




| APRIL 2024 | | | | |
|---|--|-----------|---|---|
| Mon | Tuesday | Wednesday | Thursday | Friday |
| 1 APPLICATION OPENS | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 Central Placement application due | 23 | 24 | 25 | 26 |
| MAY 2024 | | | | |
| Mon | Tues | Wed | Thurs | Fri |
| April 29 | April 30 Summer Coop application DEADLINE | May 1 | 2 | 3 |
| 6 | 7 | 8 | 9 FIRST Mandatory In Person Pre-placement | 10 Resume |
| 13 Prepare resume and Placement Search | 14 | 15 | 16 In Person Pre-placement | 17 Search |
| 20 Pre-placement work / find placement | 21 | 22 | 23 In Person Pre-placement | 24 Search |
| 27 Pre-placement work / find placement | 28 | 29 | 30 In Person Pre-placement | 31 Search |
| JUNE 2024 | | | | |
| Mon | Tues | Wed | Thurs | Fri |
| 3 Pre-placement work / find placement | 4 | 5 | 6 In Person Pre-placement | 7 Secure |
| 10 Pre-placement complete/ Placement Secured | 11 | 12 | 13 FINAL Mandatory In Person Pre-placement | 14 Placement confirmation due |
| 19 | 20 | 21 | 22 <i>Optional In Person Preplacement</i> | 23 |
| 26 | 27 | 28 | 29 | 30 |




STEP 1: Complete [Online Summer Coop Application form](#)




STEP 2: Attend all MANDATORY Pre-placement at [Hill Park Learning Centre](#) – 6 to 9 p.m. May 9, 16, 23, 30, June 6 & 13.






STEP 3: Prepare Resume and complete Pre-placement work and certifications

STEP 4: Placement Search





STEP 5: Complete Preplacement

STEP 6: Secure Placement FORM

[Summer Coop – Information and Application](#)

[Summer Coop – Central Placement \(ADDITIONAL\) Application](#)

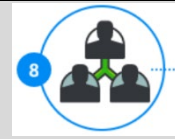
Summer Coop Teachers email (active as of May 2, 2024): summercoop@hwdsb.on.ca

Hill Park Learning Centre – [465 East 16th Street, Hamilton, Ontario L9A 4K6](#)

Contact Continuing Education – ce@hwdsb.on.ca or call 905-561-2190

[The HUB – Pre-placement Course content and certifications](#)

| JULY 2024 | | | | |
|-------------------------------------|---|-----------------------|-----------------------------|---|
| Mon | Tues | Wed | Thurs | Fri |
| 1 CANADA DAY | 2 FIRST DAY @ Co-op 6.5 hrs <i>Or Class at Hill Park if placement is pending</i> | 3 @ Co-op 6.5 hrs | 4 @ Co-op 6.5 hrs | 5 @ Co-op 6.5 hrs Timesheets due |
| 8 WEEK 2 @ Co-op 6.5 hrs | 9 @ Co-op 6.5 hrs | 10 @ Co-op 6.5 hrs | 11 @ Co-op 6.5 hrs | 12 @ Co-op 6.5 hrs Timesheets due |
| 15 WEEK 3 @ Co-op 6.5 hrs | 16 @ Co-op 6.5 hrs | 17 @ Co-op 6.5 hrs | 18 @ Co-op 6.5 hrs | 19 @ Co-op 6.5 hrs Timesheets due |
| 22 WEEK 4 @ Co-op 6.5 hrs | 23 @ Co-op 6.5 hrs | 24 @ Co-op 6.5 hrs | 25 @ Co-op 6.5 hrs | 26 @ Co-op 6.5 hrs Timesheets due |
| JULY/AUGUST 2024 | | | | |
| 29 @ Co-op 6.5 hrs | 30 @ Co-op 6.5 hrs | 31 @ Co-op 6.5 hrs | August 1 @ Co-op 6.5 hrs | 2 Last Day @ Co-op 6.5 hrs Timesheets due |



STEP 7 – Attend Check IN Day at HP
STEP 8 – Attend Placement



STEP 9 – EARN CREDIT
Marks will be automatically sent to applicable schools