


## WORK FOR CREDIT Coop Session 3 – Class Schedule (January 9 to February 26, 2024)

	<b>STEP 1: Complete online register form at:</b> <a href="https://work4credit.commonshwdsb.on.ca/how-to-apply">https://work4credit.commonshwdsb.on.ca/how-to-apply</a>
	<b>STEP 2: Attend at 30 minute online orientation meeting.</b>

### JANUARY -- 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6/7</b>
<b>8 Orientation Meeting Time Availability 10:00-3:00 pm</b>	<b>9 Week 1</b> Week 1 Lesson Assigned <b>Orientation Meeting Time Availability 1:00-7:00 pm</b>	<b>10 Orientation Meeting Time Availability 10:00-3:00 pm</b>	<b>11 Certificates:</b> - WHMIS - Workers Awareness - signed WEA	<b>12</b> -complete lesson 1 - record hours in MTEL	<b>13/14</b>
<b>15 Week 2</b>  Week 2 Lesson Assigned	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b> -complete lesson 2 -- record hours in MTEL	<b>20/21</b>
<b>22 Week 3</b>  Week 3 Lesson Assigned	<b>23</b>	<b>24</b>	<b>25</b>  <b>Book mid-term Online meeting</b>	<b>26</b> -complete lesson 3 - record hours in MTEL	<b>27/28</b>
<b>29 Week 4</b>  Week 4 Lesson Assigned	<b>30</b> Conduct mid-term meeting	<b>31</b> Conduct mid-term meeting			

### FEBRUARY -- 2024

			<b>1</b> Conduct mid-term meeting	<b>2</b> -complete lesson 4 - record hours in MTEL	<b>3/4</b>
<b>5 Week 5</b>  Week 5 Lesson Assigned	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b> -complete lesson 5 -- record hours in MTEL	<b>10/11</b>
<b>12 Week 6</b>  Week 6 Lesson Assigned	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b> -complete lesson 6 - record hours in MTEL	<b>17/18</b>
<b>19 FAMILY DAY</b>	<b>20</b>	<b>21 Last day to hand in work</b>	<b>22 Final Meetings</b>	<b>23 Final Meetings</b>	<b>24/25</b>
<b>26 Final Day</b>					

NOTE: Students will automatically be demitted from the program after missing **2 assignments** or if **academic honesty** is breached, breakdown:

40% -- Supervisor's Assessment

5% -- Pre-Placement assignments

45% -- Weekly E-learning assignments

10% -- Weekly communications and timesheets