

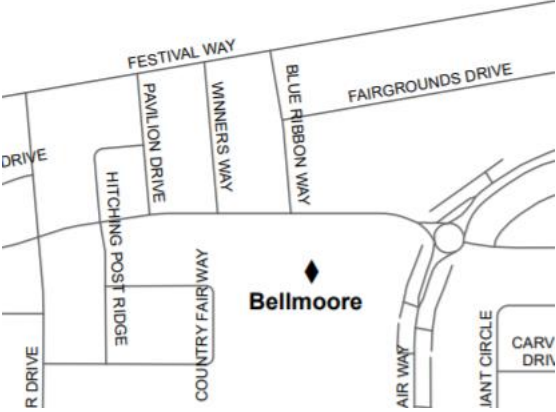
## Elementary School

### Site Specific Plan and Routines for Parents\*

School Name: Bellmoore Public School

Updated March 21, 2022

HWDSB Protocol and Requirements	School Routines and Expectations
<b>Student Registration</b>	Parents/Guardians may contact the main office at 905-692-5435 or email <a href="mailto:bellmoore@hwdsb.on.ca">bellmoore@hwdsb.on.ca</a> to support the registration process.
<b>Screening</b>	Parents will continue to support students in screening for COVID symptoms prior to coming to school each day. The screening process does not need to be initialed on the 'calendar'.
<b>Parent Access to School</b>	<p>Essential visitors and volunteers may continue to enter schools with all enhanced safety measures in place. We are reviewing procedures to allow gradual easing of visitor and volunteer restrictions and will communicate more in the coming weeks.</p> <p>We will be making all efforts to communicate in a virtual format throughout the school year (phone calls, email, the HUB, virtual meetings). We will be keeping families informed of developments through School Messenger and make regular posts on our school website.</p> <p>Please contact the main office 905-692-5435 before coming to the school.</p>
<b>Parent Communication with School</b>	Continue to communicate with teachers and the principal(s) through phone 905-692-5435 or email <a href="mailto:bellmoore@hwdsb.on.ca">bellmoore@hwdsb.on.ca</a> . Contact the school to speak with a teacher, principal or vice principal.
<b>Masking</b>	We are reminding staff and students to wear a mask until April 1 and to exercise their choice by completing the mask exemption process, if needed.
<b>Bus loading and unloading</b>	School buses will unload at: <b>the bus loop</b> School buses will load at: <b>the bus loop</b>

<p><b>School Parking Lot</b></p>	<p>Active transportation (walk/bike) is encouraged to reduce the amount of traffic at the start/end of the day.</p> <ul style="list-style-type: none"> <li>Bike racks are located at the front of the school</li> </ul> <p>To avoid overcrowding and ensure safety of staff and students, <b>the parking lot will be closed</b> for drop off in the morning and afternoon. If parents/caregivers are driving children to school, parking on adjacent side streets (Pavilion Drive, Winners Way, Blue Ribbon Way, Pumpkin Pass)</p>  <p>Walking drop off locations:</p> <ul style="list-style-type: none"> <li>Sidewalk at front of school</li> <li>Edge of field if coming from the park</li> <li>Edge of field if travelling from front of school to the blacktop</li> </ul>
<p><b>Entry and Exit for Students</b></p>	<p>When students enter the school property, they are to proceed to their outdoor designated area.</p> <p>Meeting Locations</p> <ul style="list-style-type: none"> <li>Students in <b>kindergarten</b> will enter the school between 9:00–9:15 am through the main doors (facing the parking lot)</li> <li>Students in <b>Grades 1 – 8</b> will meet on the blacktop using their classroom line up area</li> </ul> <p>Students will be dismissed from their designated classroom area</p> <p>Designated locations for pick up:</p> <ul style="list-style-type: none"> <li>Sidewalk by main entrance at front of school for kindergarten students</li> <li>Edge of field for students dismissed from blacktop</li> </ul>

<b>Movement Around the School</b>	<p>Subject specific teachers will travel to classes to provide instruction.</p> <p>Parents will not be permitted into the building unless approval has been obtained by the office beforehand.</p> <p>Parents, accessing Umbrella Daycare, will be permitted into the building for drop off and pick up.</p>
<b>Student Belongings</b>	<p>Use of lockers will be permitted</p> <p>Our change rooms will continue to be closed so students will need to make sure they are wearing comfortable clothing for gym.</p>
<b>Class Set Up</b>	A sink or hand sanitizer is available in all classrooms.
<b>FDK</b>	<p>We have seven kindergarten classes at Bellmoore</p> <p>Students will be dismissed from the kindergarten pen area. Please ensure that wait at the designated area for your child (sidewalk by main entrance)</p>
<b>PE, Music, Learning Commons</b>	<p><b>Physical Education (PE)</b> Masking is not required when playing high or low contact activities outdoors. Windows should be opened when feasible to increase ventilation Change rooms will be closed</p> <p><b>Music</b> Music programs are permitted in areas with adequate ventilation. <b>For wind instruments:</b></p> <ul style="list-style-type: none"> <li>• As much distance as possible should be encouraged in large, well-ventilated spaces.</li> <li>• For elementary: within a cohort if a minimum distance of two metres or more can be maintained.</li> <li>• For secondary: if a minimum distance of two metres or more can be maintained between individuals.</li> </ul> <p><b>Learning Commons:</b> Students may check out books from the learning commons</p>
<b>Nutrition Breaks</b>	<p>Students eat in their classrooms at their work space area.</p> <p>No sharing of food or beverages.</p>
<b>Washroom Use</b>	<p>Students will use washrooms closest to their classrooms.</p> <p>Students may use hand dryers or paper towels.</p>
<b>Hydration Stations</b>	<p>It is recommended that students bring a reusable water bottle to school filled with water at the start of the day.</p> <p>Hydration stations can be found across from the gym, grade 1 hallway and grade 6 hallway</p>

<b>Clubs and Extra curriculars</b>	Clubs and extra-curricular may take place for mixed cohorts
<b>Ill or Injured Students</b>	<p>Ill or injured students will be support by the Office Team</p> <p>The school office will contact parents immediately to come to the school for pick up.</p>
<b>Ventilation</b>	<p>Parents may access information regarding ventilation at <a href="https://www.hwdsb.on.ca/about/school-renewal/ventilation/">https://www.hwdsb.on.ca/about/school-renewal/ventilation/</a></p>
<b>Field Trips</b>	Day trips and overnight stays are permitted and should follow the relevant provincial requirements under the <i>Reopening Ontario Act</i> .
<b>Commencement</b>	June 22, 2022