



## Chedoke Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

500 Bendamere Avenue  
Hamilton, Ontario L9C 1R3  
Phone: 905.388.5833  
Fax: 905.388.8278

EMAIL: [chedoke@hwdsb.on.ca](mailto:chedoke@hwdsb.on.ca)  
PRINCIPAL: Mark Degner  
VICE-PRINCIPAL: Suzana Milinovich  
[www.hwdsb.on.ca/chedoke](http://www.hwdsb.on.ca/chedoke)

Dear Parent/ Guardian,

At Chedoke School, one of our greatest priorities is ensuring that all our students arrive safely to school each and every day. We have implemented a system with our parent community called SafeArrival. It allows parents to report their child's absence quickly and conveniently.

SafeArrival has been well received by our families here at Chedoke. Below you will find instructions on how to get started using the SafeArrival system.

1. Use the SafeArrival website, <https://go.schoolmessenger.ca> . The first time you use the website, select Sign Up to create your account using your email address. Select Attendance to Report an Absence. NOTE: Once you are logged in, please ensure that you update your message preferences.
2. Using your mobile device, download and install SchoolMessenger app from the Apple App Store or the Google Play Store (or from the links at <https://go.schoolmessenger.ca>) Use your login information to access your account. Select Attendance to Report and Absence.
3. Call the toll free number **1-844-506-4350** to report an absence using the automated phone system.

These options are available 24hours/day, 7 days a week. Future absences can be reported at any time.

We will use our automated notification system to contact parents at multiple contact numbers until one of the designated contacts is reached. If our system is unable to reach a designated contact after 20 minutes, the automated notification system will call again, until someone is reached. By reporting your child absent in advance using SafeArrival toll free number or SafeArrival Portal website/app, you will NOT receive a call.

Please do not call the school directly to report an absence.

Sincerely,

Mr. M. Degner  
Principal