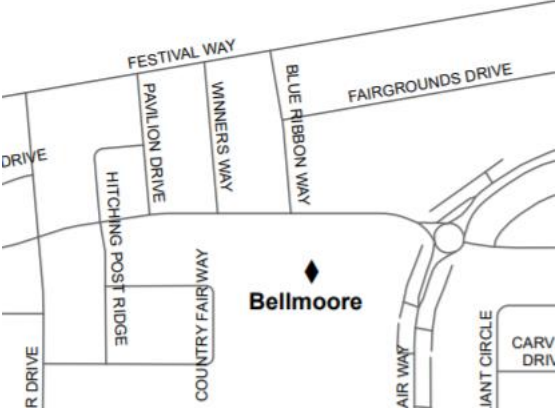


## Elementary School

### Site Specific Plan and Routines for Parents\*

School Name: Bellmoore Public School

HWDSB Protocol and Requirements	School Routines and Expectations
<b>Student Registration</b>	All student registration will be virtual. Parents/Guardians may contact the main office at 905-692-5435 or email <a href="mailto:bellmoore@hwdsb.on.ca">Bellmoore@HWDSB.on.ca</a>
<b>Screening</b>	<p>Parents must support students in screening for COVID symptoms prior to coming to school each day. Details to be confirmed.</p> <p>The school will provide a sign off document to be completed each day</p> <p>Students will have access to the screening tool on a device or with a paper copy and will be required to show proof of screening to their period one teacher daily</p>
<b>Parent Access to School</b>	<p>Access to the school and school property will be very limited for parents, volunteers and visitors.</p> <p>We will be making all efforts to communicate in a virtual format throughout the school year (phone calls, email, the HUB, virtual meetings). We will be keeping families informed of developments through School Messenger and make regular posts on our school website.</p> <p>Please contact the main office 905-692-5435 before coming to the school.</p>
<b>Parent Communication with School</b>	Continue to communicate with teachers and the principal(s) through phone 905-692-5435 or email <a href="mailto:bellmoore@hwdsb.on.ca">Bellmoore@HWDSB.on.ca</a> . Contact the school to speak with a teacher, principal or vice principal.
<b>Bus loading and unloading</b>	<p>School buses will unload at: <b>the bus loop</b></p> <p>School buses will load at: <b>the bus loop</b></p> <p>All students who take the bus will wear a mask</p> <p>Students will be assigned a seat on the bus</p>

<p><b>School Parking Lot</b></p>	<p>Active transportation (walk/bike) is encouraged to reduce the amount of traffic at the start/end of the day.</p> <ul style="list-style-type: none"> <li>• Bike racks are located at the front of the school</li> </ul> <p>To avoid overcrowding and ensure safety of staff and students, <b>the parking lot will be closed</b> for drop off in the morning and afternoon. If parents/caregivers are driving children to school, parking on adjacent side streets (Pavilion Drive, Winners Way, Blue Ribbon Way, Pumpkin Pass)</p>  <p>Walking drop off locations:</p> <ul style="list-style-type: none"> <li>• Sidewalk at front of school</li> <li>• Edge of field if coming from the park</li> <li>• Edge of field if travelling from front of school to the blacktop</li> </ul>
<p><b>Entry and Exit for Students</b></p>	<p>When students enter the school property, they are to proceed to their outdoor designated area.</p> <p>Meeting Locations</p> <ul style="list-style-type: none"> <li>• Students in <b>kindergarten</b> will enter the school between 9:00–9:15 am through the main doors (facing the parking lot)</li> <li>• Students in the following classrooms will meet in the fenced area at the front of the property: <b>Mr. Alagappan, Mr. Scott, Ms. Mills, Mrs. Armstrong</b></li> <li>• Students in the following classrooms will meet between the port o pac and portables: <b>Mrs. Rau, Mrs. Kutenkeuler, Mme. Scornaienchi, Ms. Watson, Mx. Sierdsma, Mrs. Casale</b></li> <li>• Students in the following classrooms will meet their class on the field: <b>Mrs. Cronsberry, Mrs. Sladin, Mr. Shepherd, Ms. Pliura, Mrs. Hill, Mr. Tyrrell, Mrs. L. Augustine</b></li> <li>• Students in the following classrooms will meet on the blacktop facing the school: <b>Mrs. Bilowus, Mrs. DiCroce, Ms. Reid, Mrs. Minnett, Mrs. Zenone, Mrs. Bird,</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Students in the following classrooms will meet on the basketball courts on the blacktop: <b>Mrs. McCoy, Mrs. Dalglish, Mrs. Rayment, Mrs. Busch, Mme Perri, Ms. Lohchab</b></li> <li>• Students in the following classrooms will meet on the blacktop beside the port o pac: <b>Mr. Kolodziej, Mrs. Andric, Mrs. J. Smith, Mrs. Birkby, Mrs. Lees, Mrs. Gibbons, Mrs. Sellers, Mrs. Donn, Mrs. Love-Stirling, Mrs. Jelly</b></li> </ul> <p>Students and parents/caregivers must physically distance (2m) from other families/staff while on school property.</p> <p>All adults picking up students must wear a mask.</p> <p>Students will be dismissed from their designated classroom area</p> <p>Designated locations for pick up:</p> <ul style="list-style-type: none"> <li>• Sidewalk by main entrance at front of school for kindergarten students</li> <li>• Edge of field for students dismissed from blacktop</li> </ul>
<b>Movement Around the School</b>	<p>Students will remain with their class cohort throughout the day and will stay in their designated classroom.</p> <p>Subject specific teachers will travel to classes to provide instruction.</p> <p>When moving about the school, students/classes will walk on the right side, maintaining physical distancing.</p> <p>Parents will not be permitted into the building unless approval has been obtained by the office beforehand.</p>
<b>Student Belongings</b>	<p>Use of lockers will be paused for the time being. We will re-evaluate.</p> <p>No shared use of lockers/hooks/cubbies.</p> <p>Students will keep work materials at their desks.</p> <p>Our change rooms will be closed so students will need to make sure they are wearing comfortable clothing for gym.</p> <p>Students should bring an extra mask to school in case a change needs to be made.</p> <p>Students will be provided with a lanyard by the school where they can clip their mask during nutrition break</p>

<b>Class Set Up</b>	<p>A sink or hand sanitizer is available in all classrooms.</p> <p>Each student is assigned a work-space area that ensures distancing from others.</p> <p>All desks are forward facing.</p> <p>All required work materials are located at student’s workspace (not to be shared with other students).</p> <p>Students may share learning materials including books and iPads and equipment with hand washing and proper sanitizing. These materials will be cleaned on a regular basis.</p>
<b>FDK</b>	<p>We have seven kindergarten classes at Bellmoore</p> <p>All kindergarten students will wear a mask and will learn proper hand washing, physical distancing and sneezing etiquette. Our kindergarten team will take a compassionate and caring approach as children learn these enhanced safety measures.</p> <p>In the interest of safety, we ask that parents call ahead to make appointments with our team. Our goal is to enter and exit the school in an efficient and safe manner. Conversations about children will need to be scheduled or communicated through a digital format. Thanks for your understanding.</p> <p>Students will be dismissed from the kindergarten pen area. Please ensure that wait at the designated area for your child (sidewalk by main entrance)</p>
<b>PE, Music, Learning Commons</b>	<p><b>Physical Education (PE)</b> Where possible, PE will take place outdoors. Students should come to school dressed to be active.</p> <p>Classes may be held in the gym with cleaning of high touchpoints between classes.</p> <p>Change rooms will be closed</p> <p><b>Music:</b> Singing may take place with students wearing masks</p> <p><b>Learning Commons:</b> Students may check out books from the learning commons</p>
<b>Nutrition Breaks</b>	<p>Students eat in their classrooms at their work space area.</p>

	<p>No sharing of food or beverages.</p> <p>Each class has a designated outdoor play area (2 m from other classes).</p> <p>Outdoor play spaces will be marked</p> <p>Masks will need to be worn when exiting the school.</p> <p>Nutrition Break #1: 10:55am-11:35pm</p> <ul style="list-style-type: none"> <li>• Grades 5-8 outside first 20 minutes, eat second 20 minutes</li> <li>• Grades 1-4 eat first 20 minutes, outside second 20 minutes</li> </ul> <p>Nutrition Break #2: 1:15pm- 1:55pm</p> <ul style="list-style-type: none"> <li>• Grades 5-8 outside first 20 minutes, eat second 20 minutes</li> <li>• Grades 1-4 eat first 20 minutes, outside second 20 minutes</li> </ul>
<b>Washroom Use</b>	<p>Students will use washrooms closest to their classrooms.</p> <p>Occupancy limits will be posted outside washrooms.</p> <p>Markings outside washrooms for physical distancing of students awaiting entry.</p> <p>Students maintain physical distancing while in washrooms.</p> <p>Urinals and stalls: every other one marked off.</p> <p>Students may use hand dryers or paper towels.</p>
<b>Hydration Stations</b>	<p>It is recommended that students bring a reusable water bottle to school filled with water at the start of the day.</p> <p>Water fountains have been closed. Three hydration stations are available for students to refill water bottles</p> <p>Markings will be visible adjacent to the hydration station to ensure physical distancing in line up.</p> <p>Hydration stations can be found across from the gym, grade 1 hallway and grade 6 hallway</p>
<b>Clubs and Extra curriculars</b>	<p>Clubs and extra-curricular may take place for mixed cohorts (masking and distancing required)</p> <p>No outside program providers will come in to schools.</p>
<b>Ill or Injured Students</b>	<p>Ill or injured students will wait in a separate supervised location.</p>

	The school office will contact parents immediately to come to the school for pick up.
<b>Mask Rules</b>	All students must wear a non-medical mask or face covering on school buses and at school. Contact our school office if you have any concerns about your student wearing a mask/face covering (905-692-5435).
<b>Ventilation</b>	Parents may access information regarding ventilation at <a href="https://www.hwdsb.on.ca/about/school-renewal/ventilation/">https://www.hwdsb.on.ca/about/school-renewal/ventilation/</a>