

APRIL 2025

Mon	Tuesday	Wednesday	Thursday	Friday
31	1 MAIN APPLICATION OPENS Central Placement Applications Open	2	3	4
7 Review Central Placements	8	9	10	11
14 Review Central Placements	15	16	17	18 – Good Friday
21 – Easter Monday	22 Review Central Placements	23	24	25 Summer Coop application DUE 11 a.m.



1. Complete and submit the [Summer Co-op application](#) by 11 a.m. on April 25, 2025, and, if interested [Central Placement job-specific applications](#) by the required deadline for each position.

MAY 2025

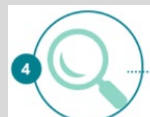
Mon	Tues	Wed	Thurs	Fri
April 28	April 29	April 30	May 1 Final Central Placement deadline	2
5	6	7	8 Mandatory In-Person Pre-placement	9
12	13	14	15 Mandatory In-Person Pre-placement	16
19 – Victoria Day	20	21	22 Mandatory In-Person Pre-placement	23
26	27	28	29 Mandatory In-Person Pre-placement	30



2. Attend all mandatory pre-placement classes at Hill Park Learning Centre (6-9 p.m.)



3. Prepare resume and complete pre-placement work and certifications



4. Placement search



5. Complete pre-placement classes

JUNE 2025

Mon	Tues	Wed	Thurs	Fri
2	3	4	5 Mandatory In-Person Pre-placement	6
9	10	11	12 Mandatory In-Person Pre-placement	13 Placement Form due
16	17	18	19 Optional In-Person Pre-placement	20
23	24	25	26	27



6. Submit Placement Form

JULY 2025				
Mon	Tues	Wed	Thurs	Fri
30	1 – Canada Day	2 FIRST DAY @ Co-op 7 hrs. OR class at Hill Park if placement is pending	3 Co-op 7 hrs.	4 Co-op 7 hrs. Timesheets/logs due
7 WEEK 2 Co-op 7 hrs.	8 Co-op 7 hrs.	9 Co-op 7 hrs.	10 Co-op 7 hrs.	11 Co-op 7 hrs. Timesheets/logs due
14 WEEK 3 Co-op 7 hrs.	15 Co-op 7 hrs.	16 Co-op 7 hrs.	17 Co-op 7 hrs.	18 Co-op 7 hrs. Timesheets/logs due
21 WEEK 4 Co-op 7 hrs.	22 Co-op 7 hrs.	23 Co-op 7 hrs.	24 Co-op 7 hrs.	25 Co-op 7 hrs. Timesheets/logs due
JULY/AUGUST 2025				
28 WEEK 5 (LAST WEEK) Co-op 7 hrs.	29 Co-op 7 hrs.	30 Co-op 7 hrs.	31 Co-op 7 hrs.	August 1 Last Day @ Co-op 7 hrs. Timesheets/logs due



7 & 8. Attend first day of co-op placement OR attend class at Hill Park Learning Centre if placement is pending.

9. Earn credit. Marks will be automatically sent to applicable home schools.

[Summer Co-op – Information and Application](#)

[Summer Co-op – Central Placement \(ADDITIONAL\) Application](#)

Summer Co-op Teachers email (*active as of May 1, 2025*): summercoop@hwdsb.on.ca

Continuing Education HWDSB

Hill Park Learning Centre

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