


WORK FOR CREDIT Coop Session 3 – Class Schedule (January 9 to February 24, 2023)

	<p>STEP 1: Complete online register form at: https://work4credit.commonshwdsb.on.ca/how-to-apply</p> <p>STEP 2: Attend at 30 minute online orientation meeting.</p>
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JANUARY -- 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
2	3	4	5	6	7/8
9 Week 1 Week 1 Lesson Assigned Orientation Meeting Time Availability 10:00-3:00 pm	10 Orientation Meeting Time Availability 1:00-7:00 pm	11 Orientation Meeting Time Availability 10:00-3:00 pm	12 Certificates: -WHMIS - Workers Awareness - signed WEA and Participation Contract due	13 -complete lesson 1 -- record hours in MTEL	14/15
16 Week 2 Week 2 Lesson Assigned	17	18	19	2 -complete lesson 2 -- record hours in MTEL	21/22
23 Week 3 Week 3 Lesson Assigned	24	25	26 Book mid-term Online meeting	27 -complete lesson 3 -- record hours in MTEL	28/2

FEBRUARY -- 2022

Jan 30 Week 4 Week 4 Lesson Assigned	Jan 31 Conduct mid-term meeting	1 Conduct mid-term meeting	2 Conduct mid-term meeting	3 -complete lesson 4 - record hours in MTEL	4/5
6 Week 5 Week 5 Lesson Assigned	7		9	10 -complete lesson 5 -- record hours in MTEL	11/12
13 Week 6 Week 6 Lesson Assigned	14	15	16	17 -complete lesson 6 - record hours in MTEL	18/19
20 FAMILY DAY	21 Last day to hand in work	22 Final Meetings	23 Final Meetings	24 Final Meetings	25

NOTE: Students will automatically be demitted from the program after missing **2 assignments** or if **academic honesty** is breached, breakdown:
 40% -- Supervisor's Assessment 5% -- Pre-Placement assignments
 45% -- Weekly E-learning assignments 10% -- Weekly communications and timesheets