3: Find Student

This step will connect your children to your account.

- Verify the School Board Name.
- Select the School Name.
- Enter Your Child's First Name, Last Name and Date of Birth.
- Select "Continue".
- On the next page confirm that you are related to the child, check in the Agree box and select "Continue".
- Your child has been added to your account.

Find Student

School Information

School Board Name: School Board 1575
Looking for a student in a different school board?

School Name:

Student Information

First Name:

Last Name:

Birth Date:
Date format: mm/dd/yyyy

(No students? [Click here](#))

Step 4: View Items or Add Another Student

If you have more children, select "Add Another Student" and repeat the steps above. Eight children can be added to one parent account. If you do not wish to add additional children, select "View Items For Students" option. A listing of available items for purchase will be displayed.

Payment Methods: Three Online Options

Option 1:



myWallet

An online wallet that can be loaded to hold funds and pay for items on School Cash Online.

myWallet eliminates the need to enter payment information multiple times. Simply sign into your account and select the myWallet tab. Click Add Funds to myWallet and use an eCheque to load funds into your account.

Once the funds are available, add all items into your shopping cart and select the myWallet payment method in your checkout options.

Option 2:



eCheque

An electronic version of a paper cheque used to make payments online. Anyone with a chequing/savings account can pay by eCheque through School Cash Online.

To pay with an eCheque, simply enter your routing and account number on the payment screen and click Submit.

This option is best suited to families who do not incur bank transaction fees for each cheque/withdrawal.

Option 3:



Credit Cards

Due to parent demand, we now accept payment by VISA or Mastercard.



School Cash Online

Families will still have the option to send cash or cheque for school-related expenses. However, we encourage you to get on board with our new service.

School Cash Online's top priority is keeping your personal information safe. School Cash Online adheres to the highest industry standards of security. School Cash Online will never contact you to obtain confidential information by phone, email or mail.

Need Assistance?

If at any time during the registration process you need help, the Parent Help Desk is available to solve any puzzles that parents may have when using School Cash Online, or to answer questions regarding online security. Our friendly staff are available 24/7 (365 days). They can assist parents with:

- Registering
- Password recoveries
- Finding their children in the system, or
- Any checkout or payment issues.

Please contact (toll-free): [Parent Help Desk: 1-866-961-1803](tel:1-866-961-1803) or email: parenthelp@schoolcashionline.com



School Organization



Kinder A	P. Myers
Kinder B	M. Dooley / R. Floriani
Kinder C	H. Dempsey / A Campbell
Kinder D	C. Toscani / M. Montgomery
Grade 1 A	V. Faulkner / S. McGee
Grade 1 B	N. Carter
Grade 1/2 A	N. Bernard
Grade 2 A	C. Prawak
Grade 2/3	A. Rickard-Smith / N. Shingoose-Cagalj
Grade 3 A	C. Vesprini
Grade 3/4	N. Simunic
Grade 4 A	H. Archibald
Grade 4/5 A	K. Cave
Grade 5/6A	M. Liske
Grade 6 A	L. Babineau
Grade 6/7 A	M. Roth (D. Bozickovic)
Grade 7 A	B. Worosz
Grade 7/8 A	P. Kirkelos
Graded 8 A	K. Nokes
French/Prep	C. Knezevic

French/ Prep/Library	J. Tratch
Primary Prep/Library	L. De Tina
Music	T. Bigas
Music	V. Faulkner
Learning Resource	J. Duvnjak
Reading Specialist	TBD
Math Facilitator	R. Makhdoomi
English as a 2 nd Language	L. Fothergill
Educational Assistant	M. Jovanovic
Educational Assistant	B. Thibodeau
Educational Assistant	K. Jantz
Educational Assistant	C. Mirabella
Educational Assistant	S. Moning
Educational Assistant	S. Evershed (PM)
Custodian	K. Boyle
Custodian	V. Mair
Custodian	B. Doyle
Custodian	G. Garrison
Office Administrator	Ms. Twyla
Office Assistant	Ms. Bethany
Principal	L. Barzetti



2023 - 2024

Elementary Class Placement Information

Class Placements with teacher names will be shared via the Parent Portal the week of August 28th, however, changes may occur throughout the week.