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Changes to CCE's Documents Policy and Fees

(effective Feb 10, 2016)

Fee Structure

Transcript \$5.00 for the first copy, \$2.00 for each extra copy

Special Letter Request \$10.00 for the first copy, \$2.00 for each extra copy

Student Records/Letter to Lawyer \$50.00

Courier in Canada \$15.00 per destination

Courier outside of Canada \$20.00 per destination

Payment for all requests must be made at the time of the request.

CCE *ONLY* accepts cash, debit, money orders and certified cheques.

CCE can scan and e-mail; a copy of an applicant's transcript to OCAS only.

Transcript fees (as above) apply.

University applications and students that have applied directly with a college must send their own documents to each of the schools applied to. Please request that your documents be prepared in sealed, stamped envelopes. If you have additional documents to include in the package, please provide details when you submit your document request form.