

High School Co-operative Education Placement Description

Department/Program:	Building Services	Location	Charlton Campus
Manager	Wade Sabeau	Placement Supervisor	Wade Sabeau
Hours for Fall/Winter placement	AM or PM	Dress code	Professional Image Standard Student is expected to supply and wear: <ul style="list-style-type: none"> • Steel Toe Footwear • Dark Blue Work Pants and Tee Shirt
Department/Program Description			
Building Services is committed to providing professional, safe, timely and fiscally responsible service to the patients, staff and community at St. Joseph's Healthcare Hamilton. Within this placement students will work and learn alongside licensed trade professionals within the plumbing, electrical and carpentry fields.			
Duties & Responsibilities		Learning Opportunities	
<ul style="list-style-type: none"> - Comply with all company rules as to dress, safety codes, work schedule, and policies. - Work in a courteous, responsible, and business-like manner and show appropriate initiative. - Observe and comply with the rules and regulations of the hospital, including confidentiality requirements. - Comply with hospital attendance policies in both the placement and work sessions. 		<ul style="list-style-type: none"> - A co-op term involves practical training provided on-the-job by a skilled worker, or trainer. - The skills or competencies to be developed are set out by the tradesmen's duties for a particular day. - Plumbing: installs, repairs and maintains piping systems, fixtures and other plumbing equipment used for water distribution, drainage and waste disposal - Electrical: installs, repairs and maintains lighting systems, fixtures, and other electrical equipment - Carpentry: installs, repairs and maintains doors 	
Desired Skills		Working Conditions	
<ul style="list-style-type: none"> - Ability to stay calm and work in a busy/stressful environment - Excellent observational skills - Additional languages may be beneficial - Comfortable with extended standing and walking - Good hearing and visual acuity - Expectations include maturity to recognize need for sensitivity to the patients' privacy and to provide support for patients, families and visitors - Ability to follow directions - Attention to detail ensuring accuracy at all times - Maintains professional /mature behaviours 		<ul style="list-style-type: none"> - Fast paced, high stress, high volume - Ability to walk and stand for periods of time - Working within both patient/public facing areas and within hospital workshop/boiler room areas 	
Approved By:		Date:	
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